



*...the educational prism through which students realize meaning and purpose in their lives...*

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**TO: Members, Board of Education  
Dr. Constance Collins, Superintendent**

**FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations  
Norman Lane, Director of Buildings & Grounds**

**RE: Video Camera Bid**

**DATE: June 14, 2010**

The Director of Buildings & Grounds, in concert with the Technology Administrator, Cao Mac, prepared a bid specification for video cameras for installation at the Brooks and Julian Middle Schools in anticipation of school opening for the 2010-11 school year, in conjunction with the Board of Education adopting a video camera policy. On May 27, 2010, a bid notice was published in the Oak Leaves calling for a bid opening on June 9, 2010. A mandatory pre-bid meeting was conducted on Wednesday, June 2, 2010 and both Mr. Lane and Mr. Mac attended.

Attached is a summary of the seven bids received, a copy of the legal notice as well as the list of vendors invited to bid. The Administration is recommending award of a contract to McWilliams Electric, in the total amount of \$110,936. The original work almost a year ago emphasized cameras solely along hallways; however, as greater review and definition was being considered this spring, the principals of both middle schools, along with the Director of Buildings & Grounds, recognized additional needs in the gymnasiums, cafeteria (Commons Area), stairwells and outside perimeter locations, thus the alternate. The alternate includes 34 additional cameras at Brooks and 33 at Julian, along with the necessary cabling, connections and installation.

Included in the 2008-09 budget was a \$90,000 holding amount given estimates received almost a year ago for the original 24 cameras at both schools. Recognizing that a comprehensive solution can be achieved by expending \$110,936, the Director of Buildings & Grounds is recommending, and I fully support same, awarding a contract to McWilliams Electric, pending a thorough reference check given that this firm is a first-time vendor for District 97. With the one-time accounting adjustment resolution previously reviewed by the Board of Education transferring \$948,164 from Capital Projects to Life/Safety, the Life/Safety Fund will have a fund balance of \$238,389 to support this recommended work.

I have asked Mr. Lane to be present at the meeting on Monday evening to respond to any questions Board members may have specific to this contract award.

This video camera bid will be brought back to the Board for formal award at its June 22, 2010 meeting.

Attachments (3)

