

# Board of Trustees

## Executive Summary of Board Agenda Item

Meeting Date: 6/24/2025

Subject/Title for Agenda Posting: Memorandum of Understanding and Agreement between Canutillo ISD and Aliviane Inc.

Justification Statement: This MOUA will provide evidence-based curriculum education, utilizing the Life Skills Curriculum, in the district's elementary and middle schools.

Purpose of Agenda Item:

☐ Information ☒ Discussion ☒ Action

Item Type:

☐ Curriculum & Instruction ☐ Human Resources ☒ Business Services

Staff Responsible:

Dr. Monica Reyes, Executive Director Student Support Services

*Signature of Requester(s)*

*Signature of Presenter(s)*

5/23/2025

Elizabeth B. Sida

6/16/2025

*Business Services Approval (Initials)*

*Date*

### Agenda Summary:

This memorandum of understanding and agreement confirms Canutillo ISD's commitment to provide the community with age-appropriate Alcohol, Tobacco and Other Drug (ATOD) presentations and information disseminated to the students, teachers, and families. Canutillo ISD students will also have an opportunity to participate in youth mentoring services through the Big Brother, Big Sisters program. Information will also be presented at other districts and campus activities such as prevention classes, Parent University, health fairs and community events.

RECOMMENDATION: Administration recommends that the Board of Trustees approves the sponsorship agreement with Superior HealthPlan and Canutillo ISD.

PRIOR BOARD ACTION: Approved    AWARDED: 8/28/2024    AWARDED AMOUNT: N/A

AMOUNT(S): N/

ACCOUNT NO(S): N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)  
Memorandum of Understanding

REQUESTING DEPARTMENT: Student Support Services Department

CONSEQUENCES OF NON-APPROVAL: The loss of a preventative measure concerning alcohol, tobacco and other drugs and the loss of a resource of information to be shared with Canutillo ISD students in classroom presentations and with parents at community events

IMPLEMENTATION TIMELINE: School Year 2025-2026,

ATTACHMENT(S): MOUA document and Exhibit A





## MEMORANDUM OF UNDERSTANDING & AGREEMENT

Aliviane, Inc. is committed to providing comprehensive substance use and other mental health disorder services for residents living in West Texas (Region 10), which includes the counties of El Paso, Brewster, Culberson, Jeff Davis, Hudspeth, and Presidio. To accomplish these goals, we must rely on community resources to provide much needed services that are beyond the scope of this organization and/or to augment the services provided by Aliviane, Inc. **This document represents a record of agreement to provide individuals with program services listed below between Aliviane, Inc. programs and the following partnering agency:**

**Name of Partnering Agency/Organization/ School/Program:**

**Canutillo Independent School District**

**Aliviane, Inc. applicable program services:**

- |  |   |   |   |  |
|--|---|---|---|--|
| <input checked="" type="checkbox"/> PRIDES                 | <input checked="" type="checkbox"/> PRC Region 10 | <input type="checkbox"/> HMHL             | <input type="checkbox"/> WCR            | <input checked="" type="checkbox"/> YRRC |
| <input type="checkbox"/> PRIDES - Rural                    | <input checked="" type="checkbox"/> EPAPC         | <input type="checkbox"/> AOPC             | <input type="checkbox"/> CCC            | <input type="checkbox"/> PPW             |
| <input checked="" type="checkbox"/> Strengthening Families | <input type="checkbox"/> PADRE                    | <input type="checkbox"/> OTC              | <input type="checkbox"/> Por Mi Familia |  |
| <input checked="" type="checkbox"/> IMASTAR                | <input type="checkbox"/> PATH                     | <input checked="" type="checkbox"/> YFOPC | <input type="checkbox"/> RSS            |  |

### **Description of services provided by Aliviane Inc.**

General Description	Specific Deliverables
<b>Youth Prevention Indicated Program (YPI)</b> may provide prevention services to youth at risk of substance use and adults referred.	Services include prevention education; age appropriate ATOD presentations; Information Dissemination to children, and families; Alternative Activities; Problem Identification and Referral as requested; Prevention services will include participation in community events.
<b>Youth Prevention Selective (YPS)</b> may provide prevention services to youth ages 12-17 years of age and adults referred.	Services include prevention education; age appropriate ATOD presentations; Information Dissemination to children, and families; Alternative Activities; Problem Identification and Referral as requested; Prevention services will include participation in community events.
<b>Youth Prevention Universal Program (YPU)</b> may provide prevention services to all youth and adults referred.	Services include prevention education; age appropriate ATOD presentations; Information Dissemination to children, and families; Alternative Activities; Problem Identification and Referral as requested; Prevention services will include participation in community events.

**El Paso Advocates for Prevention Coalition** will work towards the prevention and reduction of the illegal and harmful use of alcohol, Marijuana, tobacco, and prescription drugs, (to include other drugs) in El Paso County, amongst youth and adults, by promoting and conducting community-based and evidence-based prevention strategies with key stakeholders.

**PRC program** provides the community with substance use events, data, and information to mitigate the use of illicit substances in our community for all ages.

**Big Brothers Big Sisters** may provide youth mentoring services to enhance protective factors for youth at risk of substance misuse.

**Youth and Family Outpatient Treatment Clinic (YFOPC)** may provide outpatient treatment services adolescents aged 13-17 years old who are struggling with substance use disorder.

**Youth Recovery Center(YRC)** program provides youth aged 13-21 years old a safe place to meet with peer leaders and obtain case management services. Peer leaders engage participants and their families/supportive allies in sober activities and the center is available to youth at various times throughout the week.

Services include conducting prevention services activities through the coalition. Implement the combination of information dissemination, alternative activities, community based process, environmental strategies, shift related to policies, practices, norms and community condition.

Services include data sharing, substance use presentations, Regional Needs Assessment, tobacco compliance checks, tobacco law education, mass media, promotion of substance use related events, social media posting, and referrals.

Services include age-appropriate group mentoring services that include 14-30 minute sessions and monthly family engagement activities to participate in program. Collaboration on services and resources for participants identified by campus and district mental health professionals. The mentoring program will need to be vetted by SHAC and approved by the Board of Trustees prior to utilizing this program. Parent permission will be required for any student to participate. All program mentors shall follow district screening procedures prior to working with Canutillo ISD students.

Services include Individual Counseling, Group Counseling, Group Education, Adolescent Support, Parent Education, and Family Support. Services will be provided to youth upon referral from school counselors, to be conducted at Aliviane's facility.

Services include referrals, family engagement services, case management resources, center with sober activities, outreach presentations, support groups, and a Peer Advisory Council. Services will be provided to youth upon referral from school counselors, to be conducted at Aliviane's facility.

☒ Referral

☒ Transportation

☐ Communication

☒ Financial Assistance

☒ Case Management

☒ Presentations/Sessions

**Description of services provided by Partnering Agency/Organization/School/Program**

General Description	Specific Deliverables
Provide coordinating support for Aliviane prevention presentations, information dissemination, alternative activities, evidence-based curriculum services, health fairs and community events, by allowing Prevention Specialist to work in their classrooms and students.	Support for prevention education curriculum, adult and youth presentations and information dissemination, virtually or in person
<input type="checkbox"/> Referral	<input type="checkbox"/> Financial Assistance
<input type="checkbox"/> Transportation	<input type="checkbox"/> Case Management
<input type="checkbox"/> Communication	<input type="checkbox"/> Presentations/Sessions

This MOUA indicates that a referral relationship exists and will abide by the Occupations Code, Title 3, Subtitle A, Chapter 102, Subchapter A, Sec. 102.001. This MOUA does not indicate any contract, liability, or endorsement between both partnering entities. Both entities will mutually provide information regarding services provided, admission and eligibility criteria, non-duplication of services, and any other information necessary for effective placement of individuals within the guidelines of client confidentiality as specified by State and Federal laws and regulations, specifically the Federal Regulations on Confidentiality of Alcohol and Substance Abuse Patient Records (Federal Register, General Provisions Title 42, Chapter 1, Part 2), Health Insurance Portability and Accountability Act (HIPAA), and any other requirements as mandated by existing protocols.

This MOUA recognizes that referred individuals are responsible for any fees or payments if any apply. Aliviane, Inc. has no liability or responsibility for such fees or payments, unless arranged in advance, in writing, by an official of Aliviane, Inc. with authority to authorize such payment. This agreement will be in effect for one year from the date of full execution or may be terminated by either entity with thirty (30) days written notice.

**Signature:** \_\_\_\_\_

**Name:** Dr. Pedro Galaviz  
**Title:** Superintendent of Schools  
**Entity:** Canutillo ISD  
**Phone:** 915-877-7444  
**Email:** pgalaviz@canutillo-isd.org

**Signature:** \_\_\_\_\_

**Name:** Ivonne Tapia, LPC-S, LCDC, ACPS  
**Title:** Chief Executive Officer  
**Entity:** Aliviane, Inc.  
**Phone:** 915-782-4000  
**Email:** itapia@aliviane.org

Start Date: 09-1-2025 End Date: 09-1-2026  
**MOUA Renewal Required 1-Year after Start Date\***

Form ID: ADM-MOUA-01  
2020



## **Activities Curriculum Overview: Building Bonds and Skills**

### Week 1: BBBS Match Meeting Paperwork

The Big Brothers Big Sisters (BBBS) team will guide youth and mentors through the completion of match meeting paperwork. During this session, Youth Development Program (YODP) goals will be discussed, and the Child Outcome Survey/Youth Outcome Survey (COS/YOS) will be completed. The match agreement will be signed by all participants.

### Week 2: Getting to Know You Activity

Using an icebreaker handout, youth and mentors will engage in a group activity answering questions that lay the foundation for meaningful conversations. This activity aims to establish a positive and supportive relationship between the youth and their mentors.

### Week 3: DIY Stress Ball

Aligned with the SFP topic of the week, 'Staying Cool in Conflicts,' youth will create their own stress balls. This hands-on activity provides a tangible tool for stress relief and aligns with the broader goal of developing conflict management skills.

### Week 4: Bracelet Making Activity

In line with the SFP topic 'Being Who You Want To Be,' youth will craft personalized bracelets, fostering discussions on personal growth and self-identity.

### Week 5: Vision Board Activity

Participants will create vision boards, collages representing their interests, personalities, dreams, and goals. This activity encourages self-expression, creativity, and a positive outlook. Vision boards will serve as daily reminders when placed in visible locations.

### Week 6: Jenga Game

Youth and mentors will enjoy playing Jenga together, fostering interactions and positive engagement. The game promotes a fun and inclusive atmosphere while providing an opportunity for mentors and youth to connect.

#### Week 7: Shoulder, Knees, Cup! Game

A lighthearted game promoting positive interactions, fun, and camaraderie between youth and mentors. The focus is on enjoyment and building connections.

#### Week 8: Red Ribbon Group Slogan Activity

Aligned with the SFP topic 'Alcohol and Drugs,' youth and mentors collaboratively create a group slogan and display in a poster created by the group. This creative activity encourages open conversations about substance abuse and reinforces positive choices.

#### Week 9: Human Knot Game

Aligned with the SFP topic 'Solving Problems,' youth and mentors engage in the hands-on Human Knot Game. This activity emphasizes teamwork and communication skills in a dynamic and interactive manner.

#### Week 10: My Circle of Support Activity

Youth identify and acknowledge adults in their support network, promoting a sense of connection and security. This activity fosters an understanding that asking for help is a normal and healthy part of life.

#### Week 11: Painting Activity

Aligned with the SFP topic 'Managing Emotions,' participants express their emotions through drawing and painting. This creative activity promotes emotional awareness and healthy practices for managing emotions.

#### Week 12: Sticky Notes Affirmation Activity

Aligned with the SFP topic 'Handling Criticism,' youth write positive affirmations on sticky notes, reinforcing positive self-dialogue and building resilience.

#### Week 13: UNO Game

Youth and mentors enjoy a casual and enjoyable session playing UNO, providing a relaxed setting for connection.

#### Week 14: End of Session Party

To conclude the 14-week session, youth and mentors will reflect on their time together, and complete match closure surveys with BBBS staff assistance. This celebratory gathering marks the end of a successful mentoring program.