

## SCHOOL BOARD COMMUNICATION

**Title: Approval of School Board Vacancy**

**Date: April 14, 2026**

**Administrator: Jamie Burgess, Superintendent**

**Attachments: Draft Vacancy Announcement, BB 9923**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

Ms. Nancy Mendenhall has indicated that she will resign from the school board effective May 13th, 2026. Per Board Bylaw 9923, the Board must declare the seat vacant and fill the seat within 30 days of the vacancy.

Attached is a draft vacancy announcement which proposes a special meeting to be held on Tuesday May 19<sup>th</sup> to interview interested parties and vote to seat a candidate.

## ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board declare Seat C vacant effective May 13th, 2026 and hold interviews and selection of a replacement candidate on May 19, 2026.

**Sample Motion: I move to declare Seat C vacant effective May 13th, 2026 and hold interviews and selection of a replacement candidate on May 19, 2026.**