



## Governing Board Agenda Item

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Meeting Date: September 11, 2025

From: Mark Goligoski, Assistant Superintendent

Subject: Policy Consideration

Priority: To plan for future needs in a proactive, accountable manner

Consent ☐ Action ☒ Discussion ☐

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### Background:

Arizona law grants school districts the authority to oversee the design and construction of their own facilities, provided they follow professional standards and comply with applicable codes. Specifically, A.R.S. §34-461(G) allows school districts to elect not to use the municipal permitting process for new construction and renovation projects. Instead, the District assumes responsibility to ensure projects meet all applicable building and fire codes.

### Policy FEDB, Construction of District Facilities/Exemption from Building Permits

Adoption of Policy FEDB, using language provided by the Arizona School Boards Association, provides clear and consistent direction for the Marana Unified School District in managing construction projects, while ensuring compliance with statutory requirements, safety codes, and best practices in facility development.

All new construction and renovation projects shall be designed and overseen by a licensed architect or engineer, while all construction services shall be procured from a licensed contractor.

For any project, the District administration will notify the local building official that the District elects not to use the standard permitting process, as permitted by law. The District will also maintain in its permanent files all inspection reports and certificates of occupancy.

### Recommended Motion:

I move that the Governing Board approve revisions to Policy FEDB, Construction of District Facilities/Exemption from Building Permits as presented.

Approved for transmittal to the Governing Board:

A handwritten signature in black ink, appearing to read 'D. Streeter'.

Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Mark Goligoski, Assistant Superintendent*  
*Phone: (520) 682-4757*

**FEDB  
CONSTRUCTION PLANS**

**(Construction of District Facilities/  
Exemption from Building Permits)**

The design and construction of all new District facilities and renovation of all existing District facilities shall be performed under the direction of an architect or engineer ("Design Professional") registered by the Arizona Board of Technical Registration. All contracts between the District and the Design Professional shall contain a provision requiring the Design Professional to comply with building codes adopted as of the date of commencement of construction by the authority having jurisdiction over the area in which the project is located. The Design Professional agreement shall include the provision of construction administration services. The agreement shall further require that the Design Professional of record provide a certificate of occupancy for all projects for which such certificate is required by the applicable building code.

The District shall procure construction services for all new facilities or renovation of existing facilities to be constructed from contractor(s) licensed by the Arizona Registrar of Contractors. Contracts for construction services shall not include services for serving as the District's inspector and code compliance official beyond the contractor's obligation to construct all projects in accordance with applicable codes.

The District administration may choose, on any project for new construction or renovation, to notify the building official having jurisdiction that the District elects not to use the permitting process on the project as permitted by A.R.S. 34-461(G). If such decision is made, the District administration shall provide a notice to the building official having jurisdiction in the form attached (Exhibit FEDB-E) advising the building official that the District will not be using the permitting process on the specific project. The District must pay appropriate fees and obtain appropriate permits from the authority having jurisdiction over the fire code applicable to any District project.

The District administration shall maintain in permanent District files all documents furnished by the Design Professional on every project relating to performance of inspections and issuance of the certificate of occupancy. All Design Professional agreements shall contain a provision requiring the Design Professional to provide such documents to the District.

Adopted:

**FEDB-E**

EXHIBIT

**CONSTRUCTION PLANS**

**NOTICE**

TO: \_\_\_\_\_

FROM: \_\_\_\_\_

RE: \_\_\_\_\_  
(Description of the project)

*Notice is to be given either to the Director of Development Services for Pima County, the City of Tucson, Town of Marana, or other jurisdiction in which the project is located.*

Dear \_\_\_\_\_:

This letter shall serve as notice required under the provisions of A.R.S. 34-461.G that Marana Unified School District No. 6 has elected not to obtain building permits on the above-referenced project.

\_\_\_\_\_  
Signature

Copy to project Design Professional and  
District Superintendent