

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, March 15, 2010 at 6:30 p.m. in the Board Room of the Unit Office at 14 East Main Street Pana.

**MEETING CALLED TO ORDER/ROLL CALL**

President Allen called the meeting to order at 6:30p.m. The following board members were present: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer.

**Executive Session**

A motion was made by Koontz and seconded by Mizeur to adjourn to executive session at 6:31pm to discuss Employment/Dismissal/Evaluation/Compensations/Resignation Recommendations, Superintendent Performance Evaluation and Complaint lodged against Employee.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Executive Session ended at 7:32am and open session began at 7:35am

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer.

A motion was made by Foor and seconded by Beyers to approve the minutes as read in executive session.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

**ADDITIONS TO THE AGENDA -****CONSENT AGENDA**

A motion was made by Foor and seconded by Koontz to approve the consent agenda, Items 3, 4, 5 with payables totaling \$429,496.16 and payroll \$817,330.82 for a total of \$1,246,826.98.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried.

Roll Call

**VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS**

Mr. Paul Donahue, PEA President expressed his union's concerns with some of the reductions that are going to be reviewed later in the meeting.

**COMMITTEE REPORTS****Facilities**

The Facilities Committee will meet this Thursday.

**Finance**

Dr. Lett will review the finance meeting in his report.

**Curriculum Committee**

The Curriculum Committee did meet and discussed the 2011-2013 Technology Plan, Graduation Requirements and weighted dual credit classes. They would like to make some changes to the graduation requirements. The committee is recommending to the board that Ag Science be considered a science course toward the graduation requirements. The second item is the Ag Business class be considered a Consumer Ed course toward graduation requirements. The third is that all freshman take keyboarding and computer applications.

A motion was made by Mizeur and seconded by Schafer to approve the Curriculum Committee changes to the graduation requirements as mentioned.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried.

Roll Call

**Policy Committee**

Did not meet.

## **Pana Educational Foundation**

Nothing to add to the minutes provided.

## **Technology Committee**

The Technology Committee did meet and they discussed the technology plan, sent out RFPs for the LAN lines and VOIP. Mr. Dively then discussed in more detail the RFP.

## **Strategic Planning Committee**

The Strategic Planning Committee did not formally meet but did review the plan at the Annual Board Retreat.

## **ADMINISTRATIVE REPORTS**

### **Principals -**

**Richard Nicolas, Washington/Lincoln Elementary School**

**Deb Zueck, Jefferson Middle School**

**Paul Lauff, Jr. High**

**Gayle McRoberts, High School**

The administrators were not in attendance due to Parent/Teacher Conferences. Dr. Lett did mention on Thursday, March 25th is the 2nd grade program.

### **Building and Transportation-Mr. Ron McMillen was not available. Dr. Lett gave the update.**

Mr. McMillen briefly reviewed his report.

A motion was made by Beyers and seconded by Koontz to approve the lease purchase of one bus for the 2010-2011 school year.

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers, Foor. All aye, motion carried.

Roll Call

### **Assistant Superintendent-Mr. Dave Dively**

Mr. Dively reviewed his report concerning the technology plan, the reduction-in force for the adult center and paraprofessionals, and the grant funds.

## **SUPERINTENDENT**

### **Personnel Recommendations**

A motion was made by Koontz and seconded by Foor to approve the retirement resignation of Rosemary Carlson as HS Science effective the end of the 2009-2010 school year.

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Foor, Koontz. All aye, motion carried.

Roll Call

A motion was made by Schafer and seconded by Beyers to approve the resignation of Justin Matthews as 7th grade JH Basketball.

ROLL CALL: Mizeur, Schafer, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried.

Roll Call

A motion was made by Foor and seconded by Koontz to approve the following non-cert resignations as follows: Kathy Mizeur as retirement resignation as JH Cafeteria Cook, Susan McGrath as Title I Aide at Washington and Cheryl Drake as Jefferson Custodian.

ROLL CALL: Schafer, Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried.

Roll Call

A motion was made by Koontz and seconded by Metzger to Dave Nance as Volunteer HS Track and Marty Cloe as Volunteer Softball.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Roll Call

A motion was made by Metzger and seconded by Koontz to change the title of Amanda Bjorling from Unit Library Coordinator to Unit Library Information Specialist to match her certification endorsement.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried. Roll Call

A motion was made by Mizeur and seconded by Beyers to approve the re-employment for all certified tenured staff except as otherwise indicated and the following non-tenured staff: 4th year-Cindy Denning, Mike Dean and Mary Jones; 3rd year-Jenny Lehn, Angela Matthews, Whitney Reynolds, Laura Berns, Steve Bonser, Jennifer Greicius and Brian Osborn, 2nd year-Meleah Brinkoetter, Carrie Beyers, Lisa Magliari, Adam Magliari, Ryan Lipe, Trevor Higgins and Gayle Perry, 1st year-Holly Bauman, Amanda Bjorling, Bonnie Sowarsh, Jody Johnson, Sadie Kircher and Shauna Galvin; 1/2 year-Julie Cline and Amy Mitchell.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried. Roll Call

A motion was made by Metzger and seconded by Schafer to re-employ Wendy Suey for the 2010-2011 school year as Elementary Intervention Specialist.

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers, Foor. All aye, motion carried. Roll Call

A motion was made by Foor and seconded by Koontz to re-employ all ESP except as otherwise indicated for the 2010-2011 school year.

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Foor, Koontz. All aye, motion carried. Roll Call

President Don Allen did mention that the board did conduct the Superintendent's evaluation.

#### **District Financial Reductions for FY11**

Dr. Lett reviewed a list of financial reductions and some of the projections from PMA. Some of the reductions include a 25% reduction in our supplies and materials out of the education fund, a reduction in staff by RIF's or retirements in both certified and non-certified, coaching reductions, and reduction of summer workers.

A motion was made by Koontz and seconded by Foor to approve the Administration's Education Fund Reductions for FY2011.

ROLL CALL: Mizeur, Schafer, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried. Roll Call

#### **Action upon dismissal and reduction in force of certified employees**

A motion was made by Mizeur and seconded by Foor to approve the honorable dismissal resolution for Andy Easton.

ROLL CALL: Schafer, Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried. Roll Call

A motion was made by Beyers and seconded by Mizeur to approve the honorable dismissal resolution for Ashley Nicolas.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried. Roll Call

A motion was made by Koontz and seconded by Metzger to approve the honorable dismissal resolution for Erica LaMarche and Craig Marcure.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried. Roll Call

A motion was made by Mizeur and seconded by Foor to approve the honorable dismissal of adult education employees Don Kroski, Kathy Rhodes and Deborah Lazenby.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried. Roll Call

A motion was made by Koontz and seconded by Beyers to approve the honorable dismissal of grant funded instructional aides Megan Griffith, Teri Cravens, Dara Gravatt, Karen Richie, Laura McNeely, Lori Hutchinson and Susan Berner.

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers, Foor. All aye, motion carried. Roll Call

A motion was made by Metzger and seconded by Foor to approve the honorable dismissal of bus driver Audrey Kirkbride.

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Foor, Koontz. All aye, motion carried.

Roll Call

A motion was made by Schafer and seconded by Beyers to approve the honorable one hour reduction of bus aide Pat Cothorn.

ROLL CALL: Mizeur, Schafer, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried.

Roll Call

**Moonbuggy Trip**

A motion was made by Mizeur and seconded by Beyers to approve the HS Moonbuggy trip and 3 night stay in Huntsville, Alabama.

ROLL CALL: Schafer, Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried.

Roll Call

**Pana FFA Alumni Request**

A motion was made by Metzger and seconded by Koontz to approve the FFA Alumni request to host a donkey basketball game at the Pana Junior High during the 2010-2011 school year.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Roll Call

**Communications**

**Board Member Considerations**

**Adjournment**

A motion was made by Foor and seconded by Koontz to adjourn the regular meeting of March 15, 2010 at 8:47pm. All aye, motion carried.

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Secretary

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President