

Minutes of Regular Meeting

Board of Education Badger ISD 676
PO Box 68, 110 Carpenter Avenue East, Badger, Minnesota 56714

Regular Meeting

Monday, September 12, 2022 7:30 PM in the Business & Tech Room 29

Badger School Board Meeting information can be found online at our website: www.badger.k12.mn.us

Click on "Badger School Board Meeting Agenda and Minutes" under "Helpful Links" menu on the right margin

1. Call to Order at 7:37 P.M.
 - 1.1. Pledge of Allegiance
 - 1.2. Roll Call (alphabetical order): Jodie Davy, Cari Dostal, Jamie Isane, Brent Olson, Carol Rhen and Jeramy Swenson
 - 1.3. Administration and Department Heads: Kevin Ricke, Stacey Warne and Leah Hasson
2. Visitor Comments – None
Visitors Present in Attendance (alphabetical order): Ryan Bergeron, Shane Kilen, Janice Mostofi and Carol Ricke
 - 2.1. Listening Session – None
3. Recommendation **to add and/or to remove** items to the agenda from Board Members or School Administrators
 - Add 7.2.e.** Information to consider Exploring to Add a Student School Board Member
 - Add 9.9.** Shared Services for School Social Worker
4. Approval of Agenda
 - 4.1. A motion was made by Member Davy to approve the agenda for the Monday, September 12, 2022 Regular School Board Meeting as **amended**. The motion seconded by Member Olson. 6-Yes and 0-No vote; **U.C.**
5. Minutes
 - 5.1. A motion was made by Member Dostal to approve the minutes of the Special School Board Meeting held on Monday, August 22, 2022 as presented. The motion seconded by Member Olson. 6-Yes and 0-No vote; **U.C.**
Description: Also attached are the minutes of the Regular Meeting held on August 8, 2022, which were previously approved at the Special Meeting held on August 22, 2022. Attachments: (4)
6. Consent Agenda
 - 6.1. Pay Bills: A motion was made by Member Isane to approve the payment of bills check #62225 through check #62291 for a total of \$50,126.92 as listed and approve Purchasing Card electronic payments dated September 7, 2022 and Electronic Fund Transfers as submitted. The motion seconded by Member Dostal. 6-Yes and 0-No vote; **U.C.**
Attachments: (5)
7. Communications
 - 7.1. Building and Grounds: Striker Hasson Attachment: (1)
 - 7.2. Superintendent
 - 7.2.a. Financial Audit of Badger School District is scheduled to be presented by Brady Martz & Associates of Thief River Falls, MN at the regular second-Monday October 10 Badger School Board Meeting unless notified otherwise.
 - 7.2.b. Drivers: Two more opportunities for annual training with exam facilitated by Brian Byklum of the Northwest Service Cooperative. Description: 6:30pm Wed., Sept. 14 at GMR Music Room
6:30pm Wed., Sept. 21 at Badger Cafeteria
All school employees who transport students in a school vehicle need to complete this training, whether driving either a bus or a Type III vehicle. Attachment: (1)
 - 7.2.c. Minnesota Rural Education Association (MREA) Fall Member Meetings Attachment: (1)
 - 7.2.d. Minnesota School Boards Association (MSBA) 2022 Advocacy Tour Schedule - Zoom Sessions Attachment: (1)
 - 7.2.e. Considering Exploring to Add a Student School Board Member
Description: Please see attached 'Adding a Student School Board Member' suggested guidelines from Minnesota School Boards Association (MSBA).
Robert E. Meeks MSBA Student School Board Member Scholarship: Each spring, MSBA awards \$3,000 scholarships to two Minnesota students. Attachment: (1)
 - 7.2.f. Miscellaneous Items to Report by Superintendent Attachments: (4)
 - 7.3. Badger School District Budget to Actual Expenditure Report.
Description: As requested by the Board in previous fiscal years, this document will be provided on a monthly basis.
The budget consists of 4 fund balances: 01 General Fund; 02 Food Service; 04 Community Services;
08 Scholarships Attachments: (2)
 - 7.4. Dean of Students
 - 7.4.a. Student Enrollment as of September 6 Attachment: (1)
 - 7.4.b. Online College in the High School (OCHS): 19 courses being taken by 11 students
 - 7.4.c. Timeline for MN Comprehensive Assessment (MCA) Results to Families Attachments: (3)

7.4.d. Upcoming Events and Dates of Interest - please see attachment Attachment: (1)

8. Reports

8.1. Accept Cash Report: A motion was made by Member Swenson to Accept Cash Report through August 31, 2022 subject to audit. The motion seconded by Member Rhen. 6-Yes and 0-No vote; U.C. Attachment: (1)

8.2. No Monetary Donations received in august to either accept or approve
Description: Despite no monetary donations, Badger Community School received the following on behalf of our students:

- School Supply Drive during August sponsored by Border Bank
- School Supplies donated by Charles Erickson, Kassi Tillberg and Brooke Von Ende
- Personal Hygiene Product Supply Closet - collaboration with Greenbush Women of Today and Badger FCCLA Chapter

8.3. New Clavinova Piano purchased with Music Department fundraising dollars arrived Friday, September 9
Description: The other current Clavinova Piano is still in good working order; however, showing signs of its use and age at 21 years old. Attachment: (1)

8.4. Badger School Board Member Elections
The General Election is on November 8, 2022 Vote for Up to Three* Attachments: (2)

- ___ Jared VonEnde
- ___ Jeramy Swenson (Incumbent)
- ___ Dana Didrikson
- ___ Jamie Isane (Incumbent)
- ___ _____ write-in, if any
- ___ _____ write-in, if any
- ___ _____ write-in, if any

*If three members are up, there would be three lines for write-ins

8.5. Still Accepting Snow Removal Bid Requests Attachment: (1) • Snow Removal Ad 2022-2023

9. Proposed Resolutions

9.1. Joint Sports Billing for Fiscal Year 2022 (2 of 2): A motion was made by Member Swenson to accept and approve the Joint Sports Billing from Greenbush-Middle River (GMR) to Badger as presented. Seconded by Member Olson. 6-Yes and 0-No vote; U.C. Attachments: (2)

Description: Joint Sports Billing from Badger sent to Greenbush-Middle River (GMR) was previously approved at the August 8 Badger School Board Meeting.

9.2. Preliminary Levy Limitation and Certification 2022 Pay 2023 for School Taxes: A motion was made by Member Dostal to certify the preliminary 2022 payable 2023 property tax levy for the **MAXIMUM** amount for Badger School District 676. The motion is seconded by Member Davy. 6-Yes and 0-No vote; U.C. Attachment: (1)

Please note: The date/time set for the Truth in Taxation hearing/meeting is Monday, December 12, 2022 at 7:00 p.m. in Business Tech Room 29 at Badger Community School. This was agenda item 9.2 previously approved at the August 22, 2022 Badger Special School Board Meeting.

9.3. Terminate Outsource Accounting: A motion was made by Member Rhen to approve sending the sixty (60) days' advance written notice to School Management Services (SMS) tomorrow to terminate the outsource accounting agreement on Friday, November 11, 2022. The motion seconded by Member Olson. 6-Yes and 0-No vote; U.C.

Description: A \$21,750 invoice was previously paid to SMS for the current first fiscal quarter providing services from July 1 through September 30, 2022. Attachments: (2)

If services terminate Friday, November 11, 2022, then the amount of the next SMS invoice should be reduced to \$9,929 due to pro-rating for only 42 calendar days rather than the full 92 calendar days second fiscal quarter count which would span October 1 through December 31, 2022.

9.4. Accept Paraprofessional Resignation: A motion was made by Member Swenson to accept the resignation of Ms. Charlene Hart, Special Education Paraprofessional. The motion seconded by Member Davy. 6-Yes and 0-No vote; U.C. Description: Thank you for 5 months of service and best wishes with future endeavors. Attachment: (1)

9.5. Approve hire of Secondary Sp Ed Para: A motion was made by Member Davy to approve hiring Tyrah Jenson as Secondary (Jr. High & Sr. High) Special Education Paraprofessional position for 7.25 hours per day of duty at Step 4 - \$15.15 per hour with a start date of September 1, 2022 contingent upon a favorable criminal background check. The motion seconded by Member Rhen. 6-Yes and 0-No vote; U.C. Attachment: (1)

9.6. Approve hire of Secondary Sp Ed Para: A motion was made by Member Swenson to approve hiring Emmie Jacobson as Secondary (Jr. High & Sr. High) Special Education Paraprofessional position for 7.25 hours per day of duty at Step 3 - \$14.90 per hour with a start date of September 19, 2022 contingent upon a favorable criminal background check. The motion seconded by Member Dostal. 6-Yes and 0-No vote; U.C. Attachment: (1)

9.7. Replacement Safety Surveillance Camera and Recording System: A motion was made by Member Davy to approve the purchase and installation of a replacement safety surveillance camera and recording system from Wikstrom

Telecom-Internet/Wiktel for \$15,528.67 bid/quote/estimate price. Seconded by Member Rhen.

6-Yes and 0-No vote; U.C.

Attachments: (2)

Description: As noted in the minutes of the June 13 Badger Regular School Board Meeting, it is challenging to find replacement components for the original analog system that was installed at least 16 years ago.

Agenda item 9.13 approved at the June 13 Meeting authorized the Administration and Technology Coordinator to seek quotes for safety surveillance camera and recording system replacement purchase and/or repair quotes.

Verkada System (materials only, cost estimate does not include labor for installation): \$28, 771.92 for Five-Year Camera License Garden Valley Technologies out of Erskine, MN is the nearest approved installer.

Wikstrom Telecom-Internet/Wiktel (materials and installation labor included): \$15,528.67 Two-Year Warranty on Cameras

- 9.8. A motion was made by Member Rhen to approve the second reading and adoption of the recommended redline changes to the following listed policies that come directly from federal or Minnesota law as presented/amended. Substantive Policy Changes: These revisions come directly from federal or Minnesota law.

<u>Policy Number</u>	<u>Policy Title</u>	<u>Notes</u>
208	Development of Policies	Updates list of annual review policies
209	Code of Ethics	Add introductory note to consider
210	Conflict of Interest	Increase from \$8K to \$20K
416	Drug and Alcohol Testing	Add Clearinghouse and cannabinoids
417	Chemical Use and Abuse	Updates statutory language and text
418	Drug-Free Workplace/School	Updates statutory language and text
515	Protection of Pupil Records	Adds "education support services data"
603	Curriculum Development	Updates District Advisory Committee
604	Instructional Curriculum	Adds Parental Curriculum Review
708	Transportation Nonpublic	Updates provisions
709	Student Transportation Safety	Update references; updates "serious traffic violations"
721	Uniform Grant Guidance	Updates micro-purchase limit
722	Public Data Requests	Adds annual review and posting

The motion seconded by Member Dostal. 6-Yes and 0-No vote; U.C.

Attachments: (14)

- 9.9. Shared Services for School Social Worker: An **amended** motion was made by Member Swenson to approve sharing two days per week for School Social Worker Services to Greenbush-Middle River ISD 2683 for forty-percent (40%) of a 185 duty day contract with overload period pay **contingent upon Greenbush-Middle River ISD 2683 continuing to advertise attempting to fill their School Social Worker vacancy and to revisit the status of this shared services agreement no later than March of 2023**. The motion seconded by Member Rhen. 6-Yes; 0-No by roll call vote; U.C.

Attachments: (2)

Description: School Social Worker at Badger School three days per week for sixty percent (60%) and two days per week at Greenbush-Middle River School for forty percent (40%) **beginning as soon as Tuesday, September 20 if and only if, approved this shared agreement at the Greenbush-Middle River School Monday, September 19, 2022 School Board Meeting.**

School Social Worker is a certified employee within the Badger Education Association (BEA) of Teachers collective bargaining unit; therefore, shared services need to comply with the terms and conditions of employment within the BEA Teacher Agreement.

Extension of 5 days for a 185-day contract

Overload Period Pay **will be pro-rated** for remaining student instructional days **beginning Tuesday, September 20, 2022.**

Attachments will need to be pro-rated according to a Tuesday, September 20, 2022 start date for shared services.

- 10. Adjourn: Recommended motion: **Member Dostal** moved to adjourn at **9:04 P.M.** The motion seconded By **Member Davy**. 6-Yes; 0-No vote; U.C. = motion carried unanimously.

Cari Dostal, Clerk

Jamie Isane, Chairperson

Communications/Upcoming Meetings: 7:30 P.M. Monday, October 10, 2022 Regular October School Board Meeting

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