

Board of Education

Mr. Dennis Rich—President
Mr. Jim Nesbitt—Vice-President
Mr. Zeke Greer—Secretary
Dr. Joseph Fraley—Member
Mr. Weston Hacker—Member



J. Vance Lee Superintendent
Capitan Municipal Schools
519 Smokey Bear Blvd. Capitan, NM 88316
575-354-8500
www.capitantigers.org

CAPITAN MUNICIPAL SCHOOLS BOARD OF EDUCATION

AGENDA ITEM EXECUTIVE SUMMARY

1. Board Meeting Date: October 20, 2025
2. Item Title: V.B.3 Out-Of-State Travel Request – Staff Professional Development
3. Name of Presenter: V. Lee
4. This item is for: XX Action ___ Consent Agenda ___ Discussion ___ Report/Information
5. Proposed Motion (Action Items Only): I move that we approve Out-of-State travel for three staff members to attend a conference on October 22 – 26, 2025 in Orlando, FL, as presented.
6. Executive Summary: Please see attached.

Conscious Discipline National Conference: October 23-25, 2025

Capitan Elementary School Pre K Professional Development Proposal

- ***Elevate Conscious Discipline 2025: LEVEL UP and Leave a Legacy*** is a professional development conference for educators, by educators. Our practical, inspiring sessions spanning different age-based and specialty tracks will help you craft a comprehensive and personalized plan to implement immediately. Whether you are brand new to Conscious Discipline or you're looking to go deeper to meet today's challenges with compassion, community, and lasting success, there is something for you.

<https://consciousdiscipline.com/professional-development/event/elevate-conscious-discipline-teacher-conference-2025/>

- Capitan will send 3 Pre-K staff members to the Elevate Conscious Discipline conference
- The total estimated cost:\$7,200
- Actually Cost: \$7169.68
- **Travel:**
 - They will fly out of El Paso Tx on Oct 22, 2025 , have a layover in DFW and land in Orlando FL @ 7:35 PM
 - They will leave Orlando FL on October 26, 2025 @ 12:40 and land in El Paso @ 4:40PM.
 - Total cost for all three staff members is \$2,041.08
 - Taxes/Ubers: \$200.00
- **Lodging:**
 - Hotels for 4 nights for 3 adults: 2,381.60
 - Meals will follow DFA rates: Estimate of 1,000 for all four days of meal
- **Attendees:**
 - Rebecca Jackson-Prek 4 certified teacher
 - Kayla Hacker-Prek 3 certified teacher
 - Amanda Daughtery-Prek 3 Educational Assistant
- **Conference Registration Fees:**
 - Team Pricing: \$2,547.00 for all three staff members