

**Technology Committee Minutes**  
**10-16-19**

Meeting was called to order at 5:30pm at the District Office Board Room by Anderson, Seconded by Beyers.

Members present: Dr. Beyers, Doug Kirkbride, Kyle Anderson

Members absent: none

Superintendent Present: Yes

Visitors: Casey Adam, Juleta Ellis arrived approx 5:38pm

The committee discussed the following:

1. *Approval of the Minutes from 3/12/19* - Motion by Anderson seconded by Beyers

1. FY 20 Computer-Assisted Budgetary Update

Mr. Savage reported on the technology budget. The budget has been spent according to plan so far this year. The report attached was slightly out of date run via 9/30. The large balance remaining on equipment has actually been spent out (30k).

Presenter: Scott Savage

A. E-Rate Update

E-rate filed for last year for this year has been approved and funds received. The E-Rate window for the upcoming year has not yet opened. No word yet on Category 2 funding for the upcoming year. The state is in flux with taking over e-rate funding. Don't know yet on what exactly will happen there.

2. Technology Updates

A. Apptegy Update

Ms. Skinner reported about apptegy. We launched March 6th. The usage of the site from our teachers and staff far outweighs other school districts in the area using apptegy. Parents signed off digitally via online registration on photo permission. Principals/Teachers are able to easily tell who has permission to participate on the apptegy site. Amy Christian has been keeping lunch schedules up to date. Athletics are being maintained under upcoming events via Gary Ade forwarding them to Mrs. Skinner. Board members made a few suggestions on minor improvements with the district website.

B. 1:1 Chromebook Program Update

i. Chromebook Insurance

Mr. Savage reported on insurance and repairs. This year more students have purchased the optional insurance than previous years.

ii. Chromebook Repairs

The repairs this year have been much higher than previous years. Previously 1-2 chromebooks would be turned in for repair on a daily basis. This year we're seeing 6-10 turned in per day. Mr. Savage is looking for alternatives on how to better handle the level of damages. He is proposing

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making the 3rd party chromebook repair fee mandatory for next year and splitting the fee between parents and the tech budget. For example, instead of the \$21 optional fee would be replaced with a mandatory \$10.50 warranty fee for students who wish to take them home. Board members said they would discuss at upcoming board/tech meetings.

### C. Illinois Education & Technology Conference (IETC)

Mrs. Skinner is presenting at the annual IETC conference in Springfield. She is speaking about ways to use virtual reality without purchasing the very expensive VR equipment.

### D. Digital Citizenship Week - October 14 - 18

Mrs. Skinner reported a strong sense of community at the Jr. High with the first two weeks of boot camp. Sixth graders completed their tech license training. Staff has been using aristotle classroom management much more this year throughout the buildings.

### E. Security Camera Update

Mr. Savage reported on the High School camera update. The HS camera additions have been well received. The Jr. High camera installation will be scheduled asap. The football field camera proposal is being written now.

### F. District Technology Integration Specialist Update

Two additional carts have been added to Washington School this year. The Jr. High stem lab has been installed and students have begun using it. Staff have begun using the new TV's purchased to replace the aging projectors around the district. So far the feedback has been positive. Google classroom usage continues to progress well. Staff has been trained on aptegy and aristotle. Mrs. Skinner demonstrated nearpod.com.

## 3. 3-Year Technology Plan Update

Mr. Bauer discussed the possibility of adding a second tech integration specialist. Over the past summer discussions have revised that hiring a year sooner. The hope is to evolve and expand the tech integration specialist role even more by having one specialist for k-5 and 6-12 respectively. Mr. Bauer also discussed the possibility of a S.T. E. M. teacher / technology integration specialist at the elementary level. Mr. Bauer has spoken to a colleague in a K-8 district that has done this. The invitation has been extended to see their program in action. Further discussions with elementary Principals will be needed. The exact details of the position will be developed in the coming months.

## 4. NaviGate

Access to the site has been established and school roster information has been synchronized with the navigate site. Admin staff will be populating the site in the coming months.

## 5. I.C.E. Box

### A. Public Open House - Discuss date

Mr. Bauer said that the main issue is waiting for new doors to be installed at Jr. High. Once that has been done the Open House will be held. Mrs. Ellis is pushing the issue. Mr. Stauder will follow up.

## 6. Future Projects

### A. Clever.com

Navigate rostering has been synchronized via the district SIS using the clever platform. In the coming months many of the sites we use will be managed with clever.com services.

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7. Online Registration Recaps

Mr. Bauer received 0 complaints about online registration. Online cash register will be added this year for next year. No more paper receipt books. A revision to online registration should be published this year by the lumen sis team. Hopefully approvals will be simpler and have more ability to filter forms mandatory vs optional.

8. Miscellaneous

Mention the total replacement of the thin clients.

A. Google Enterprise

Mr. Savage plans to purchase the Google Enterprise package before the December 31st promotion expires to buy in early at a lower price (\$600 vs \$6,000).

**9. Next Meeting Date** – The tentative date for the next full tech committee meeting will be 3/10/2020 at 5:30pm

Meeting was adjourned on 10/16/19 at 6:58pm, motion by Anderson, Seconded by Beyers.

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Member

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Member