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Purpose

The purpose of this report is to provide the Board of Education with an overview of the statutory process for amending the annual district budget. This is an informational item to ensure the Board is aware of the required timeline and transparency measures mandated by the Illinois School Code.

Background and Information

While a Board of Education can make minor transfers between line items within a fund, a formal budget amendment is required when a district intends to increase the total expenditures of a fund beyond the originally adopted budget. To maintain legal compliance, the amendment process must follow the same public transparency procedures as the original annual budget adoption.

Timeline and Statutory Process

The district will adhere to the following schedule to ensure all Illinois State Board of Education and statutory requirements are met.

- I will provide a comprehensive budget update to the Board at the May meeting.
- The district will post the tentative amended budget for public inspection for a minimum of 30 days following the May meeting.
- We will publish all required legal notices in the local newspaper to satisfy the 30-day notice requirement for the public hearing.
- The Board of Education will host a formal public hearing and take final action on the amended budget at the June meeting.

Administrative Recommendation

This report is provided for informational purposes only. No formal board action is required at the April meeting. The Board should be prepared to review the tentative amended budget and budget update in May to initiate the required public notice period.