



**Wharton County  
Junior College**

**PAID PROFESSIONAL  
ASSIGNMENT (PPA)  
REQUEST FORM**

TO: Vice President of Instruction DATE: 10/21/2016

FROM: Tim Guin/Megan Costanza Vocational Sciences Division

SUBJ: PPA request for: Mike Conway

Title of PPA activity: Course Development for NRC Curriculum Grant

Dates (or semesters) of activity: Fall 2014 - Fall 2016

A. **Activity and Expected Outcomes.** Develop ELMT 2452 Power Generation Instrumentation - 96 contact hours/4:3:3

Wharton County Junior College was awarded a Nuclear Regulatory Commission Curriculum Development Grant (NRC - HQ - 12 - G - 38 - 0049), which includes funds to hire an industry subject matter expert (SME) to develop instructional curriculum for the Intelitek Lab Equipment, a hands-on training simulator. The SME:

- developed curriculum aligned with NRC guidelines and industry-required student learning outcomes utilizing the Intelitek training equipment;
- tested the curriculum in March 2015 on employees of an industry partner;
- made edits to the curriculum as needed based upon the test experience;
- ~~shared the curriculum with the Director of the WCJC Nuclear Power Program, who taught the course within the AAS Program during Spring 2016; and~~
- made final edits to the curriculum thus delivering his portion of the project.

The NRC funded this curriculum development in order to provide a standardized hands-on course for colleges preparing a workforce for the nuclear industry. WCJC is the author of the curriculum and will teach it within the Nuclear Power Program, but will also share the curriculum nationwide with other schools who wish to incorporate the Intelitek Lab Equipment into training programs.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)	200 hours @ \$50/hr	\$10,000	\$10,000
<b>TOTAL</b>		\$10,000	\$10,000

BUDGET NUMBER: 21901-6042-6092-102 Salary  
21901-6042-6408-102 Fringe

C. **Approvals**

Supervisor: Tim Guin Date: 10/24/16

VPI: [Signature] Date: 11-11-16

President: Betty A Malrow Date: 11-12-16

**RECEIVED**  
 Vice President of Instruction  
 Date: 11/2/16 Initial: