

March 8, 2023

Mr. Phillip Francis  
Assistant Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: 2021 Bond Program  
Architectural/Engineering Design Services – Contract Amendment  
Project #1 – Reimbursable Expenses

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to a request from French Associates for additional reimbursable expenses within the 2021 Bond Program.

The request for additional not-to-exceed reimbursables of **\$75,000.00** will be used to pay for fees required by the authorities having jurisdiction over the Projects (i.e. State of Michigan Bureau of Fire Services, State of Michigan Bureau of Construction Codes and Wayne County Health Department) during the plan review processes.

Providing the increase to French's reimbursable expenses benefits the Program by allowing fees to be paid directly at the time of design completion, expediting the overall review and approval processes. All expenses will be reimbursed to French without additional cost mark-up. Additionally, all unused reimbursables will be returned to the Owner's Contingency within the Bond Program upon completion of the final phase of construction.

If you have any questions regarding the above information, please feel free to contact me at 248-675-9812 or [brian.weber@plantemoran.com](mailto:brian.weber@plantemoran.com). The Project Team is also available at the Board's convenience to answer any questions.

Sincerely,  
PLANTE MORAN CRESA



Brian Weber  
Owner Representative

CC: Dana Abrahams, Clark Hill  
Attachments: French Associates Request for Additional Reimbursables



architects planners interiors

236 Mill Street  
Rochester, MI  
48307

March 8th, 2023

Phillip Francis  
Asst. Superintendent of District Services  
Livonia Public Schools

**Subject: 2021 Bond Program  
Reimbursables**

Dear Mr. Francis,

French Associates is requesting an additional \$75,000 not-to-exceed allowance for reimbursable expenses for the remaining bond projects. This additional allowance will be used for State of Michigan plan review fees (BFS/BCC), State Fire Marshal phasing plan review fees, health department review fees and similar associated fees. Any unused allowance will be returned to LPS at the completion of the program.

**French Associates is requesting an additional \$75,000 allowance for the reimbursables as listed above.**

Please contact me if you have any questions.

Sincerely,

*Aimee Neikart*

Aimee Neikart  
Senior Associate