



**Recognition:**     Students                       Staff                       Parents  
**Information:**     Building Report               Old Business               Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State               Travel In State               Approvals  
                     Termination                       Legal Matters               Other:  
                    This action request pertains to     Elementary (only)               High School/District Wide

**Date:**        5/11/22

**To:**            Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**        Matthew Johnson  
**Title:**        Director of Alternative Education

**Subject: Extended Contract: Project Learning Summer Program – WBHA 2021-2022**

**Description:** Project Learning Summer Program Leader, will provide services at the Buffalo Hide Academy from June 6 through June 30, 2022 and go on three scheduled BAWAP trips. The contractor will work Monday through Thursday from 8:00 a.m. until 3:00 p.m. The contractor will attend mandatory staff development activities and attend three afterschool trip prep meetings with students

- Jace Racine, Project Learning Summer Program

**Financial Impact:** \$1,456.00 (+ Fringe)

**Funding Source:** 126.65.170.1340.120.422

**Attachment(s):** CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** 5/17/2022

**Board Approval:** 5/25/22

**Contractor:** Jace Racine

**Phone:** \_\_\_\_\_

**Address:** P.O. Box Browning, MT 59417  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will provide services at the Buffalo Hide Academy from June 6 through June 30, 2022 and go on three scheduled BAWAP trips. The contractor will work Monday through Thursday from 8:00 a.m. until 3:00 p.m. Contractor will attend mandatory staff development activities and attend three afterschool trip prep meetings with students. Timesheets will be provided weekly to the Alternative Education Director.

**Contracted Dates:** June 6, 2022 thru June 30, 2022

Rate per hour/per day: \$13.00 x 112 hours	=	<u>\$1,456.00</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain): <u>Not to exceed total \$ amount</u>	=	<u>N/A</u>
<b>Total Project Cost</b>	=	<b>\$1,456.00</b>

**Contract to be paid from:**  
126.65.170.1340.120.422

**Independent Contractor:**

- Submit invoice on completion  
 Other \_\_\_\_\_

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Matthew Johnson  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**