

CISD Improvement Plan 2003-2004 for Lakeside Elementary

Goal 1: Ensure that students have a challenging, customized learning experience.

Objective 1: The number of students who will perform at the "commended level" on the reading, writing, math, and science TAKS tests will increase in each subject area by 15%.

#	STRATEGIES/STRATEGIC PLAN CORRELATIONS	NEEDS ASSESSMENT	SPECIAL PROGRAMS/ POPULATIONS	WHO	TIME FRAME START/END	RESOURCES HUMAN/MATERIAL/ FISCAL	EVIDENCE OF MONITORING/ ATTAINMENT
1	Assess students using the DRA and benchmark assessments aligned with TAKS objectives in reading and writing.	DRA and/or TAKS data SP3:10C	SCE All students including subgroups	All classroom teachers	September 2003-May 2004	Literacy teacher Assessment committee SCE funds	DRA/or TAKS objective data
2	Analyze data on the DRA and students performance on TAKS objectives in reading and writing in order to organize for accelerated learning.	DRA and/or TAKS data SP3:10C	SCE All students including subgroups	All classroom teachers	September 2003-May 2004	Literacy teacher Assessment committee SCE funds	Analysis of data
3	Customize tutoring for students not meeting standards on components of the DRA or specific TAKS objectives in reading and writing.	DRA and/or TAKS data	SCE All students not mastering objectives	All teachers	October 2003-May 2004	Literacy teacher Assessment committee SCE funds	Tutoring plans
4	Follow up reading tutoring sessions with objective specific assessment to determine student's mastery of objectives in reading and writing.	DRA and/or TAKS data SP3:10C	SCE All students in tutoring sessions	All teachers	October 2003-May 2004	Literacy teacher Assessment committee SCE funds	DRA/or TAKS objective data
5	Assess students in math &/or science using benchmark assessments aligned with TAKS objectives.	Objective based assessments SP3:10C	All students including subgroups	All classroom teachers	September 2003-May 2004	Assessment committee	Math objective data
6	Analyze data on students performance on math &/or science TAKS objectives in order to organize for accelerated learning.	Objective based assessments SP3:10C	All students including subgroups	All classroom teachers	September 2003-May 2004	Assessment committee	Analysis of data
7	Customize tutoring for students not meeting standards on math &/or science objective assessments	Objective based assessments	All students not mastering objectives	All teachers	September 2003-May 2004	Assessment committee	Tutoring plans

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8	Follow up tutoring sessions with objective specific assessment to determine students mastery of science &/or math objectives	Objective based assessments SP3:10C	All students in tutoring sessions	All teachers	October 2003-May 2004	Assessment committee	TAKS objective data
9	Analyze 2003-2004 AEIS data	TAKS data/AEIS report	K-5 th grade students, including subgroups	All teachers Administration	March 2004-June 2004	Assessment committee	Analysis of data Meeting minutes
10	Compare 2003 AEIS data with 2002-2003 AEIS data to determine the effectiveness of instruction and tutoring	TAKS data/AEIS report	K-5 th grade students, including subgroups	All teachers Administration	March 2004-June 2004	Assessment committee	Analysis of data Meeting minutes
11	Establish a grade placement committee for all students not passing the 3 rd grade reading TAKS	TAKS data	3 rd grade students	3 rd grade teachers Administration	February 2004-July 2004	State/local processes	Meeting Agendas with members present
12	Design a customized accelerated program for all 3 rd graders not passing the reading TAKS	TAKS data	3 rd grade students	3 rd grade teachers Administration	February 2004-July 2004	State/local processes	Customized plans
13	Inventory science equipment and supplies to ensure necessary materials for quality hands on instruction	September 2003	Inventory	Administration Curriculum Committee	September/October 2003	Assessment committee	Inventory
14	Designate a lead science teacher on campus	SP 3:7	All students	Administration	October-Nov. 2003	Title I Funds for release time if needed	Agendas Meeting minutes

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15	Implement inquiry based instruction science program developed by the Laser Science Team	5 th grade TAKS data SP 3:7	All students K-5	Teachers	2003-2004 school year	Inquiry-based science program Science Coordinator Curriculum committee Title I funds	Lesson plans
16	Curriculum alignment will be documented and monitored to ensure quality in instruction	3:10a	All teachers	Principal Asst. Principal	September 2003-May 2004	Curriculum committee	Lesson plans Newsletters Walkthroughs

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1	Utilize district yearly plans for each grade level in planning and instruction	SP 3:7	K-5 students	All teachers	August 2003-May 2004	District Yearly Plans Curriculum committee	Lesson plans Walkthroughs
2	Create lesson plans using the district format on the portal	SP 1:4	K-5 students	All teachers	October 2003-May 2004	Lesson plan template on the portal Curriculum committee	Lesson plans
3	Submit quality lesson plans to be posted for district-wide use on the portal	SP 1:4	K-5 students	All teachers	2003-2004 school year	Lesson plan template on the portal Curriculum committee	Lesson plans posted
4	Utilize critical questions in planning and instruction	TAKS data SP 3:7	K-5 students	All teachers	August 2003-May 2004	TEKS Curriculum committee	Lesson plans Walkthroughs
5	Create customized, accelerated learning plans for students identified as "at-risk"	TAKS and DRA data	All students SCE	All teachers	October 2003 –May 2004	Literacy teacher ESL teacher Curriculum committee	Lesson plans

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Goal 1: Ensure that students have a challenging, customized learning experience.

Objective 3: Communicate opportunities for students to participate in a rigorous secondary program.

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1	Inform parents of all 5 th grade students of DAP criteria	SP 3:4	All fifth grade students	5 th grade teachers Counselor	April 2004- May 2004	DAP criteria	Agendas
2	Encourage students to enroll in more rigorous courses by informing students & parents of DAP status and Pre-AP/AP courses including the open enrollment policy	SP 3:3 SP 3:4	All fifth grade students	5 th grade teachers Counselor	April 2004- May 2004	DAP criteria	Agendas

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1	Provide educational opportunities that require students to work collaboratively	SP 5:2	K-5	All teachers	August 2003-May 2004	Curriculum committee	Lesson plans
2	Provide opportunities for students to support other students through peer tutoring and/or peer buddies	SP 5:2	K-5	All teachers	August 2003-May 2004	Curriculum committee	Buddy list from teachers Lesson plans with buddy class activities
3	Establish a conflict resolution and/or peer mediation program	SP 5:2	K-5	David McGee All teachers	August 2003-May 2004	Curriculum committee	Program outline
4	Opportunities for classes to work with other classes through having buddy classes meet monthly	SP 5:2	K-5	All teachers	August 2003-May 2004	Curriculum committee	Lesson plans with buddy class activities
5	Highlight students and teachers that illustrate district character traits	SP 5:2	K-5	All teachers Administration	September 2003-May 2004	Curriculum committee	Employee Recognition Program; Recognize perfect attendance of teachers at staff meetings Citizenship award list from spirit assemblies
6	Utilize content area curriculum to emphasize district character traits	SP 5:2	K-5	All teachers	August 2003-May 2004	Curriculum committee	Lesson plans

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1	Promote Spanish in grades K-5 by having Spanish phrases or songs on morning announcements once a week	SP 3:6	All K-5 students	Spanish teacher	November 2003-May 2004	Spanish teacher Curriculum committee	Morning announcement sheets
2	Participate in the district fine arts week with designated activities for each grade level	SP 3:8	All K-5 students	Art teacher Music teacher	Spring 2004	District coordinator Curriculum committee	Program

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1	Communicate CISD's User Proficiency Standards to staff	SP 1:3a	All staff	Lab Manager	Dec. 2003	District User Proficiency Standards Technology committee	Faculty meeting agenda
2	Participate in user proficiency assessment to determine individual growth need of each teacher/administrator	SP 1:3a	All staff	Tabitha Branum; James Ashby	Jan. 2004	Proficiency assessment Technology committee	Assessments completed
3	Participate in STaR assessment to determine teachers and administrators STaR level	SP 1:3a	All staff	James Ashby; Tabitha Branum	November 2003-Dec. 2003	STaR assessment Technology committee	Participation data
4	Monitor staff use of technology with students and in instruction	SP 1:3a	All staff	Principal Asst. Principal	September 2003-May 2004	State TEKS Technology committee	Lesson plans Walkthroughs
5	Purchase one additional wireless lab in addition to the lab supplied by the district	SP 3:7 SP 1:2b	All students and teachers	Principal	December 2003	PTO funds District matching funds	Purchase order
6	Utilize wireless mobile labs in classrooms	SP 3:7 SP 1:3a	K-5 students	All teachers	November 2003-May 2004	Wireless labs Technology committee	Lesson plans
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1	Complete staff self-reflection to determine and prioritize staff development needs	SP 3:11	All staff	Administration	October 2003	Staff Development Committee CISD Staff profile, Self-Report	Agenda Reflections
2	Provide staff development on the district curriculum alignment document	SP 3:11	All staff	Asst. Superintendent for Curr./Inst. Central office directors and coordinators	August 2003	Staff Development Committee	District sign-in sheets Agendas Handouts
3	Conduct "instructional mini lessons" during faculty meetings on topics such as inquiry based instruction and concept-based instruction	SP 3:7 SP 3:11	Sign in sheets	Administration	2003-2004 school year	Concept-based teaching resources Internet, best practices articles Staff development committee	Faculty meeting agendas
4	Designate a staff member to serve as a training liaison with district service initiatives	SP 7:3	All staff	Administration	September 2003-May 2004	District Service Learning Coordinator	Faculty Meeting Agendas

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1	Review preventative interventions and pre-referral process for struggling learners	Did not qualify data from 02-03 referrals	At-risk, low performing students	Penny Woods	September 2003	Staff Dev. Committee	Faculty meeting agenda
2	Provide updated training/information for staff, targeting Sp. Ed. regulations and processes	Did not qualify data from 02-03 referrals	At-risk, low performing students	Penny Woods	September 2003	Staff Dev. Committee	Faculty meeting agenda
3	Plan/provide staff development to target effective instructional strategies/interventions and positive behavioral supports for general educators serving at-risk & low performing students	Did not qualify data from 02-03 referrals	At-risk, low performing students	Special Ed. Teachers; Penny Woods	October 2003-May 2004	Staff Dev. Committee	Faculty meeting agendas, articles
4	Staff will participate in training for recommending students for assessment and supporting students identified with dyslexia	CAP Analysis, Did not qualify data from 02-03 referrals	Students with dyslexia	K-5 th teachers	Sept. 2003-May 2004	MTA teacher Staff Dev. Committee	Sign in sheets Agendas
5	Staff will participate in training on identification and characteristics of GT students	PAS	GT students	K-5 th teachers	Sept. 2003-May 2004	GT teacher; GT Coordinator; Staff Dev. Committee	Sign in sheets Agendas
6	Staff will participate in training on the purposes & value of the ESL Program in order to communicate with parents the value of the program to decrease ESL denials	PAS	ESL students	K-5 th teachers	October 2003-May 2004	Staff Dev. Committee	Faculty meeting agendas

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1	Provide awareness training to staff on the 40 Assets to support the Coppel Graduate Profile	SP 5:3 SP 8:3	All teachers	Assistant Principal	Spring 2004	Staff Dev. Committee	Faculty meeting agenda
2	Provide all staff with CISD character traits and definitions so that they can emphasize/reinforce them in their classrooms.	SP 5:2	All students	Administration	October 2003	Staff Dev. Committee	Documentation of distribution
3	Disseminate and review CISD Crisis Management Plan	Maintain a safe and orderly school	All staff	Campus administration	Aug.2003-Sept. 2003	Crisis Management Plan	Agenda
4	Provide character traits to education partners to display in their place of business	SP 5:1	K-5 th grade students; CISD community	Assistant Principal	October – November 2003	Official CISD character traits Staff development committee	Documentation of distribution
5	All students in grades K and 2 will participate in a service learning project	SP 7:5	Kindergarten and 2 nd grade students	Teachers	September 2003-May 2004	Service Learning Coordinator	Lesson Plans with service completed

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Goal 3: Develop a diverse, high quality, innovative, and visionary staff.

Objective 4: Train staff in utilization of current technology to promote teacher technology proficiencies and appropriate instructional integrations.

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1	Provide staff development on technology integration in curriculum and instruction	October 2003-May 2004	All staff	Tabitha Branum Teachers	October 2003-May 2004	Technology curriculum coordinator	Faculty meeting agendas Meeting notes
2	Participate in training in using wireless labs with students in instruction	SP 1:3b	All teachers	Tabitha Branum	November 2003-May 2004	Tabitha Branum Kayla Simons Staff development committee	Weekly communication of scheduled events; grade level notes
3	Participate in self-paced district user proficiency educational program	SP 1:3a	All staff	Kayla Simons; Tabitha Branum	February 04-May 04	Self-paced district user proficiency educational program; Staff development committee	Individual program participation
4	Participate in STaR self-paced district training to obtain Level I and Level II progress	SP 1:3a	All staff	Kayla Simons; Tabitha Branum	February 2004-May 2004	STaR self-paced district training Staff development committee	Registration in training