



# Proposal for OVERNIGHT or EXTENDED Student Trips

Group Personal Finance Challenge Team

Proposer Position Teacher Destination Federal Reserve Bank of America - Atlanta, GA

City Atlanta State GA Proposed Departure Date 5/31/26 Return Date 6/2/26

Date by which response is needed 5/15/26 Proposal Date 4/21/26

### A. Purpose of Trip

1. What is the major place to be visited or event to be attended? Federal Reserve Bank of Atlanta, 1000 Peachtree St NE, Atlanta, GA 30309

2. How is this trip related to the educational program of the District? The Personal Finance Challenge reinforces and deepens students understanding of concepts that are taught throughout our Personal Finance curriculum.

3. In what ways will the students benefit? Students will gain the ability to problem solve and think on their feet, help improve others lives through financial decisions, build real world skills, networking, teamwork and communication skill.

### B. Students and Staff

1. How many students will be going? Four students

2. What staff member will be in charge? Andrea Hudson, Personal Finance Instructor

3. What previous experience has the staff member had in conducting overnight/extended field trips? I have previously been in charge of four DECA state events and two DECA International events (w/in the US) with numbers of students from 2-65.

4. What other staff members will be going? N/A

5. How many chaperones, in addition to staff members, will be going? No additional staff are needed with such a small group.

6. Chaperone names and affiliations with the students? N/A.

7. How many school days will be missed? Two days, 6/1/26 - 6/2/26

8. How will teachers be notified in advance that students will be out of school? This group of students are all seniors and will no longer be in classes at the time of the event so they will have fulfilled all of their academic requirements.

### C. Itinerary

1. Where will the group be housed and fed? (list phone numbers for housing) Renaissance Atlanta Midtown Hotel, 866 W Peachtree St NW, Atlanta, GA 30308.

2. What will be the mode of transportation? What liability insurance does the carrier have? Family drop off and airlines. Public transit will be used in Atlanta when needed.

3. What arrangements have been made for dealing with emergency situations? Emergency contact information as well as any medical plans or known allergy information will be with us on site available for any adult as needed. Students are instructed to also as well as use 911 if needed.

4. If tour guides are involved, what liability insurance do they carry? N/A

### D. Finances

1. What is the estimated total cost AND cost per student? No cost is expected for the students or staff. The school district would only need to cover sub costs for my days out of the classroom. The sponsor organization of the state event covers all costs for the winning team to attend the national competition.

2. What is the source of funds? Michigan Council for Economic Education is covering our expenses.

3. How will the funds be collected and safeguarded? N/A.

4. How will any shortfall be made up or excess funds used? N/A.

5. What provision has been made for students who are financially unable to pay any necessary costs? N/A.

### E. Communications

1. How will you communicate to parents prior to, during and after the trip? Via email, text or phone if needed



4-21-26

Signature of the Requestor

Date

\_\_\_\_\_ Trip approved \_\_\_\_\_ Trip not approved

*Beth A. Stoner*  
Principal

4/21/2020  
Date

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Date