

Browning Public Schools
Board Agenda Request
Meeting to Be Held: May 29, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel in State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: May 21, 2019

To: **Board of Trustees**
 Browning Public Schools

From: Corrina Guardipee-Hall
Title: Superintendent

Subject: **In State Travel: MBI Summer Institute**

Description: Request travel for Matthew Johnson and Nikki Hannon to attend the 2019 MBI Summer Institute at Montana State University in Bozeman June 16-20, 2019.

Financial Impact: \$1,029.86 Johnson 115.90.465.1000.582.208; 1,088.86 Hannon 115.90.438.2213.582.443

Funding Source (Budget/grant, etc.): Salaries, plus benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Leave-Travel Request /Agenda @ <https://tofu.msu.montana.edu/cs/mbi2019/page/agenda>

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Draft 2019 Summer Institute Matrix

Monday, June 17				Tuesday, June 18				Wednesday, June 19				Thursday, June 20					
Early Bird	Key Note	Keynote	Movie Night	Early Bird	Lunch & Learn	Lunch & Learn	Best Practices	Early Bird		Lunch & Learn		Early Bird		Lunch & Learn			
7:15-8:00	8:30-11:30	1:15-4:15	4:30-5:30	7:15-8:00	8:30-11:30	11:45-12:45	1:15-4:15	4:30-6:00	7:15-8:00	8:30-11:30	11:45-12:45	1:15-4:15	7:15-8:00	8:30-11:30	11:45-12:45	1:15-4:15	4:30-5:30
Best Day, Best Play, Best Life (K)	Registration	SU	Movie Night - Arlo	Project REAL 2.0 Year in Review & future supports (Honey Dewhart) * invite only	Understanding State wide Assessments (McGrath OPI)	Tier 1 Grant Team Training Day 3 part 1 (Deshirst) * invite only	*Project REAL2.0 District Feedback Forum (Clare)	Tier 1 Grant Team Training Day 3 part 2 (Deshirst) * invite only	Montana Policy & Procedure updates (McGrath OPI)	Team Time or Lunch and Learn	Making the Transition: MSH to MTSS (Deshirst)	OPI Science Assessment Transition (McGrath OPI)	Tier 1 Grant Team Training Day 4 part 1 (Deshirst) * invite only	Team Time or Lunch and Learn	Tier 1 Grant Team Training Day 4 part 2 (Deshirst) * invite only		
				Data Based Individualization for Intensive Interventions (Newcomer)	Handle with Care (Elton MHA)	Tier 2 Day 2 part 1: Framework for Matching the Right Intervention to the Student (Newcomer) * invite only	Team Time or Lunch and Learn	Tier 2 Day 2 part 2: Framework for Matching the Right Intervention to the Student (Newcomer) * invite only	It's FREE and It's Amazing! EdReady Montana (Lile)	Team Time or Lunch and Learn	The Classroom Check-up: A systematic Classroom Observation and Coaching Process (Newcomer)	The Elements of Qualifying for Montana Licensure (Thatcher)	Tier 3 Grant Team Training Day 2 part 1 (Newcomer) * invite only	Team Time or Lunch and Learn	Tier 3 Grant Team Training Day 2 part 2 (Newcomer) * invite only		
				Making Prevention a reality: Identifying, assessing, and Managing the Threat of Targeted attacks. (Mac)	Broadening Participation in Grade Level Mathematics through detracking with Double Dose Support (Peck)	Problem posing & Problem Solving (Peck, Kothloff)	Team Time or Lunch and Learn	Teaching Mindfulness, Teaching Mindfully (Doherty)		Team Time or Lunch and Learn	Making Fractions Easy with Self-Regulated Strategy Development (Lara)	Montana Content Standards - Past, Present, Future (Barlow OPI)	Make Math Class even More Fun (Wanser)	Team Time or Lunch and Learn	Teaching ALL student in the math classroom (Warner)		
				Smarter Balanced Assessment System 101 (Stutz OPI)	Supporting MTSS Implementation Through the Hub (Bryant OPI)	How Reading & Writing Interest in Grades 1-2 (Stutz OPI)	Current Youth Tobacco Use in Montana Schools and Resources for Teachers (Minard OPI)	How Reading & Writing Interest in the 3-6 classroom (Stutz OPI)	Teacher Learning Hub Courses to support your professional practice (Hoyatt OPI)	The Link between Academic Achievement and Health Risk Behaviors (Coart OPI)	Improving Youth Reading & Writing : Self-Regulated Strategy Development and evidence based framework (Jolivette)	Dyslexia: Knowing the Facts, Understanding Montana Law (Parrington)	Going deeper with IFA: Practical Strategies for Implementing IFA (Hawkins OPI)	Breaking Bread While Breaking Barriers (Cleates)	IFA: More opportunity than mandate (Hawkins OPI)		
				Understanding your Homeless Student Population (Goodwin EOE)	Savvie Yoga (Sassover)	Unaccompanied, but not Alone: Supporting High School Students experiencing Homelessness (Goodwin EOE)	Team Time or Lunch and Learn	IFA's good for At-Risk Students, it's good for Everyone (Goodwin EOE)	McKinney Vento 101: How to identify & support students experiencing homelessness (Goodwin EOE)	It made a difference to that one! (Goodwin EOE)	Capturing parents: Building data driven response to parent engagement (Cole)	Team Time or Lunch and Learn	Tier 2 for Parents! How to teach low intensity strategies useful in the home (Cole)				
				You work with THOSE kids - Effs your best Myth Busters of Restorative settings (Jolivet)	MTSS 101 (60) (Hoyer-Monarity)	Prevention: the key to promoting youth engagement and a Safe & Healthy Environment (Jolivet Sanders)	Team Time or Lunch and Learn	What about me??? Addressing Teacher Staff Self Care in an Individualized & Preventative Marine (Jolivet Sanders)	Using Movement and Mindfulness in the Classroom (Mack-Stutz)	Tyana Informed Student Handbook High School (York)	Using Movement and Mindfulness in the Classroom (Mack-Stutz)	Tyana informed Student Handbooks Elementary (York)	Team Time or Lunch and Learn	Tyana informed Student Handbooks Elementary (York)			
				Teaching Science the NGSS Way (Boyle)	The HEART of the MT-EPAS Framework: Student Engagement (Peterson)	Purposeful Planning: Multi-Grade Instruction for All Learners (Borge)	Team Time or Lunch and Learn	Current Teen Drug Trends (Mook)	I Know Where the Lesson Went Wrong, Now What? (Peterson)	Restorative Practices: Part 1 (Johnson AIA)	Classroom Environments that Work: Making a Difference (Peterson)	Restorative Practices Part 2 (Johnson AIA)	Team Time or Lunch and Learn	Restorative Practices Part 3 (Johnson AIA)			
				Nature of Stress (Collins)		Behavior 101: Getting back to basics to increase engagement in the classroom (Finnis)	Team Time or Lunch and Learn	Wouldn't it be nice if students didn't misbehave? Using redirection to prevent problem behaviors (Finnis)		Honoring Traditional Perspectives while examining current data (Koski)	Tyana Informed Tier 2-3 Interventions (Klemann)	Team Time or Lunch and Learn	Creating Compassionate Schools and Communities (Kaminski)				
Best Practices/Awards				Keynote When Less is More: How simplifying MTSS c				Credit & Continuing Ed									

Synote Selby & Honeycutt

Being Creative: Yes you. (Selby)
One heart, One Mind, The People Will be one. (Eagle)
Social Learning Networks (Honeycutt)
Anxiety and the Impact on Student Learning (Schoering)
Montana Elementary Math Community (Ries, Redmon)
Building Resiliency to Support Students Impacted by Trauma (Foster Wolfman OPI)
Introduction to Conscience Discipline (Finley)

Warriors

Social Emotional Growth Through Music & Arts (Selby)	Team Time or Lunch and Learn	The Willard Way with Mindfulness: How to Implement Mindfulness in the School Setting (Chandler)
BEFA & NCSS: Making Science Relevant, Interestred, smart & Student Driven (Stockton)	Team Time or Lunch and Learn	The effectiveness of Identity Based Teachings in the school (Spur)
K-12 School Safety Guide & Survey (Middlebrook DHS)	Team Time or Lunch and Learn	What can I do? Trauma Informed Classroom Strategies (York)
Indigenous MH 101 (Willato OPI)	Team Time or Lunch and Learn	What can I do? Trauma Informed Classroom Strategies (York)
Kevin's Tech Toolbox (Honeycutt)	Team Time or Lunch and Learn	More About Early Mathematics (Hales)
Drive to Conquer Fractions Teaching Strategies & resources to develop Deep conceptual understanding of Fractions (Redmon)	Team Time or Lunch and Learn	Quality all day long - Even beyond the Bell (Bishop)
Managing Classrooms for Joy (Eliar)	Team Time or Lunch and Learn	Wop Around engagement to prevent Suicide in Montana Indian Communities (Droobster)
Literacy or Numeracy: Reading in the Math class? (Cobb)	Team Time or Lunch and Learn	Soil away with a STEM activity (Cobb)

Selby Music

What do I need to Understand if I have a Preschool Program in My District or School (Emmie Smith)

an improve outcomes... & your budget (Bailey)

Team Time or Lunch and Learn	Fostering Teacher Wellness Through cognitively-based Compassion Training (Deblayce)		Hot Fit 4-12: Career and College Readiness (Schoering)	Team Time or Lunch and Learn	Achieving HOPE in Montana School through Health and Wellness (Hark)
Team Time or Lunch and Learn	Making Fidelity & Progress Monitoring quick and Easy (Rose Bailey)		How to Look Good (and Be Effective) as an Instructional Leader (Rose Bailey)	Team Time or Lunch and Learn	Montana's CAST-S: Crisis Action School Toolkit on Suicide (Mock)
Team Time or Lunch and Learn	Building Positive Mathematics Identities in ourselves and our students (Taylor)		Supporting the Whole Student: Considering Student's academic, behavioral and social emotional needs Part 1 (Ennis)	Team Time or Lunch and Learn	Supporting the Whole Student: Considering Student's academic, behavioral and social emotional needs Part 2 (Ennis)
Team Time or Lunch and Learn	Question, Persuade, Refer - QPR (Rosston)		Love: The Power that Drives Everything Else (Nolan)	Team Time or Lunch and Learn	Willard Alternative High School's MTSS Model (Richlin)
Team Time or Lunch and Learn	Number Talk Routine: Short Routine, High Impact (Iberg)		K-5 Number Sense Routines: (Iberg)	Team Time or Lunch & Learn	Rich math Tasks: Engaging, Rigorous and yes, even fun! (Iberg)
Team Time or Lunch and Learn	Indigenous MH School Perspectives - (Willato OPI)		Youth Mental Health First Aide 2 (Mock)	Youth Mental Health First Aide 2 (Mock)	Youth Mental Health First Aide 2 (Shawnee?)
Team Time or Lunch and Learn	What Is This Thing Called Family Engagement (Loch)		Our Students are your students: 11 Tiered community of Practice (Lehr)	Team Time or Lunch and Learn	Montana Early Childhood Learning Standards and the Key Indicators for Schools (Latham)

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Matthew Johnson
Building WBHA

Employee #**11493**
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>06/17-20/2019</u>	<u>32</u>	<u>SR</u>

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

**If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location*

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop 2019 MBI Summer Institute (Attach Brochure/Agenda)

Location Montana State University - Bozeman, Montana

Departure Date 06/16/2019 Return Date 06/20/2019

Departure Time 2:00 p.m. Return Time 10:00 p.m.

Transportation: Personal Vehicle Mileage 267 @ .58 = \$ 154.86
 District Vehicle Per Diem 4 days @ \$36 + \$15S = \$ 159.00
 Professional Development

Registration PO# TBA = \$ 0.00
 Hotel PO# TBA = \$ 720.00
 Other PO# = \$ 0.00
 Other PO# = \$ 0.00

Sub Total \$ 1,029.86

Budget 115.90.465.1000.582.208 (100 %) \$313.86

Check Total \$313.86

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name J. Nikki Hannon
Building PCOP

Employee # 11194
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>6/17/19-6/19/19</u>	<u>24</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ **Date** _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ **Date** _____

TYPE OF LEAVE

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SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
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Location Bozeman, MT-Montana State University

Departure Date 06/16/19

Return Date 06/20/19

Departure Time 2:00 PM.

Return Time 11:00 PM

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 267 x .58 = \$154.86

Per Diem 4 days @ \$36 + \$15 S = \$159.00

Registration PO# TBA = \$255.00

Hotel PO# TBA = \$520.00

Other PO# _____ = \$ 0

Other PO# _____ = \$ 0

Sub Total \$1088.86

Budget 115.90.438.2213.582.443 (100 %) \$313.86

Check Total \$313.86

Employee Signature _____ **Date** _____

Principal/Supervisor _____ **Date** _____

Superintendent Signature _____ **Date** _____