



FACILITIES MANAGEMENT

Independent School District No. 709

Located at 101 East 3rd Street

*Mailing Address: 215 North 1st Avenue East
Duluth, Minnesota 55802*

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Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry M. Leider

Date: June 29, 2011

Re: RFP #275 – HVAC Testing and Balancing at Eastern Middle School

Proposals were received for required Testing and Balancing of the HVAC equipment at Eastern Middle School. T.D. Test and Balance, Inc., 2601 Harvey Street, Duluth, MN submitted the proposal that is determined to provide the best value for the work required at Eastern Middle School.

I am recommending entering into an agreement with T.D. Test and Balance, Inc., with an estimated value of \$51,100.00 to complete the Testing and Balancing at Eastern Middle School.

Attachments