

PBIS Committee

HARVEY PUBLIC SCHOOLS DISTRICT 152 CONFERENCE/CONVENTION/WORKSHOP ATTENDANCE REQUEST

Please submit your request with all support at least **TWO WEEKS BEFORE** requested C/W/W date(s).

Name of Person (please print): Carol DeLira

Grade/Subject/School: Third / Sandburg

Name of C/C/W: Positive Discipline ~~for~~ Reactive Students

Date / Location of C/C/W: May 5th / Indianapolis

Give a tentative summary of expected expense(s):

Registration:	\$ <u>224.00</u>
Travel:	\$ <u>80</u>
Food:	\$ <u>30.00</u>
Lodging:	\$ <u>190.00</u>
Other:	\$ _____
Estimated Total:	\$ <u>524.00</u>

Will a substitute be required? Yes No All Day A.M. P.M.

LONG RANGE PLANS GOALS Explain what you desire to gain by attendance.

Positive Strategies to use in my classroom for behavior management.

Applicant's Sig./Date Carol DeLira / April 3, 2017 Principal's Sig./Date [Signature] Administrator's Sig./Date [Signature] 4/3/17

NOTE: IF APPROVED, A WRITTEN REPORT MUST BE SUBMITTED TO THE PROGRAM ADMINISTRATOR WITHIN TWO WEEKS AFTER THE CONFERENCE/CONVENTION/WORKSHOP. ALONG WITH THE APPLICABLE EXPENSE REPORT. EXPENSES WITHOUT VALID RECEIPTS WILL NOT BE HONORED.

Approved Date: _____ Disapproved Date: _____

Account Name/Number: 10-2210-390-99-46201 P.O. # _____

CHECK REQUEST: _____ Accounts Payable _____ Payroll _____ Imprest _____

Substitute Account Name/Number: _____

Name of Substitute Called: _____

Business Manager Signature/Date _____

[Signature] 4/11/2017
Superintendent's Signature Date

COPIES TO: _____
FORM #140 REVISED 8/01

HRP 5.17 10:29AM

PROACTIVE DISCIPLINE FOR REACTIVE STUDENTS

REGISTRATION FORM

Sandburg Elementary Harvey #152 (708) 333-1351
Name of School or Agency School District Telephone Fax
14500 Myrtle Ave Harvey IL 60426
Street Address City State Zip

Name of Attendees (Print)	E-mail*	Position
Bridget Williams	plainolbridget@yahoo.com	Paraprofessional Spec Ed
Denisha Balfour	denishabalfour@yahoo.com	Media Assistant
Carol DeLira	cdelira@harvey152.org	3rd Grade Teacher
Tuesday Few	tfew@harvey152.org	Reading Tutor

*E-mail address will not be shared

Indicate the Winter/Spring 2017 seminar for which you are registering:

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> April 17 - Madison, WI | <input type="checkbox"/> April 18 - Milwaukee, WI | <input type="checkbox"/> April 19 - Lisle, IL (Chicago Area) | <input type="checkbox"/> April 20 - Champaign, IL |
| <input type="checkbox"/> April 21 - St. Louis, MO | <input type="checkbox"/> May 2 - Cleveland, OH | <input type="checkbox"/> May 3 - Columbus, OH | <input type="checkbox"/> May 4 - Dayton, OH |
| <input checked="" type="checkbox"/> May 5 - Indianapolis, IN | | | |

Method of Registration: Mail Phone Fax On-line

Registration Fee: **\$224.00 per person** – "SEND THREE AND THE FOURTH IS FREE" (this is a 25% savings)

Method of Payment: Personal Check School Check Purchase Order Money Order Credit Card

Credit Card Type: VISA MasterCard Discover AmEx P.O. #: _____ Fax copy of P.O. to 502-368-5577

Credit Card #: _____ / _____ / _____ / _____ Exp. Date _____ / _____ CVA # _____

Credit Card Billing Address _____

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Clip and mail or fax to Educational Resource Services

Please send registration and purchase order or payment to:

Educational Resource Services, Inc.
3529 Woodruff Ave. • Louisville, KY 40215

Call **800-579-1085** for

additional details or fax (502) 368-5577

Visit our web site at www.EducationalResourceServices.com

REGISTRATION INFORMATION

Certification of Seminar:

Brandman University, a division of the Chapman University System, has approved this seminar for meeting professional development education requirements for college credit. Applications will be available at the seminar. This training has been State Board Approved (SBA) and CEU/PDU certificates will be provided during the seminar.

Daily Seminar Schedule:

On site registration and a continental breakfast will start at 7:30 am. Please sign-in and pick up the seminar packet prior to 8:00 am. The seminar begins promptly at 8:00 am. Lunch will be on your own from 11:45 to 12:45 pm. There will be an afternoon refreshment break at 1:45pm and the seminar will conclude at 3:00 pm.

Registration Policy:

You may register by completing the registration form, detach and mail along with your registration fee or Purchase Order to Educational Resource Services. If your school or agency is registering with a Purchase Order, please include the P.O. with your registration. You may fax your registration to (502) 368-5577, register on-line at www.EducationalResourceServices.com, or call (800)-579-1085 to register via telephone.

Last Date to Register:

Registrations will be accepted up to the date of the seminar. However, walk-ins will only be permitted if space is available. No late registration or walk-ins can be accepted without a Purchase Order or payment. Once the registration is received and processed a letter of confirmation will be sent to you via e-mail. Please notify ERS if you do not receive a confirmation notice or if you will require special accommodations.

Tuition Fee:

Total registration fee for the seminar is **\$224.00 per participant**. When you send 3, the 4th attends FREE! This is a 25% savings. The registration fee includes an extensive seminar booklet, the seminar presentation, certificate of participation, continental breakfast and afternoon refreshments.

Accommodations:

If you should need overnight accommodations please contact the facility where the seminar is being held for information. Check the "Date and Location" section of this brochure to locate the facility's address and telephone number. Be sure to ask for the state government room rate.

Refund Policy:

Cancellations must be received in writing 72 hours prior to the seminar for a refund, minus a \$21.00 processing fee. A registration can be transferred to a future seminar. Please contact ERS before substituting.

Register Today! Tel. (800)-579-1085 • Fax (502) 368-5577 • www.EducationalResourceServices.com

Reservation Confirmation #84179086 for Indianapolis Marriott East

Indianapolis Marriott East
reservation

Reservation code: 84179086

Check in: Thu 5/4/2017 4:00 PM

Check out: Fri 5/5/2017 12:00 PM

7202 East 21st Street Indianapolis Indiana 46219
USA

[View in calendar](#)

Outlook found new events. Useful | Not useful

M Marriott Hotels & Resorts Reservations <reservations@marriott-res.com>

[Reply all](#) |

Mon 4/3, 3:25 PM

Carol DeLira

Clutter

To help protect your privacy, some content in this message has been blocked. To re-enable the blocked features, [click here](#).

To always show content from this sender, [click here](#).

Action Items

Please review your reservation details and keep for your records.

Marriott Hotels & Resorts

Indianapolis Marriott East

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+1-317-352-1231 Hotel Website Map & Directions Plan Your Stay

Indianapolis Marriott East

Reservation Confirmation: 84179086

For Carol Delira

MARRIOTT REWARDS MEMBER

CHECK-IN DATE Thursday, May 4, 2017

CHECK-OUT DATE Friday, May 5, 2017

CHECK-IN TIME 04:00 PM

CHECK-OUT TIME 12:00 PM

[Modify your reservation](#)

[Cancel your reservation](#)

Dear Carol Delira,

We are pleased to confirm your reservation with Indianapolis Marriott East. We look forward to making your stay memorable and uncomplicated.

Travel Brilliantly,
Indianapolis Marriott East

Plan Your Stay

[Link to Hertz booking page](#)

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Get Up to 35% off + 5,000 Marriott Rewards Points

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Mobile Check-In & Out

Get to your room faster & know when your room is ready

 Download our app.

Room Details

ROOM TYPE	Guest room, 1 King or 2 Double
NUMBER OF ROOMS	1
GUESTS PER ROOM	1 Adult
GUARANTEED METHOD	Credit Card Guarantee, Visa

Hotel Alert

Rollaway beds are not permitted in rooms with two double beds. Please do not request.

Summary of Charges

RATES, TAXES & FEES ARE PER ROOM, PER NIGHT (USD)

Thursday, May 4, 2017-Friday, May 5, 2017	1 night	189.00 USD
Regular Rate		
ESTIMATED GOVERNMENT TAXES & FEES		32.13 USD
Total for stay (for all rooms)		221.13 USD

Other Charges

- Complimentary on-site parking

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[Modify or cancel your reservation](#)

[BOOK ANOTHER RESERVATION](#)

Rate and Cancellation Details

- Please note that a change in the length or dates of your reservation may result in a rate change.
- You may cancel your reservation for no charge until Wednesday, May 3, 2017 (1 day[s] before arrival).
- Please note that we will assess a fee of 221.13 USD if you must cancel after this deadline.

If you have made a prepayment, we will retain all or part of your prepayment. If not, we will charge your credit card.

RATE GUARANTEE LIMITATION(S)

- Changes in taxes or fees implemented after booking will affect the total room price.
- Please note that a change in the length or dates of your reservation may result in a rate change.

ADDITIONAL INFORMATION

[ethics.unwto.org/content/responsible-tourist]

- The Responsible Tourist and Traveler
A practical guide to help you make your trip an enriching experience

Book Right

Your Rewards Information

REWARDS LEVEL

REWARDS
NUMBER

**Earn 80,000 Bonus
Points!**

**MARRIOTT REWARDS
MEMBER**

XXXXX9280

Plus earn 5x points at Marriott
locations and enjoy an annual
free night.

[View your account](#)

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Contact Us

Call 1-800-228-9290 in the US and Canada.
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attractions

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Promotional Email Unsubscribe

If you provided us with your email address for the first time, we will send you a follow-up email to welcome you. We will also send you periodic emails with information about your account balance, member status, special offers and promotions. An opt-out link will be included in each of these emails so that you can change your mind at any time.

If you would prefer to opt out of such emails from Marriott International, Marriott Rewards or The Ritz-Carlton Rewards, **you may do so here.** In addition, you may unsubscribe from The Ritz-Carlton email community [here.](#)

Please note: Should you unsubscribe from promotional email, we will continue to send messages for transactions such as reservation confirmation, point redemption, etc.

Marriott App Sweepstakes

For Rewards members who are at least age of majority and residents of US, Canada, Mexico, the Netherlands, France, Germany, UK, and South Africa: By making this reservation you may participate in the Marriott App Sweepstakes. NO PURCHASE NECESSARY. Ends 5/31/17. See [Official Rules](#) for directions on how to register to receive an entry (applicable for non U.S. residents), how to opt-out of the promotion (applicable to U.S. residents), and how to receive additional entries using the Marriott Mobile App and how to enter without purchase.

Confirmation Authenticity

We're sending you this confirmation notice electronically for your convenience. Marriott keeps an official record of all electronic reservations. We honor our official record only and will disregard any alterations to this confirmation that may have been made after we sent it to you.

If you have received this email in error, [please let us know.](#)