

IT ADHOC COMMITTEE MEETING

January 6, 2021, 1:30 p.m.

Howard Male Conference Room

COMMISSIONERS PRESENT: Dave Karschnick, Chair
Bill Peterson
Kevin Osbourne

OTHERS PRESENT: Steve Mousseau, IT Director
Logan Kemp, Network Technician
Joshua Kuehn, PC Technician
Tammy Sumerix-Bates, Executive Manager
Kim Elkie, Administrative Assistant

INFORMATION ITEM: IT Director Steve Mousseau provided a written report to the Committee and outlined the items contained within, including:

- 1) IT needs to accommodate phased move from the current to the new jail.
- 2) Plaza Pool Control Solutions HVAC controls. Joshua Keuhn provided assistance to the pool manager and the issue is resolved.
- 3) The Maintenance Superintendent's phone was recently damaged beyond repair. His department will also have an iPad going forward.
- 4) Director Mousseau informed the Committee that an Amazon Prime Business account would offer up to three accounts for \$179/year. Regular Amazon Prime accounts are \$119/year so even two accounts joining would be a savings. Executive Manager Tammy Bates suggesting checking with the Clerk's office to find out how many departments pay for Amazon Prime services.
- 5) The necessary memory has been added to create five virtual PCs for the Prosecutor's Office. They are working well for the employees who have been set up thus far. Two more employees are in progress.
- 6) Server migration is almost complete for both the City and County; two remain for the County and one for the City.
- 7) Access points and equipment for the jail's wireless system have been ordered and received. Most items have been delivered to the jail site, the remaining items will be taken to the site this week. Anticipating fiber connection soon.
- 8) Fourteen laptops with cases and mice, totaling \$20,705.04, were recently purchased through a CARES Act grant. Equipment to assist with virtual meetings is being

purchased through another COVID-related grant but the list of equipment will be compiled after a survey site is performed.

- 9) Director Mousseau laid out a number of purchase suggestions for 2021, including: PC replacements, spare monitors, a fiber module, switch security upgrades, replace siren software PC and a storage network.


Moved by Commissioner Peterson and supported by Commissioner Osbourne to refer to Finance Committee for funding, not to exceed approximately \$136,000.00, for security upgrades and replacement computers. Motion carried.

- 10) Meeting dates for 2021 were discussed.

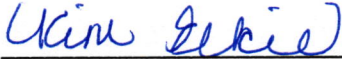
Moved by Commissioner Osbourne and supported by Commissioner Peterson to approve the meeting dates as follows: The first Wednesday of the month for the first four months and every other month for the remainder of the year. Motion carried.

- 11) The next meeting will be Wednesday, February 3, 2021 at 10:00 a.m.

Motion to adjourn was made by Commissioner Osbourne with support by Commissioner Peterson. Motion carried. The meeting adjourned at 2:54 p.m.



David Karschnick, Chairman



Kim Elkie, Administrative Assistant

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