

# Ector County Independent School District Odessa, Texas

## Memorandum

**TO:** Board of Trustees  
**FROM:** Tom Crowe, Superintendent of Schools  
**SUBJECT: REQUEST FOR APPROVAL OF SIGNATURE AUTHORITY FOR PROGRAMS/REPORTS**  
**DATE:** September 15, 2015

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On an annual basis the Board of Trustees officially approve the names of contact persons for the various special programs and reports. This agenda item consolidates these names for Board approval.

The following is a list of special programs or responsibilities for which the District is responsible, along with recommended persons to act on the District's behalf:

Americans with Disabilities Act	David Finley
Bilingual and ESL Education	Betsabe Salcido
Compensatory Education/Title I	Julia Willett
Gifted and Talented Education	Carolyn Gonzalez
Career and Technology Education	Carla Byrne
Special Education	Tracy Taylor
Food Service	Katy Taylor
Title IX	Joretha Lee
PEIMS	Heather Potts
Teacher Retirement System	Armando Nunez, David Harwell
Banking Transactions	David Harwell, Sherrill Watson
	Albessa Chavez
Programs for At-Risk Students	Julia Willett

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It is recommended that the Board of Trustees approve the persons identified as having signature authority for the corresponding program.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools

**Brian J. Moersch**  
Chief of Staff