

Ector County Independent School District Odessa, Texas

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF PURCHASES OVER \$250,000
[BG-N/A]**

DATE: November 17, 2009

As required by Board Policy CH(Local), attached is a list of contracts as awarded by purchase orders. (If no purchase over \$250,000 is attached, this agenda item is retained should a purchase item occur between the agenda printing deadline and the Board meeting).

It is recommended that the Board of Trustees approve the issuance of purchase orders for the qualified vendors as presented.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

Tonya Tillman
Assistant Superintendent for
Business Operations