
Emergency Procedures and Disaster Plans

The superintendent or designee will develop and maintain a plan, specifying procedures to be used in emergencies such as, including but not limited to, disorderly conduct, unlawful assembly, disturbances at school activities, natural disasters, man-made disasters, technological disasters, fire, illness or injury of a student or staff member and use of force on district property. The superintendent or designee will consult with community and local county agencies while developing this plan.

The district's Emergency Operations Plan (EOP) will meet the standards of the State Board of Education. The EOP will be reviewed and updated annually, as necessary.

Copies of the EOP will be available in every school office and other strategic locations throughout the district. Parents will be informed of the district's plan for the care of students during an emergency situation. The Board may use Oregon Revised Statute (ORS) 192.660(2)(k) to conduct an executive session to consider matters related to school safety or a plan that responds to safety threats made toward a school in the district.

In the case of long-term disruption to district operations; resulting of a pandemic flu, declared public health emergency or other catastrophe, the district operations plan shall at a minimum include the following:

1. Who is in charge of the district plan;
2. What steps the district will take to stop the spread of disease;
3. How sick students will be identified;
4. Transportation plan for sick students;
5. Disease containment measures for the district;
6. Communication plan for staff, students and parents;
7. Continuing education plan for students;
8. Procedures for dealing with student privacy rights;
9. Employee leave procedures during a pandemic flu or other catastrophe;
10. Employee pay and benefit plan and procedures;
11. Procedures for facility utilization by other agencies;
12. Business operations plan for offsite operation or alternative measures.

END OF POLICY

Legal Reference(s):

[ORS 192.660\(2\)\(k\)](#)

[ORS 332.107](#)

[ORS 433.260](#)

[ORS 433.441](#)

[OAR 437-002-0161](#)
[OAR 581-022-2030\(3\)\(c\)](#)
[OAR 581-022-2220](#)
[OAR 581-022-2225](#)

Cross Reference(s):

EEAC - School Bus Safety Program
GBE - Staff Health and Safety
JHCC - Communicable Diseases

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