



Proposal for OVERNIGHT or EXTENDED Student Trips

Group GLHS Model United Nations

Proposer Position Scott Minehart, Advisor

Destination Double Tree Lansing City Lansing State Michigan

Proposed Departure Date December 4, 2025 Return Date December 6, 2025

Date by which response is needed ASAP Proposal Date October 6, 2025

A. Purpose of Trip

1. What is the major place to be visited or event to be attended? Canadian American Securities Council & Summit

This two-day conference features multiple Security Councils running simultaneously to discuss the most pressing

issues in today's world.

2. How is this trip related to the educational program of the District? Model UN supports reading, writing, speaking with purpose, researching, history, current events, networking, and bargaining, all of which align with GL goals
3. In what ways will the students benefit? Students will practice and compete in the above areas throughout the year and at these specific events.

B. Students and Staff

1. How many students will be going? 22
2. What staff member will be in charge? Scott Minehart
3. What previous experience has the staff member had in conducting overnight/extended field trips? I have taken groups overnight with DECA, Model UN, and multiple sports teams to Europe.
4. What other staff members will be going? Izzy Tackman and 1 more Staff Member (TBD)
5. How many chaperones, in addition to staff members, will be going? 0
6. Chaperone names and affiliations with the students? Scott Minehart and Izzy Tackman Bailey Birchall (teachers)
7. How many school days will be missed? 1
8. How will teachers be notified in advance that students will be out of school? Email from me and students

C. Itinerary

1. Where will the group be housed and fed? (list phone numbers for housing)
Doubletree Hotel 111 N Grand Ave, Lansing, MI 48933, [\(517\) 482-0188](tel:5174820188)
2. What will be the mode of transportation? What liability insurance does the carrier have? Parent drivers
3. What arrangements have been made for dealing with emergency situations? The conference requires medical

forms to be filled out and will carry copies with me.

4. If tour guides are involved, what liability insurance do they carry? N/A

D. Finances

1. What is the estimated total cost AND cost per student? \$6000 and per student is \$250

2. What is the source of funds? Parents and current funds and fundraising

3. How will the funds be collected and safeguarded? E- funds

4. How will any shortfall be made up or excess funds used? We have enough money in the UN account to cover shortfalls

5. What provision has been made for students who are financially unable to pay any necessary costs?
Curent money in the MUN account

E. Communications

1. How will you communicate to parents prior to, during and after the trip? A parent meeting is scheduled and through emails and texts and Google Classroom

Signature of the Requestor

Date

_____ Trip approved _____ Trip not approved

Principal

Date

Board of Education

Date