

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 4/28/2021



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☐ Hiring                      ☒ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**      4/21/2021

**To:**          **Browning School Board**  
                    Members

**From:**      Corrina Guardipee-Hall ED.S.  
**Title:**      Superintendent

**Subject:**   **CSA Negotiations Services 2020-2021**

**Description:** To retain Rick D'hooge services to do cost outs for both Certified and Classified negotiations and for possible bargaining if need be.

**Financial Impact:** \$500.00 for cost outs and \$5,000.00 for bargaining

**Funding Source (Budget/grant, etc.):** Impact Aid 126/226.90.160.2313.330

**Attachment(s):** CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** 4/20/21

**Board Approval:** 4/28/21

**Contractor:** Rick D'hooge

**Phone:** 410-0921

**Address:** PO Box 1143  
P.O. Box or Street Address

Helena, MT 59624  
City, State, Zip

**Type of Project/Service** (be specific): Contractor will train proper procedures for all administrators and each building on mandatory reporter.

**Contracted Dates:** 10/17/19 to 10/17/19

Rate per hour/per day: 300.00/day x 6 # of Days = \$1,800.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = NA

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = NA

Other costs (explain): Not to exceed \$1800.00 = NA

**Total Project Cost** = \$1,800.00

**Contract to be paid from:**

126.90.100.2313.330

22690.100.2313.330

**Independent Contractor:**

☒ Submit invoice on completion

☐ Other \_\_\_\_\_

**Employee:**

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Corrina Guardipee-Hall  
**Principal/Supervisor**

\_\_\_\_\_  
**Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.