



## MEMO

**TO:** Weber School District Board Members: President Paul Widdison, Vice President Jon Ritchie, Members: Douglas Hurst, Janis Christensen, Jan Burrell, Bruce Jardine, Kelly Larson  
Superintendent Gina Butters

**FROM:** Heidi Alder  
Legal Counsel

**DATE:** December 15, 2023

**SUBJECT:** Update of Policy 8340 Employee Social Media on a first read

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Policy 8340 Employee Social Media Policy, previously named Tech Services Website Posting Guidelines, has been revised and includes standards and expectations required for district employees using social media for personal use and employee-student communication. This policy also outlines the use of social media for educational purposes and lists the approval process required before creating an account. An update to this policy has been requested by Weber School District Teachers and the Legal Department. We are seeking Board approval of this policy on a first read.