

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
**SUBJECT: REQUEST FOR APPROVAL OF INSTRUCTIONAL MATERIALS
ALLOTMENT AND TEKS CERTIFICATION, 2013-2014**
DATE: March 26, 2013

Attached is a copy of the Instructional Materials Allotment and TEKS Certification, 2013-2014 form. Texas Education Code §31.0211, 82nd Texas Legislature, requires each year the Board of Trustees of each district notify the State Board of Education that the instructional materials selected have been approved by the Board of Trustees for use in the school district.

It is recommended that the Board of Trustees approve the certification form as presented.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

H.T. Sánchez, Ed.D.
Chief of Staff