

Minutes of Board Workshop meeting
Tuesday, January 7, 2025
The Board of Trustees
SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

A Board Workshop meeting of the Board of Trustees of the SPRING BRANCH INDEPENDENT SCHOOL DISTRICT was held on **January 7, 2025**, beginning at 6:00 PM in the Wayne F. Schaper, Sr. Leadership Center, Board Room, 955 Campbell Rd, Houston, TX 77024, with the following Board Members present: Lisa Andrews Alpe, Courtney Anderson, Caroline H. Bennett, Shannon Mahan, John Perez, and David Slattery.

Board President Lisa Andrews Alpe called the meeting to order at 6:01 PM, noting that a quorum of Board members was present. Trustee Chris Earnest was absent.

President Alpe certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.041, had been complied with in connection with public notice of the meeting

1. Opening Remarks by the Superintendent

Superintendent Jennifer Blaine welcomed the PBK team and said she looks forward to their district facilities planning presentation.

2. Public Comment on Agenda Items

Diana Alexander addressed the Board regarding item 6C.

3. Reports and Discussions

A. Discussion of Future Facilities Planning (Assessment Process and Update)

Presenters:

Travis Stanford, Associate Superintendent for Operations
Brandon Ross, PBK Architect

B. Report of Section 504 Audit Results

Presenters:

Annie Wolfe, Associate Superintendent for Academics
Lance Stallworth, Executive Director for Student Support Services

4. Executive Session

President Alpe recessed the Board into Executive Session at 9:33 PM in accordance with the following sections of the Texas Open Meetings Act for the purposes listed below.

A. The Board Will Meet in Closed Session Under Section 551.074 of the Texas Open Meetings Act Regarding Routine Personnel Matters and Other Personnel Matters including Duties of Employees and Public Officers

- B. The Board Will Meet in Closed Session Under Section 551.0821 of the Texas Open Meetings Act Regarding Deliberation of Personally Identifiable Information of a Public School Student
- C. The Board Will meet in Closed Session Under Section 551.076 of the Texas Open Meetings Act Regarding Deliberation of the Deployment, or Specific Occasions for Implementation of Security Personnel or Devices, or Deliberation of a Security Audit
- D. The Board Will Meet in Closed Session Under Section 551.071 of the Texas Open Meetings Act in Consultation with the Board's Attorney Regarding All Matters as Authorized by Law, including Legal Issues Surrounding Public Finance

President Alpe reconvened the meeting in open session at 9:49 PM and noted that no action was taken while in the closed session.

5. Action as Needed from Executive Session

- A. Request for Approval of Routine Personnel Items
Motion made by Secretary Shannon Mahan and seconded by Trustee Caroline H. Bennett that the Board of Trustees approve the routine personnel items as recommended.

Motion passed by a 6-0 vote.

6. Second Reading and Adoption of Policy

- A. Second Reading of Policy: CQC(LOCAL): TECHNOLOGY RESOURCES - EQUIPMENT
- B. Second Reading of Policy: FDA(LOCAL): ADMISSIONS - INTERDISTRICT TRANSFERS
- C. Second Reading of Policy: FDB(LOCAL): ADMISSIONS - INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

Motion made by Trustee John Perez and seconded by Trustee Bennett that the Board of Trustees approve the adoption of all policies listed above.

Motion passed by a 6-0 vote.

7. Action

- A. Request for Approval of the Chapter 49 Contract Option 3 (Agreement for the Purchase of Attendance Credit) and Board Delegation of Authority to Obligate the School District Under Chapter 49 to the Superintendent
Motion made by Vice President Courtney Anderson and seconded by Trustee David Slattery that the Board of Trustees approve the for the 2024–2025 school year, we delegated contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This included approval of the Agreement for the Purchase of Attendance Credit.

Motion passed by a 6-0 vote.

8. **Closing Remarks by the Superintendent**

Dr. Blaine informed the relocation of Sherwood Elementary to the South Transition Campus in preparation for the construction of a new building. She also spoke about the opening of the new Woodview Elementary building and shared the students' excitement about their new campus.

9. **Meeting Adjourned**

President Alpe adjourned the Regular meeting at 9:55 PM.

Lisa Andrews Alpe
President, Board of Trustees

Shannon Mahan
Secretary, Board of Trustees

Approved: February 05, 2025