



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Josh Becker, Director of Building Operations
Date: May 27, 2025
Re: Filterbuy, Inc Contract for Service

This is a request for approval of a contract for service with Filterbuy, Inc. for FY2026 in an amount not to exceed \$35,000. Filterbuy is used for the procurement and scheduled delivery of HVAC filters of various sizes and MERV (Minimum Efficiency Reporting Value) ratings appropriate for the district's diverse mechanical systems.

These filters are essential components as we begin the district's preventative maintenance program for HVAC systems. Regular replacement of air filters improves indoor air quality by capturing airborne particulates such as dust, pollen, mold spores, and other allergens. In addition, using properly rated filters enhances overall system performance by reducing airflow resistance, which helps maintain energy efficiency and prolongs the lifespan of HVAC equipment.

Filterbuy, Inc. has demonstrated the capacity to meet the district's logistical and technical requirements through timely deliveries, product reliability, and compliance with industry standards such as ASHRAE 52.2. The vendor is contracted through the District's approved TIPS cooperative purchasing program that streamlines procurement while ensuring competitive pricing and adherence to public purchasing requirements.

It is recommended that the Board of Education approve the FY20266 contract with Filterbuy, Inc., not to exceed \$35,000, to support the continued operation and efficiency of the district's HVAC infrastructure.

Investment Period: July 1, 2025 - June 30, 2026

Total Investment: Not to exceed \$35,000

Funding Source: District Funds/Maintenance and Operations Department

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