

Staff Development Notes

Wednesday, May 17th 2023

Members Present: J. Fort, K. Becker, J. Skjeveland, J. Strom, B. Zender, K. Berg, N. Schmitt, S. Buhlmann, J. Dietz, A. Ernst, E. Perpich, M. Gindorff, C. Lipski.

Grounding Principles:

1. Listen to understand and see different viewpoints, not reply.
2. Be positive in your intentions and assume others are doing the same.
3. Remember our guiding objectives:
 - a. To be the most effective instructors
 - b. Foster and promote professional growth
 - c. WBWF, curriculum-driven instruction, and principal-identified needs.
 - d. Relicensure requirements
4. Good enough is the enemy of greatness!

Topics of Discussion:

1. Welcome: Mike Gindorff
2. ACP Update
 - a. The next deadline was May 2nd 2023, and a meeting was held on May 9th.
***One Exit Presentation was approved.**
***Two new ACP Projects were approved.**
 - b. The next informational meeting for the 2023-2024 school year will be held during the beginning of the year workshops.
3. WBWF Goals:
 - a. June Data Retreat: **June 14th 9:00-12:00pm**
 - b. Teams met and will finish presenting.
 - c. Final document link: [WBWF Goals](#)
4. Relicensure Information: Proposed Schedule
 - a. PBIS: **2025**
 - b. Mental Health: **2024 Before School**
 - c. Suicide Prevention: **2024 Before School**
 - d. Cultural Competency: **2025**
 - i. Model of sustainability
 1. Teachers: PLC Talking Points
 2. ASCME:
 3. Administration:
 - e. ELL Instruction: **As needed**
 - f. Accommodating, modifying, and adapting materials: **2026**
 - g. Reading: **2026**

h. Infinitec: Jessica Dietz or Mike Gindorff

5. Mentoring Program updates: Jessica

a. A new mentor training is in place for August. Emails have been sent asking for anybody interested in becoming a mentor down the road.

***Forty teachers have expressed interest in this mentorship training. Nice mix of new and continuing mentors.**

***A date for training is in the process of being chosen. (A form was sent out to those who were interested).**

6. Technology Needs: Update: James and Nicole:

a. Staff with technology **device requests** should be submitted directly to the building principal.

b. Staff with technology **training needs** should be submitted directly to the staff development representatives; HS: James Fort and CRES: Nicole Schmitt.

***Follow-up with Promethean Training request.**

7. Curriculum Cycles:

a. August Workshops

i. The Curriculum Lead meeting was Tuesday, May 9th.

***Developed a plan for our Workshop Week Curriculum Day on August 31st.**

***Building principals will send this plan out to Curriculum Leads.**

***Green columns (Standards and Targets) [Should be done from last year].**

***Yellow (Duration)**

***Purple and Blue (Resources and Assessments)**

****These yellow and blue/purple areas will be our focus this year.**

8. Wellness Committee Update: Sue Buhlmann

a. Sock Sales: Jen

***Socks are in: \$15 a pair.**

***CRMC Resources?**

***Are there grants to apply for for this purpose?**

9. Early Dismissal Schedule: 📅 23-24 Early Dismissal/Workshop Schedule

10. Catalyst/Science of Reading Training

a. PLC Book Study at CRES

***Approved.**

b. Sending teachers to Reading League Conference

***Approved for next fall.**

11. Other items?

a. Survey results.

***Chromebook training has been identified as a need for paraprofessionals.**

***Training is difficult due to a wide-variety of tasks paras do on a daily basis and the various ability levels of students that they work with.**

***Improve on-boarding process for paras. Shadowing has been helpful.**

- b. Raising the daily meal allowance on Staff Development Requests.

***Increase to \$50/day.**

- c. Equity in travel-offering opportunities to all teachers.

***Opportunities are for all. Everyone is encouraged to fill out the Staff Development forms if there are opportunities you would like to pursue.**

- 12. We found a replacement for Stephanie Anderson.

Marie Gordon said she will join our committee next year as the CRES SPED representatives.

- a. Staff Development Committee 23-24

***Need a replacement for Kami Berg.**

- 13. Budget for 2024-2025: This will officially start in January 2024.

- a. Final Draft: 23-24 Staff Development Proposed Budget

- 14. Para staff development support

- a. Before school training

- b. Snow Days

- c. Early outs

***Joe Beckman book/questions were provided this year.**

***Need more ideas for activities with value. Perhaps create a Schoology course with resources in it?**

- 15. Schedule for opening days workshops 23-24: We will start working on this in March 2023.

August Workshop Week 23-24

- a. HS: Jen

- b. Mentoring: Jessica and Wendy

- c. CRES: Kurt

- d. AFTT: Kurt

- e. Opening Days: August 28-30th, 31st, 2023

- i. WBWF Goals and Teams

- ii. Blood Borne Pathogens-IEA

- iii. SchoolLinks Training (Replaces MCIS)

***Will students be starting over?**

***Start with that grade-level. A few 9th-10th grade activities may be put into the 11th grade schedule.**

***Perhaps this training could happen at the October Early Dismissal?**

(But, briefly introduced during August Workshop Week).

- iv. Alice Training

- 1. Is this full training involving law enforcement?

- 2. Who is developing this training?

- v. Right to Know: IEA

- vi. ACP: Jody Rakow

- vii. Back to School: HS: August 29th and CRES: August 30th
- viii. Curriculum Day: August 31st, 2023.
 - 1. Do the Curriculum Leads need to meet to plan this?

***Reporting back (checks and balances) after teachers attend conferences with findings, outcome, etc. as some sort of accountability.**

***Past concerns: Paper work, too much work, not relevant to certain subjects/grade-levels.**

***Why this documentation is necessary/beneficial: Professional responsibility, personal reflection, is it worth sending others in the future?, and provides a resource in case others are in need of specific trainings.**

***Focus of this reflection/report: What you did at the conference vs. how it impacted instruction. (Would have to allow time for this second part).**

16. Next meeting: Data Retreat/Goal Setting on June 14th 2023, at 9:00 AM in the **CTE** Room.