

**MINUTES  
BOARD OF TRUSTEES  
REGULAR MEETING  
CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
AUGUST 25, 2025**

The Board of Trustees for the Clear Creek Independent School District met in a regular meeting in the Board Room at the Education Support Center, 2425 E. Main Street, League City, Texas 77573, on August 25, 2025.

**1. *Call to Order***

President Cottrell called the meeting to order at 6:00 p.m.

**2. *Establishment of a Quorum***

President Cottrell established a quorum.

Trustees present:     Jonathan Cottrell, President  
                              Jessica Cejka, Vice President  
                              Jeffrey Larson, Secretary  
                              Jay Cunningham, Trustee  
                              Arturo Sanchez, Trustee  
                              Jamieson Mackay, Trustee  
                              Rebecca Lilley, Trustee

Staff present:         Karen Engle, Superintendent  
                              Members of the Superintendent's Cabinet

**3. *Public Hearing***

**A. *Public Hearing to Discuss the 20-25-2026 Budget and Proposed 2025 Tax Rate***

Ms. Alice Benzaia, Chief Financial Officer, presented the information to the Board and the Public. No members of the public had any comments.

**4. *Pledge of Allegiance, Texas Pledge, Moment of Silence, and District Mission Statement***

A group of Ferguson Elementary AV Team led the Board and the audience in the Pledge of Allegiance, and the Texas Pledge. Dr. Engle led the Board and the audience in a moment of silence. The students also assisted Dr. Engle with the District Mission, Vision, Core Values and Value Statement.

**5. *Recognitions***

**A. *Tommy Tunes Award***

Each year, the Theatre Under the Stars honors the region's most talented student performers, designers, and directors through its Tommy Tune Awards. On June 6th, the Tommy Tune Award winners were announced, and we are incredibly proud that the Clear Springs High School musical earned the Outstanding Musical Award and the Outstanding Lighting Design. The cast, crew, and directors from Hadestown were at

this meeting tonight to celebrate this accomplishment. Theatre Director Mark Stonebarger and Assistant Choir Director, Travis Falknor, also joined us.

***B. 2025 Texas Art Education Association District of Distinction Award***

It is musicals like Hometown that reflect our District's commitment to the arts. Dr. Engle congratulated the Visual and Performing Arts Department on receiving the Texas Art Education Association's District of Distinction Award. Only the top eight percent of districts in the state earned the honor this year. Clear Creek ISD received this honor for providing a well-rounded education that inspires creativity and connects students to their community and beyond. Congratulations to Director Greg Goodman, Assistant Director Stephanie Albert, and all CCISD Fine Arts Teachers.

***C. Leadership TASB Class of 2025***

We are proud to recognize a great accomplishment by one of our trustees. Congratulations to Board Secretary, Jeff Larson, for successfully completing the Leadership TASB program. For the past year, Trustee Larson has been traveling across Texas learning and leading. Dr. Robert Long from the Texas Association of School Boards was in attendance to present Mr. Larson with his Master Trustee certification.

***D. Region 4 Teacher of the Year***

Tonight, we congratulated Ms. Vickie Wright, an outstanding teacher at McWhirter Elementary, for being named the Region 4 Teacher of the Year/ Region 4 represents one of the largest educational regions in Texas. To put this honor in perspective, Ms. Wright will represent 1.2 million students at the State level as she is now being considered for the State title. She is one of only 20 teachers in Texas to make it to the state competition.

***E. San Jacinto Audio Engineering Program Collaboration***

As we began planning our district convocation this year around the theme "One Voice", we knew we wanted more than just a performance, we wanted a project that would represent unity, collaboration, and purpose at every level. San Jacinto College quickly emerged as the ideal partner because of its reputation and commitment to excellence. The Audio Engineering Program, under the leadership of Les Williams, allowed our students to perform and record a beautiful piece. This experience was made possible by: Lynee Brandt, Music & Audio Engineering Department Chair; Les Williams, Professor; and Melissa Treviso, External Communications Coordinator. The video of the recording was played for the audience in attendance at the meeting.

***6. Community Input***

The following members of the Community addressed the Board during the community input portion of the meeting:

- Mr. Thomas Davis – Safe Schools Data (3-Minutes)

***7. District Update***

Dr. Karen Engle, Superintendent of Schools, presented the Board of Trustees with a District Update regarding 2025 – 2026 Back to School First Week At-A-Glance.

## **8. Action**

### ***A. Consent Agenda***

Trustee Mackay moved to accept the consent agenda as presented. The motion passed unanimously.

1. Consider Approval of Board Meeting Minutes
2. Consider Approval of Monthly Human Resources Board Report
3. Consider Approval of Budget Amendment #3
4. Consider Approval of Monthly Financial Statement
5. Consider Acceptance of Donations
6. Consider Approval of the 2024 Tax Collection Report
7. Consider Approval of Tax Refunds Exceeding \$500
8. Consider Approval of Revenue Source and Fund Balance Commitments as of August 31, 2025
9. Consider Approval of Expenditures with HCDE-Choice Partners Cooperative Vendor McGriff for Worker's Compensation Excess Risk Insurance
10. Consider Approval of Recommendation for 2025-2026 T-TESS Appraisers
11. Consider Approval of the Harris County Adjunct Faculty Agreement/Resolution Regarding Extracurricular Status of 4-H
12. Consider Approval of ILA Purchasing Cooperatives, Fees, and Annual Expenditures
13. Consider Approval of Participation in the Texas Association of School Boards Risk Management Fund to Perform Worker's Compensation Administrative Services
14. Consider Approval of Renewal of Contract 2021.505 Enterprise Resource Planning Finance Package (ERP)
15. Consider Approval of Renewal of Contract 2022.514 Digital Learning Platform
16. Consider Approval of Renewal of Contract 2023.508 Curriculum Management Appraisal and Assessment System
17. Consider Approval of Award of Contract 2026.400 Creative Contracted Services
18. Consider Approval of Award of Contract 2026.500 Technology and CTE Audio Visual Equipment, Supplies, Services, and Other
19. Consider Approval of Award of Contract 2026.601 Special Events, Venues, Restaurants, and Catering
20. Consider Approval of Award of Contract 2026.602 Library Resources, Supplies, and Equipment
21. Consider Approval of Award of Contract 2026.801 Bulk Paper
22. Consider Approval of TASB Local Policy Update 125 - SECOND READING

### ***B. Consider Approval of the Fiscal Year 2025-2026 Budget***

Ms. Alice Benzaia, Chief Financial Officer, presented the information to the Board. Members of the Board made comments and had questions. Ms. Benzaia answered the questions. Trustee Sanchez moved to accept the Superintendent's recommendation and approve the Fiscal Year 2025-2026 General Fund, Debt Service Fund and Child Nutrition Fund budgets by function as presented. The motion passed unanimously.

### ***C. Consider Approval of the Agreement for the Purchase of Attendance Credit (Netting Chapter 28 Funding)***

Ms. Alice Benzaia, Chief Financial Officer, presented the information to the Board. Members of the Board made comments and asked questions. Ms. Benzaia answered

the questions. Trustee Mackay moved to accept the Superintendent's recommendation for the 2025-2026 school year and delegate contractual authority to obligate the school district under Texas Education Code (TEC) 11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, 48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This includes approval of the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding). The motion passed unanimously.

***D. Consider Approval of the Use of Capital Projects Funds for Facility and Maintenance Related Projects***

Mr. Alex Aragon, Director of Facility Services, and Mr. Chris Pitts, Director of Maintenance, presented the information to the Board. Members of the Board made comments and asked questions. Mr. Aragon answered the questions. Trustee Lilley moved to accept the Superintendent's recommendation and approve the use of Capital Projects Funds of \$820,444 for Facility and Maintenance Related Projects. The motion passed unanimously.

***9. Closed Session***

President Cottrell called the meeting into closed session at 7:24 p.m.

President Cottrell reconvened the meeting into open session at 8:53 p.m.

***10. Adjournment***

President Cottrell adjourned the meeting at 8:53 p.m.

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Jonathan Cottrell, Board President

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Jeffrey Larson, Board Secretary

Date Approved: \_\_\_\_\_

*Minutes prepared by Greta McMahon*