

Catherine Noland

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# Writer & Consultant Contract

North Slope Borough School District

SY 2022-23 & SY 2023-2024

# NSBSD & Catherine Noland (Cathy Tagnak Rexford)

## Contract Details 2022-23 & 2023-24

(May 15, 2023 – June 30, 2024) Contract to include up to 270 Contract Days at \$381/day. This contract will total \$102,870.

Duties will include:

- Reviewing, setting timelines, and prioritizing goals for creation and revisions of the K-3 *Early Reader Series*.
- Creating, writing, and revising 18 new Kindergarten manuscripts for the *Early Reader Series*. (6 fiction, 12 non-fiction texts at the kindergarten reading level.)
- Writing, revising, and finalizing manuscripts for Grades 1 & 2 in the *Early Reading Series* for publication. (15 fiction and 30 non-fiction manuscripts.)
- Advising, as needed, in the final steps to publication for Grade 3 *Early Reading Series* manuscripts. (9 fiction and 18 non-fiction manuscripts.)
- Providing Technical Writing Support for the Iñupiaq Education Department on as-needed basis for requests including, but not limited to press releases, journal articles, annual reports, and website content. Such requests will be accepted on an as-needed basis for up to 20% of this contract, not to exceed 54 days.

# NSBSD & Catherine Noland (Cathy Tagnak Rexford)

## Project Description Details 2022-23 & 2023-24

### **EARLY READER SERIES PROJECT DESCRIPTION:**

The NSBSD, under the Iñupiaq Education Department, is working with Cathy Tagnak Rexford (MFA, Creative Writing) to create a Placed-Based K-3 Early Reader Series.

Literature, especially in the early years, that reflects our students' cultures, heritage and identities is important. Engaging students in reading at an early age has been shown to bolster academic achievement for many years in a student's academic life. A place-based series of this scale, scope and continuity has never been published or available at a district-wide level.

Each grade level has a set of fiction books and two accompanying non-fiction informational texts for each fiction book.

Cathy Tagnak Rexford retains the series' copyright, like most authors' work. The NSBSD holds a license in perpetuity to publish and use these books in classrooms.

### **EARLY READER SERIES PROJECT DEVELOPMENT DETAILS:**

#### **The Development Process Steps for the *Early Reader Series*:**

- 1-Cathy, working with NSBSD (under Tennessee Judkins' and Pat Partnow's guidance), writes the texts.
- 2- Editor reviews and aligns texts to corresponding grade-levels.
- 3-Cathy, working with Editor, revises and rewrites as needed.
- 4-Publication-ready manuscripts are submitted to NSBSD.
- 5-(Optional) NSBSD translates the texts into Iñupiaq
- 6-NSBSD finds the person(s) to illustrate, allocate photos, typeset and publish manuscripts.
- 7-Pat Partnow, Ph.D. develops corresponding Curriculum & Teacher Guides.

#### **Kindergarten:**

There are a proposed 6 fiction books and 12 non-fiction texts to be written in the new 2022-24 contract.

Manuscripts are in the development stages of Step 1, with full expectation that they will be written by June 30, 2024, and ready to hand over to an editor in June 2024.

#### **First Grade**

There are 6 fiction books and 12 non-fiction texts.

Manuscripts are ready for Step 2 as listed above.

#### **Second Grade**

There are 9 fiction books and 18 non-fiction texts.

Manuscripts are ready for Step 2 as listed above.

#### **Third Grade**

There are 9 fiction books and 18 non-fiction texts. These are finished and at grade level.

Manuscripts are ready for Steps 5-7 as listed above.

## **NSBSD NEXT STEPS for EARLY READER SERIES:**

### Kindergarten Manuscripts:

- Secure a new MOA with Cathy Rexford for FY 22/23 & 23/24 to write early reader manuscripts for kindergarten to include 6 fiction books and 12 non-fiction texts.

### Grades 1, 2, 3 Manuscripts and Curriculum Guides:

- Secure a new MOA with Cathy Tagnak Rexford for FY 22/23 & 23/24 to revise Grades 1 & 2 early reader manuscripts. (15 fiction and 30 non-fiction texts at the First and Second grade reading levels.)
- Contract editor to review and edit the current (1<sup>st</sup> and 2<sup>nd</sup>, grade) works for alignment with the Gunning-Fog Matrix.
- Translate texts into Iñupiaq (if desired) as they are completed.
- Pat Partnow, PhD, creates the curriculum guides in line with our district curriculum policies.

### Grades K, 1, 2, 3 Illustrations, Photos and Printing

- Contract an illustrator for K-3 Fiction manuscripts.
- Allocate North Slope-based photos and possibly a few illustrations for the accompanying K-3 Non-Fiction manuscripts.
- NSBSD to publish the full manuscripts as they are ready.