

## O/M

With the O/M department, all staff must fill out daily log books. This is insuring everyone is being accountable for their areas they clean. If teachers are saying they are not cleaning, then staff has documentation to show what they did.

I suggested that staff with cell phones can start taking pictures of their area if there are any problems in their areas that they are assigned. Sometimes teachers like exaggerate and it is only a minor issue. Chain of command is necessary so that I can address or try to fix the problem.

As of September 10, 2018, the Bonneau Head Start roofing project should be wrapped up, we had contracted the tin work out due to school starting and with winter approaching we wanted to get it done soon as possible.

With this staff, I'm still trying to get a grip on all the leave the department takes. So, my subs that I have are like having full time employees. I have two probationary employees that are on their 90 day and ready for full time.

## Transportation

We finally got our \$20,000.00 Cummins engine, it will be going in the bus that we sent to Great Falls for the State fair. I was hopping to get a new vehicle with the extra cash we saved. I recommend next time we send buses out for the tribe that they provide insurance to prevent situations like this.

A Cummins dealer had come out and looked at three of our buses to see what the problem with DEF system. They have found electronic malfunctions with the system and will send a technician to fix the down buses.

As of today, all our routes are covered, the first week and a half of school I have been doing three morning routes. So, it was a much-needed relief to get help.

If there are any questions I can help you with please feel free to stop by the trailer.