

MINGUS UNION HIGH SCHOOL DISTRICT #4 VOUCHER

Voucher No: 1035

Voucher Date: 04/29/2025

Prepared By:

Alicia Schaeffer
Printed: 04/29/2025 01:57:56 PM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against MINGUS UNION HIGH SCHOOL DISTRICT #4 funds for the sum of \$67,088.98 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

[Signature]

[Signature]

Frank Nevarez

Board President

Ashley Koepnick

Board Vice President

[Signature]

Austin Babcock

[Signature]

Taylor Bell

Board Member

MINGUS UNION HIGH SCHOOL DISTRICT #4

Fund		Amount
001	Maintenance and Operation Fund	\$36,010.11
220	IDEA, Part B	\$1,215.00
222	High Cost Child Grant	\$12,048.00
473	Freshmen Success Project	\$9,821.69
510	Food Service	\$2,638.23
525	Auxiliary Operations	\$445.00
526	Extracurricular activities fees tax credit	\$2,661.31
530	Gifts and Donations	\$174.64
570	Indirect Costs	\$2,075.00
		\$67,088.98

James M. Smith

James M. Smith

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1035

04/29/2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Aaron Midkiff						
Check Group:						
OPEN PO FOR REIMBURSEMENT FOR TRACK SUPPLIES, MEETS, TRAVEL, CLOTHING, FOOD, LODGING, END OF SEASON BANQUET EXPENSES, AWARDS	1	250898		V744688	526.620.1000.6610.200.538	\$1,983.76
				4/29/2025	Track 538 Instructional Supply	
					Check #: 0	
					PO/Invoice Total:	\$1,983.76
					Vendor Total:	\$1,983.76
Andrea Meyer						
Check Group:						
OPEN PO FOR 24/25 TENNIS SEASON FOR REIMBURSEMENT FOR TENNIS SUPPLIES, MEET EXPENSES, BANQUET EXPENSES, MEAL EXPENSES FOR AWAY MEETS.	1	250949		V421468	526.620.1000.6610.200.544	\$132.83
				4/29/2025	Tennis/Girls 544 Instructional Supply	
					Check #: 0	
					PO/Invoice Total:	\$132.83
					Vendor Total:	\$132.83
Arizona School Boards Assoc.						
Check Group:						
ASBA Summer Leadership Conference Flagstaff AZ @ Little America on June 5th - 7th	1	251072		58385	570.100.2570.6360.200.000	\$625.00
				4/24/2025	Professional Development - District	
ASBA Summer Leadership Conference Flagstaff AZ @ Little America on June 5th - 7th	1	251072		58409	570.100.2570.6360.200.000	\$625.00
				4/24/2025	Professional Development - District	
ASBA Summer Leadership Conference Flagstaff AZ @ Little America on June 5th - 7th	1	251072		58425	570.100.2570.6360.200.000	\$625.00
				4/28/2025	Professional Development - District	
ASBA Summer Leadership Conference Flagstaff AZ @ Little America on June 5th - 7th	1	251072		58426	570.100.2570.6360.200.000	\$200.00
				4/29/2025	Professional Development - District	
					Check #: 0	

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1035

04/29/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Aspin/Mohave					
Check Group:					
Paper & Cleaning Supplies	1	250057	25B05559 4/28/2025	510.100.3100.6610.200.000 Food Service Supplies	\$314.78
Check #: 0					
PO/InvoiceTotal:					\$2,075.00
Vendor Total:					\$2,075.00
Check Group:					
Food Supplies for Cafe	1	250059	25B05558 4/29/2025	510.100.3100.6633.200.000 Other Food	\$1,663.32
A La Carte Food Supplies	1	250059	25B05558 4/29/2025	510.100.3100.6637.200.000 A La Carte & Vending Food Supplies	\$391.56
Catering Food Supplies	1	250059	25B05558 4/29/2025	510.100.3100.6636.200.000 Catering Food Supplies	\$71.74
Check #: 0					
PO/InvoiceTotal:					\$2,126.62
Vendor Total:					\$2,441.40
Bryan Saravo					
Check Group:					
Bryan Saravo - Gameworker for 24/25 school year for sports	1	250963	04232025 4/24/2025	525.620.1000.6590.200.410 Athletics 410 Miscellaneous Purchased Services	\$100.00
Bryan Saravo - Gameworker for 24/25 school year for sports	1	250963	042325 4/24/2025	525.620.1000.6590.200.410 Athletics 410 Miscellaneous Purchased Services	\$75.00
Bryan Saravo - Gameworker for 24/25 school year for sports	1	250963	042525 4/28/2025	525.620.1000.6590.200.410 Athletics 410 Miscellaneous Purchased Services	\$30.00
Check #: 0					
PO/InvoiceTotal:					\$205.00

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1035

04/29/2025

Vendor # QTY PO No. Invoice Date Account Amount

Bug Me Not Pest Control	2719				Vendor Total:	\$205.00
Check Group:						
Pest Control	1	250163	041225	001.100.2620.6610.200.000		\$500.00
			4/23/2025	General Supplies		
				Check #: 0		
				PO/InvoiceTotal:		\$500.00
				Vendor Total:		\$500.00
Canyon State Bus Sales	3228					
Check Group:						
Misc. Bus Repair Parts	1	250045	01P79808	001.410.2730.6610.200.000		\$1,176.03
			4/29/2025	General Supplies		
				Check #: 0		
				PO/InvoiceTotal:		\$1,176.03
				Vendor Total:		\$1,176.03
Cintas Corp						
Check Group:						
Uniform Service for Bus Mechanic	1	250241	4228154349	001.410.2730.6431.200.000		\$30.83
			4/23/2025	Non-Technology Repairs and Maintenance		
Uniform Service for Grounds	1	250241	4228154349	001.100.2630.6431.200.000		\$29.32
			4/23/2025	Non Technology Repairs & Maintenance		
Uniform Services For Custodial	1	250241	4228154349	001.100.2610.6431.200.000		\$19.09
			4/23/2025	Non-Technology Repairs and Maintenance		
Towles for Cafeteria	1	250241	4228154349	510.100.3100.6431.200.000		\$14.41
			4/23/2025	Non-Technology Repairs and Maintenance		
Uniform Services for Maintenance	1	250241	4228154349	001.100.2620.6431.200.000		\$34.00
			4/23/2025	Non-Technology Repairs and Maintenance		
				Check #: 0		
				PO/InvoiceTotal:		\$127.65
				Vendor Total:		\$127.65

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1035

04/29/2025

City Of Cottonwood Utilities	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
3411						
Check Group:						
Monthly water service for Acct# 007681-000,007681-002,007681-001	1	250305	APR25-6072	001.100.2620.6411.200.000	Water/Sewage	\$216.38
Monthly water service for Acct# 007681-000,007681-002,007681-001	1	250305	APR25-9426	001.100.2620.6411.200.000	Water/Sewage	\$70.50
Monthly water service for Acct# 007681-000,007681-002,007681-001	1	250305	APR25-9502	001.100.2620.6411.200.000	Water/Sewage	\$70.50
			4/28/2025	Check #: 0	PO/InvoiceTotal:	\$357.38
					Vendor Total:	\$357.38
Doreen Ellis						
Check Group:						
Group Counseling Service	1	250188	42425	220.200.2140.6330.200.000	Other Professional Servi	\$1,215.00
			4/28/2025	Check #: 0	PO/InvoiceTotal:	\$1,215.00
					Vendor Total:	\$1,215.00
Grainger						
Check Group:						
Misc. Maintenance Supplies	1	250162	9477478441	001.100.2620.6610.200.000	General Supplies	\$448.23
			4/29/2025	Check #: 0	PO/InvoiceTotal:	\$448.23
					Vendor Total:	\$448.23
Johnson'S Heavy Towing						
Check Group:						
Tow Services for Buses as Needed	1	250239	25-04-12320	001.410.2730.6431.200.000	Non-Technology Repairs and Maintenance	\$600.00
			4/29/2025			

Mingus Union High School District #4

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Description

Voucher Batch Number: 1035

04/29/2025

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

Check #: 0

PO/InvoiceTotal: \$600.00

Vendor Total: \$600.00

Joseph Mount

Check Group:

TAKES THE PLACE OF PO # 250460 THAT I CODED
WRONG:N REIMBURSEMENT FOR AUTO ESSENTIAL
STANDARDS MEETING AND SUPPLIES,
RECRUITMENT LUNCH AND MONTHLY MEETING
EXPENSES

1 250885 V146206

526.311.1000.6610.200.502

\$278.40

Auto-Hot Rod 502 Instructional Supply

4/29/2025

Check #: 0

PO/InvoiceTotal: \$278.40

Vendor Total: \$278.40

Jostens

003448

Check Group:

Graduation Supplies - diploma orders and diplomas for
School Year 2025

1 250536 36864177

001.100.2490.6610.200.000

\$43.35

Graduation Supplies

4/24/2025

Graduation Supplies - diploma orders and diplomas for
School Year 2025

1 250536 36932007

001.100.2490.6610.200.000

\$25.11

Graduation Supplies

4/28/2025

Check #: 0

PO/InvoiceTotal: \$68.46

Vendor Total: \$68.46

LAURA COWGILL

Check Group:

Gameworker duties for 24/25 school year for sports

1 250967 042325

525.620.1000.6590.200.410

\$90.00

Athletics 410 Miscellaneous Purchased Services

4/24/2025

Gameworker duties for 24/25 school year for sports

1 250967 042525

525.620.1000.6590.200.410

\$65.00

Athletics 410 Miscellaneous Purchased Services

4/28/2025

Gameworker duties for 24/25 school year for sports

1 250967 042825

525.620.1000.6590.200.410

\$45.00

Athletics 410 Miscellaneous Purchased Services

4/29/2025

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
McGraw-Hill Education					
000					
Check Group:					
ALEKS Online professional learning 1 year-units per year	2	251060	136638958001 4/24/2025	473.100.2210.6655.200.000 Short-Term Noninstructional Software Subscriptions	\$3,000.00
ALEKS 6-12 ADD-ON MY. 1 Year Student Subscription	300	251060	136645076001 4/24/2025	473.100.2210.6655.200.000 Short-Term Noninstructional Software Subscriptions	\$6,821.69
Check #: 0					
PO/Invoice Total:					\$200.00
Vendor Total:					\$200.00
MUHS - Cafeteria					
003935					
Check Group:					
District Catering	1	250178	25-029 4/28/2025	530.100.2510.6610.200.300 General Fund 300 District Supplies	\$164.64
Check #: 0					
PO/Invoice Total:					\$9,821.69
Vendor Total:					\$9,821.69
College Know & Go Catering Events for the school year					
1 250912					
Check Group:					
College Know & Go 355 Miscellaneous Expenditures	1	250912	25-030 4/28/2025	530.610.1000.6890.200.355 College Know & Go 355 Miscellaneous Expenditures	\$10.00
Check #: 0					
PO/Invoice Total:					\$164.64
TREAT TRAYS FOR NHS/LATINO STUDENT UNION INDUCTIONS					
1 251090					
Check Group:					
TREAT TRAYS FOR NHS/LATINO STUDENT UNION INDUCTIONS	1	251090	25-028 4/28/2025	526.610.1000.6610.200.511 HHSS 511 Instructional Supply	\$30.00
Check #: 0					
PO/Invoice Total:					\$10.00
TREAT TRAYS FOR NHS/LATINO STUDENT UNION INDUCTIONS					
1 251090					
Check Group:					
TREAT TRAYS FOR NHS/LATINO STUDENT UNION INDUCTIONS	1	251090	25-028 4/28/2025	526.610.1000.6610.200.524 NHS 524 Instructional Supply	\$30.00
Check #: 0					

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Voucher Batch Number: 1035

04/29/2025

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

PO/InvoiceTotal: \$60.00

Vendor Total: \$234.64

Mutual Of Omaha

Check Group:

Short Term Disability Insurance - Teachers

Aides

Counseling

Support Services

Superintendent Services

Principals Office

District

Operation and Maintenance

SPED Teacher

SPED Aide

CTE Teachers

Transportation

Food Service

001.100.1000.6210.200.000
Employee Insurance

001.100.1900.6210.200.000
Employee Insurance

001.100.2100.6210.200.000
Employee Insurance

001.100.2200.6210.200.000
Employee Insurance

001.100.2300.6210.200.000
Employee Insurance

001.100.2400.6210.200.000
Employee Insurance

001.100.2510.6210.200.000
Employee Insurance

001.100.2600.6210.200.000
Employee Insurance

001.200.1000.6210.200.000
Employee Insurance

001.200.1900.6210.200.000
Employee Insurance

001.300.1000.6210.200.000
Employee Insurance

001.410.2710.6210.200.000
Employee Insurance

510.100.3100.6210.200.000
Employee Insurance

Check #: 0

Printed: 04/29/2025 1:58:01 PM Report: rptAPVoucherDetail

2024.1.41

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Mingus Union High School District #4

Voucher Detail Listing

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Vendor Remit Name
Description

Voucher Batch Number: 1035

04/29/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NATALIE FERNANDEZ					
Check Group:					
REFUND BOOK DEPOSIT STUDENT WITHDREW: 109400 JASON FERNANDEZ	1	251147	2025 REFUND 4/29/2025	525.000.0000.1990.200.417 Textbook Deposits 417 Revenue	\$40.00
Check #: 0					
PO/InvoiceTotal:					\$986.69
Vendor Total:					\$986.69
Rise Resource Center Inc					
Check Group:					
Monthly Tuition for Matt Bourne	1	250430	2040 4/29/2025	001.200.1000.6563.200.000 Tuition to Private Schools	\$6,024.00
Monthly tuition for Aaron Meza	1	250430	2041 4/29/2025	001.200.1000.6563.200.000 Tuition to Private Schools	\$6,024.00
Monthly Tuition for Matt Bourne	1	250430	2083 4/29/2025	222.200.1000.6563.200.000 Tuition to Private Sources	\$6,024.00
Monthly Tuition for Matt Bourne	1	250430	2084 4/29/2025	222.200.1000.6563.200.000 Tuition to Private Sources	\$6,024.00
Monthly tuition for Aaron Meza	1	250430	2085 4/29/2025	001.200.1000.6563.200.000 Tuition to Private Schools	\$6,024.00
Monthly tuition for Aaron Meza	1	250430	2086 4/29/2025	001.200.1000.6563.200.000 Tuition to Private Schools	\$6,024.00
Check #: 0					
PO/InvoiceTotal:					\$36,144.00
Vendor Total:					\$36,144.00
Rokzoo Screen Printers					
Check Group:					

Mingus Union High School District #4

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Vendor #	QTY	PO No.	Invoice Date	Account	Amount
2 COLOR FRONT PRINT "I CAN" SCREEN PRINTIN:64000 WHITE: 6-S, 5-M, 3-L	14	251084	8367	526.620.1000.6610.200.544	\$134.00
			4/28/2025	Tennis/Girls 544 Instructional Supply	
	2	251084	8367	526.620.1000.6610.200.544	\$59.56
NEW SCREEN CHARGE: FOR INITIAL ORDER OR CHANGES			4/28/2025	Tennis/Girls 544 Instructional Supply	
	2	251084	8367	526.620.1000.6610.200.544	\$12.76
			4/28/2025	Tennis/Girls 544 Instructional Supply	
Check #: 0					
PO/Invoice Total:					\$206.32
Vendor Total:					\$206.32
Shamrock Farms					
Check Group:					
Dairy Products for Cafe	1	250056	102463475	510.100.3100.6633.200.000	\$165.94
			4/28/2025	Other Food	
Check #: 0					
PO/Invoice Total:					\$165.94
Vendor Total:					\$165.94
Snowflake High School					
Check Group:					
snowflake last chance track and field invite 4.30.2025	1	251177	043025	001.620.1000.6890.200.000	\$25.00
			4/29/2025	Miscellaneous Expenditures	
Check #: 0					
PO/Invoice Total:					\$25.00
Vendor Total:					\$25.00
Uns Gas, Inc					
Check Group:					
#4699740000 - Monthly Natural Gas Charges	1	250037	APR25	001.100.2610.6621.200.000	\$1,302.47
			4/24/2025	Natural Gas	
#8027260000 - Monthly Natural Gas Charges	1	250037	APR25	001.100.2610.6621.200.000	\$613.08
			4/24/2025	Natural Gas	

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Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
#5217630000 - Monthly Natural Gas Charges	1	250037	APR25 4/24/2025	001.100.2610.6621.200.000 Natural Gas	\$44.90
				Check #: 0	
				PO/Invoice Total:	\$1,960.45
				Vendor Total:	\$1,960.45
Upper Edge Technologies, Inc					
Check Group:					
ThinkbookBattery-L19D3PDA	1	251071	74975 4/29/2025	001.100.2230.6650.200.000 Technology Supplies	\$94.39
				Check #: 0	
				PO/Invoice Total:	\$94.39
				Vendor Total:	\$94.39
Verde Valley Rentals					
Check Group:					
Verde Events and Tents Tables and Chairs for State Testing	1	250789	100180-1 4/29/2025	001.100.2410.6442.200.000 Rental of Equipment	\$5,600.72
				Check #: 0	
				PO/Invoice Total:	\$5,600.72
				Vendor Total:	\$5,600.72
				Grand Total:	\$67,088.98

End of Report