

**Minutes of Regular Meeting
January 30, 2026**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Friday, January 30, 2026, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Jay Saad presiding. Trustees in attendance were Mr. Justin Adcock, Ms. Cathie Alexander, Mr. Glenn Callison, Dr. Robert Collins, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, and Ms. Staci Weaver. Trustee Orr excused himself from the meeting at approximately 9:21 a.m.

OATH OF OFFICE, TRUSTEE PLACE 1

Notary Public Donna Ludwig administered the oath of office to Trustee Place 1, Glenn Callison, for a term ending May 2027. Trustee Callison filled the vacant Place 1 seat.

CONVENE REGULAR MONTHLY MEETING: 9:00 a.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Saad adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 9:01 a.m.

Section 551.071 Consultation with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.072 Deliberation Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area, including the purchase of new property

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees, including the annual evaluation of the District President

RECONVENE REGULAR MEETING: 10:33 a.m., Board Room 139, CHEC.

1. Pledges of Allegiance

REPEAT OATH OF OFFICE, TRUSTEE PLACE 1

Notary Public Donna Ludwig administered the oath of office again to Trustee Place 1, Glenn Callison, for a term ending May 2027. The newly appointed Trustee signed the Statement of Elected/Appointed Officer and the Oath of Office documents. The Certificate of Election was presented to Trustee Callison.

WELCOME STUDENT VISITORS

PRESENTATIONS

1. Recognition of Employees on the Occasion of their Retirement - Dr. Neil Matkin, District President
2. ACCT 2025 Leadership Congress Conference Summary - Trustee Adcock, Trustee Alexander, and Trustee Weaver

PUBLIC COMMENT

There was no public comment.

Trustee Orr excused himself from the meeting at approximately 9:21 a.m. and did not rejoin the meeting.

Approval of the January 30, 2026 Consent Agenda Item

2026-01-C1 Approval of the Minutes of the December 9, 2025 Regular Meeting

On motion of Trustee Menon, and second of Trustee Hardin, the January 30, 2026 Consent Agenda was approved by a vote of 8-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2026-01-1 Consideration of Approval for the District President or Designee to Execute Contracts and All Other Documents to Approve Skanska USA Building Inc.'s Guaranteed Maximum Price and the Designated Contingencies Funding for the Construction of the Career and Technical Education Building on the Wylie Campus

On motion of Trustee Menon, and second of Trustee Weaver, this item was approved by a vote of 8-0.

2026-01-2 Consideration of Approval for the District President or Designee to Negotiate and Execute a Contract for a Parking Lot Addition at the Wylie Campus

On motion of Trustee Hardin, and second of Trustee Adcock, this item was approved by a vote of 8-0.

2026-01-3 Consideration of Approval for the District President or Designee to Negotiate and Execute a Contract for Reroofing, Roof Recovering, New Sealant Scope, and Exterior Finish and Installation System Repairs on the Original Building at the McKinney Campus

On motion of Trustee Adcock, and second of Trustee Menon, this item was approved by a vote of 8-0.

2026-01-4 Consideration of Approval of Facility Naming in Connection with a Major Gift

On motion of Trustee Callison, and second of Trustee Menon, this item was approved by a vote of 8-0.

2026-01-5 Consideration of Approval of the Bid Report for January 30, 2026

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for January 30, 2026 which included one new solicitation and three contract revisions:

New Solicitation

Purchase Request #1	\$	150,000
Data Storage, Data Communications and Networking Equipment Products, and Related Services		

Contract Revisions

Purchase Request #2		250,000
Technology Equipment and Installation Services		
Purchase Request #3		250,000
Data and Voice Cabling Services		
Purchase Request #4		50,000
Insurance		

Total	\$	<u><u>700,000</u></u>
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On motion of Trustee Menon, and second of Trustee Adcock, this item was approved by a vote of 8-0.

PUBLIC COMMENT

There was no public comment.

INFORMATION REPORTS

Personnel Report for January 2026
Quarterly Purchase Order Report September-November 2025
Quarterly Grant Budget Report September-November 2025
Revenues and Expenses as of November 30, 2025
Revenues and Expenses as of December 31, 2025
Statement of Net Position as of November 30, 2025
Statement of Net Position as of December 31, 2025
Annual Investment Report Fiscal Year 2025
Monthly Investment Report as of November 30, 2025
Monthly Investment Report as of December 31, 2025
Quarterly Investment Report as of November 30, 2025
AECOM Monthly Report for November 2025
AECOM Monthly Report for December 2025

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Saad adjourned the meeting of the Board of Trustees of Collin County Community College District at 11:32 a.m.