

NEAH-KAH-NIE SCHOOL DISTRICT 56  
Board Work Session 5:00 PM  
Joint Work Session – Neah-Kah-Nie School District and  
Tillamook Bay Community College 5:30 PM  
Regular Board Meeting 6:30 PM  
September 11, 2017  
Neah-Kah-Nie District Office Board Room

**PRESENT**

**Board of Directors**

Terry Kelly, Chairman

Pat Ryan, Vice Chair

JoDee Ridderbusch – 5:10 p.m. Kathie Sellars, Administrative Assistant

Carol Mahoney

Michele Aeder

Mark Riggs

Landon Myers (absent)

**District Office Staff**

Paul Erlebach, Superintendent

Mark Sybouts, Business Manager

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**Neah-Kah-Nie School District Work Session**

**NOTES**

First Student Contract Renewal Presentation, Tucker Shea

Mr. Kelly called the work session to order at 5:00 p.m. He welcomed Tucker Shea area manager for First Student.

Ms. Aeder reviewed the history stating that Neah-Kah-Nie School District and First Student have had a long and collaborative relationship. She started in 1990 where she drove a bus for three years and then became the site manager. We have always had great support from the administrators. The collaboration has been wonderful.

Mr. Shea shared that First Student is larger than the other four student transportation companies combined. They serve over 40 school districts state-wide, transport 75,000 students per day, on 1,500 buses over 1,300 routes by 1,700 employees.

He reviewed the driver qualification and selection process, explaining that it takes 52 hours of training to become a school bus driver. Mr. Kelly asked if the potential drivers are paid while they are training, Mr. Shea stated that it varies. Ms. Aeder explained that her drivers are paid a \$250 sign on bonus.

Mr. Shea reviewed the three year and five year proposals. The three year proposal is a first year increase of 23 percent, or \$150,000 with a minimum 2.5 percent inflation adjustment for years two and three. The five year proposal is an 18 percent first year increase, or \$116,000 and a 2.5 percent inflation adjustment for years two through five. Mr. Shea explained that the increases are due to what has occurred in the economy. Mr. Kelly asked if First Student was interested in a one year extension. Mr. Shea stated that it would be difficult on the team.

Mr. Kelly asked if we could table this discussion for one more month, we will revisit it at the October board meeting. The board called for a work session before the board meeting which will begin at 5:45 p.m.

The work session was adjourned at 5:31 p.m.

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## Neah-Kah-Nie School District and Tillamook Bay Community College Joint Work Session

### PRESENT

#### Board of Directors

Terry Kelly, Chairman  
Pat Ryan, Vice Chair  
JoDee Ridderbusch  
Carol Mahoney  
Michele Aeder  
Mark Riggs  
Landon Myers (absent)

#### District Office Staff

Paul Erlebach, Superintendent  
Mark Sybouts, Business Manager  
Kathie Sellars, Administrative Assistant

#### TBCC Board/Staff

Ross Tomlin, President  
Kathy Gervasi, Chairman  
Mary Faith Bell, Vice Chair  
Pamela Zweifel  
Billy Schreiber  
Mary Jones  
Tamra Gammon  
Danell Boggs

### NOTES

Mr. Kelly called to order the joint work session between Neah-Kah-Nie School Board and Tillamook Bay Community College (TBCC) Board at 5:42 p.m. Mr. Kelly welcomed staff, patrons and guests. Mr. Kelly asked all to stand for the flag salute and observe a moment of silence in honor of all those who were lost on September 11, 2001. He asked all to go around the room and introduce themselves.

Mr. Erlebach provided a short history between the two boards. He shared that the partnership between Neah-Kah-Nie (NKN) and TBCC began with the decision on what to do with the \$480,000 worth of bond dollars that TBCC received from the public. Neah-Kah-Nie School District and TBCC had many conversations, considered many different options, and finally settled on the renovation and creation of four technology rich classrooms at Neah-Kah-Nie High School.

Dual Credit Summary, Ann Hovey, Chief Academic Officer at TBCC

Ms. Hovey shared the following:

- 11 dual credits courses are taught at NKN
- 6 THS/TEC
- 124 duplicated enrollments
- 407 credits were earned through dual credits

Expanded Options Summary:

- 19 courses
- 111 college credits earned through expanded options
- 32 duplicated enrollments
- 65 unduplicated students
- 18 unduplicated expanded options students
- 58 unduplicated dual credit students
- 10 students took both dual credit and expanded options classes
- 518 total college credits earned through accelerated options classes with TBCC

If parents had to pay tuition for these credits it would cost \$38,665. Ms. Hovey also stated that NKN has two students who are 1<sup>st</sup> Class Scholars this year. Students receive up to 19 credits per term for up to two years tuition free.

Mr. Tomlin explained two different state-wide initiatives:

- Sponsored Dual Credit
  - Offered as part of the high school program
  - Taught by high school teachers in partnership with a sponsoring college/university faculty member
  - Sufficiently similar to the college/university course to enable the student to be described as

“taking a course from the college or university.”

- Guided Pathways
  - Designed to enhance the transferability of courses from a community college to a university. It is meant to reduce the number of courses that students take at a community college that do not transfer directly across to a university other than as an elective.

Measure 98, Heidi Buckmaster

Ms. Buckmaster shared that NKN and TBCC are looking at ways to partner together to offer career path courses where Measure 98 funds may be used. Some identified courses may be:

- Early Childhood Education
- Dual credit in Welding
- Dual credit in Computer-Aided Technology

Also discussed were ways to connect the ASPIRE programs at NKN HS and TBCC, as well as a proposed community fitness class using the new track facility at NKN HS.

Mr. Tomlin also mentioned the Meyer Memorial Trust grant proposal that would help fund a project that would develop local teachers for the school districts in Lincoln and Tillamook counties. High school juniors who are interested in becoming teachers will be recruited into this program. The requirements would include:

- Students taking dual credit classes in junior and senior years
- Attending local community college for 1-2 years
- Attending Western Oregon University for their junior year in college majoring in education
- Returning to their local area for senior year in college, taking online classes to complete BS and completing their internships in the local schools
- Desired outcome would be a permanent position in local school district

Mr. Erlebach asked if both boards see value in continuing to have this joint meeting. Ms. Mahoney shared that it is a great learning opportunity for the boards. Ms. Mahoney stated that our students benefit from the collaboration. Ms. Ridderbusch expressed that the annual connection supports our students and the classes they take. Ms. Buckmaster stated that the opportunity to collaborate is really important, NKN has always been a district that values college credits.

Ms. Gervasi adjourned the meeting at 6:23 p.m.

**NEAH-KAH-NIE SCHOOL DISTRICT 56  
REGULAR BOARD MEETING**

**OFFICIAL MINUTES**

**CALL TO ORDER**

Call to Order

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order by Chairman Terry Kelly at 6:32 p.m. Mr. Kelly welcomed staff and patrons. All present stood for the flag salute. Mr. Kelly also called for a moment of silence to honor all those lost on September 11, 2001.

**APPROVE AGENDA**

Approve Agenda

**M-Ryan/2<sup>nd</sup> Mahoney to approve the agenda as presented. Motion carried unanimously.**

Motion to Approve

Recognition of Lisa Hooley and Trisha Hixson, Presentation of Plaques

Recognition of Retired  
Board Members

Mr. Kelly asked Ms. Hooley to come forward and receive her plaque for her years of service to the Neah-Kah-Nie School Board. Ms. Hooley served from 2003-2017.

Ms. Hooley shared that she really enjoyed her time as a board member. It was a learning experience. She thanked everyone for their patience when she was passionate.

Mr. Erlebach also presented Ms. Hixson with her recognition plaque. Mr. Kelly stated that her absence with regard to the athletics is duly noted. He shared that she is missed. Ms. Hixson also stated that it was a learning experience for her and she was thankful for the opportunity to serve.

**CONSENT AGENDA**

Consent Agenda

Approve Minutes from August 14, 2017 Regular Board Meeting

Award Contract to ZCS Engineering for Nehalem Gymnasium Seismic Upgrades

Award Contract to ZCS Engineering for Garibaldi Grade School Seismic Upgrade

Request for Neah-Kah-Nie Middle School to Travel Out of State to Nasell for a Football Game on September 21st.

Neah-Kah-Nie Middle School Extra Duty List

Neah-Kah-Nie High School Extra Duty List

Personnel Report

**M-Ridderbusch/2<sup>nd</sup> Aeder to accept the consent agenda as presented. Motion carried unanimously.**

Motion to Approve

**COMMUNICATIONS**

Communications

Oral Communication

Public Input

The administrators shared that it has been a great start to a new school year.

Student Input

None at this time.

## Written Communications

Written  
Communications

Neah-Kah-Nie High School Back to School Newsletter

Neah-Kah-Nie Middle School Back to School Newsletter – Mr. Kelly asked if Mr. Lawyer is going to get the information out about the change of venue for the football game on September 22<sup>nd</sup>. He stated that he would once he has the final version of the schedule.

## REPORTS

Reports

None at this time

## UNFINISHED BUSINESS

Unfinished Business

Update on Neah-Kah-Nie Community Track, Steve Baertlein

Mr. Baertlein shared that the cure time for the asphalt has been met, but the company that puts down the rubberized surface is running behind. They are going to deliver the materials on September 18<sup>th</sup> and begin laying down the surface on September 20<sup>th</sup>. The September 22<sup>nd</sup> football game will not be played at NKN, it may be played at Tillamook High School. Our first home game will be against Knappa on October 6<sup>th</sup>. Mr. Baertlein shared that we are almost ready to do a lighting test. Ms. Mahoney asked about the parking lot lights. Mr. Baertlein stated that he has the electricians on tap to install two lights on the north side of the track.

Mr. Erlebach shared that the project may go over budget by about \$1,300. P & C tried to get us to pay for things that we should not have had to, but Matt Koehler, Mr. Baertlein and Mr. Erlebach advocated on behalf of the district.

Update on Nehalem Elementary Seismic Upgrades, Mark Sybouts

Mr. Sybouts shared that Ms. Woika would be best to share that report. The school is 95 percent back together. They did a walk through last Friday and created a punch list. There is quite a list of items that still need to be taken care of. Mr. Erlebach stated that the project turned out to be a much bigger project than what they thought. The district will not have to pay for any of the extra time that was involved in packing and unpacking. Mr. Erlebach stated that Kathy Kammerer needs to be commended for her work in advance of the project.

Mr. Kelly asked how the D Street project turned out. Ms. Woika stated that it was done in time.

Update on Lake Lytle Stream Restoration Project, Paul Erlebach

Mr. Erlebach showed the board the report on the stream restoration project. He and Mr. Baertlein went to the site today. There is a lot of wood that will be cut up for fund raisers, there is also some cedar which we will sell.

## NEW BUSINESS

New Business

First Student Contract Renewal

Mr. Kelly stated that the board has decided to table this item until the October 9<sup>th</sup> board meeting beginning with a work session at 5:45 p.m. We will also have our 7<sup>th</sup> board member at the October meeting.

## FISCAL

Fiscal

Payment of Bills

Payment of Bills

No board member expressed any concern over the bills that were paid in the month of August.

## Fiscal Summary Sheet

Mr. Sybouts stated that we have had a lot of projects going on this summer. We have spent \$1.3 million dollars out of the building fund, some on seismic and some on the track. Mr. Sybouts stated that the board has approved the engineer for the next phase of the seismic projects. He stated that the next two projects should go a little easier. He expects that we will come to the board for a Construction Management General Contractor (CMGC) on each project and then go out to bid, hopefully right after the first of the year.

We received a large first quarter state managed timber payment. He shared that we do not know what to expect from state timber, it can be up or it can be down. Our expenditures are in line with prior years. Mr. Sybouts also mentioned that the Local Government Investment Pool (LGIP) is paying 1.45 percent interest, when last year it was under one percent.

## SUGGESTIONS AND COMMENTS

Suggestions &  
Comments

### Superintendent

Superintendent

Mr. Erlebach welcome Margaret Brown from NWRESA. She and Cathy Jensen will take turns attending our board meetings. Mr. Erlebach shared the following:

- The OSBA regional meeting on September 14<sup>th</sup> from 5:30-7:30 at the Seaside High School Library. He asked board members to let him know if they wish to attend
- We will inaugurate the track at a track-n-field meet in the spring
- Matt Koehler will be available either in person or via phone at the October 9th board meeting to give the board an update on the track
- This was the first late start Monday, he asked if there were any hiccups for late start Monday
- Excellent start to the school year. Nehalem Elementary School has two days of 100% attendance, which has not happened in 15 years
- The Mudd-Nick golf tournament, dinner and auction will be Saturday, September 16<sup>th</sup>

### Board

Board

Ms. Aeder shared that she really appreciated all the work that Mr. Erlebach went to keep the contractors on track. Mr. Erlebach thanked Ms. Aeder, but there were many others involved.

## PERSONNEL

Personnel

### Hiring - Coach/Advisor

Kelly Thayer as Neah-Kah-Nie High School Head Speech Coach

Hannah Reynolds as Neah-Kah-Nie High School Assistant Speech Coach

Susan Rodinsky as Neah-Kah-Nie High School Assistant Volleyball Coach

James Billstine as Neah-Kah-Nie High School Advisory Committee Member

James Billstine as Neah-Kah-Nie High School Student Government Advisor

Lisa Pfeifer as Neah-Kah-Nie Middle School Cross Country Coach

Breanna Stephens at Neah-Kah-Nie Middle School 7th Grade Volleyball Coach

### Resignations

Jeremy Mulcahy-Hill as Neah-Kah-Nie Middle School Cross Country Coach

Chris Bennett as Neah-Kah-Nie Middle School Wrestling Coach

Shelby Greck as Neah-Kah-Nie Middle School 7th Grade Volleyball Coach - Letter not available

**NON LICENSED PERSONNEL INFORMATION - Informational Only**

**Hiring**

Elizabeth Clark as Neah-Kah-Nie High School Testing Coordinator/MS Library Assistant

Sarah Ceja as Neah-Kah-Nie HS/MS 7 hr. Sp Ed IA

Bob Waddell as Neah-Kah-Nie High School 7 hr. Sp Ed IA

Delora Elinsky as Garibaldi Grade School Assistant Secretary

Tami Jonsson as Garibaldi Grade School 7 hr. IA

Gail Abbott as Garibaldi Grade School 7 hr. IA

Sadie Huntley as Nehalem Elementary 3.5 hr. IA

Amy Cram as Nehalem Elementary 7 hr. IA

Samantha Jepson as Neah-Kah-Nie Middle School 1 hr. per day Custodian

**Resignations**

Morgan Rauscher as Nehalem Elementary 3.5 hr. IA

Monty Elliott as Neah-Kah-Nie Middle School Sp Ed IA

Tami Jonsson as Garibaldi Grade School 3.5 hr. IA

Sadie Huntley as Nehalem Elementary 7 hr. IS

Amy Cram as Neah-Kah-Nie Middle School Sp Ed IA

Gail Abbott as Garibaldi Grade School Fixed Term IA

**ADJOURN**

Hearing nothing more to come before the board the meeting was adjourned at 7:10 p.m.

Adjourn

**Next Meeting: October 9, 2017**

Next Meeting