

Date: December 20, 2021
To: Pana CUSD #8 Board of Education
From: Mr. Jason J. Bauer, Superintendent
Subject: **Superintendent's Report and Board Actions for December 20, 2021 Regular Board Meeting.**

BOARD AGENDA NOTES

2 Consent Agenda Items – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of the listed items. I will review the cafeteria report and compare where we are at this year compared with last year at this time. There are no FOIA requests for the month. There is also an overnight band ensemble rehearsal and performance proposal that has been requested for a student in January that takes place in Peoria. We are recommending its approval and are including it because it is an overnight trip.

- A. Reading/Approval of Minutes
- B. Approval of Bills and Payroll
- C. Treasurer's Report
- D. FOIA Request(s)
- E. Overnight Band Ensemble Rehearsal and Performance

Action: Motion to approve the Consent Agenda inclusive of payables totaling \$1,698,156.89 and payroll totaling \$844,239.95 for a total payables and payroll of \$2,542,396.84.

3 Visitor, Teacher & Support Staff Considerations

- There are no visitor requests at this time.

4 Committee Reports

- A. Facilities – Mark Beyers, James Moon, Jeff, and I will provide an overview of the December 9, 2021 meeting. Next Meeting: TBD

1. **Schematic Design (BLDD Architects & Poettker Construction)** – BLDD and Poettker Construction will be in attendance to provide an overview of the Pana CUSD #8 Elementary School Schematic Design. All board members have been provided with a copy of the presentation prior to the meeting.

Action: Motion to approve the Schematic Design package as presented by BLDD Architects and Poettker Construction and to authorize proceeding forward with Design Development.

- B. Finance – Did not meet this month. Next Meeting – Thursday, January 13, 2022 at 6:30 a.m.

- C. Curriculum – Anne Dorn and Mr. Donahue will provide a brief overview of the meeting that took place on December 8th. Next Meeting: TBD
- D. Policy – James Moon and I will provide a summary of the December 13th meeting. Next Meeting: TBD

Action: Motion to approve the 1st Reading of the Press Service policy updates as presented at the policy committee meeting.

- E. Pana Education Foundation – Mark Beyers and I will provide a brief report of our November 17th and December 15th meetings. Next Meeting – Wednesday, January 19, 2022 at 7:00 a.m.
- F. Strategic Plan – Did not meet this month. Next Meeting: TBD
- G. Technology – Kyle Anderson and I will provide a brief overview of the December 1st meeting. Next Meeting: TBD
- H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD

5 Administrative Reports

- A. **Principals** – The building principals will be in attendance. They have submitted reports for you to review.

1. PHS Handbook – Mr. McDonald has a handbook change proposal that he would like for the board to take action on. It involves a proposal for “Panther Perks” and provides rationale for making the change. There is also a proposal to change the 2nd Semester Bell Schedule in order to implement test prep and credit recovery. Both documents are attached for you to review.

Action: Motion to amend the PHS Handbook for the 2nd Semester of the 2021-2022 school year.

- B. **Buildings and Transportation** – Jeff Stauder will provide an overview of his report.
- C. **Curriculum and Instruction** – Mr. Donahue will be present to provide his report.
- D. **Superintendent’s Report/Board Action**

1. Personnel Recommendations.

Action: Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session is over.**

- 2. Consideration of Substitute Teacher Pay** – It is my recommendation to increase substitute teacher pay to \$115 per day. At this time, we have very few individuals who are willing to commit to daily substitute teaching in all four buildings. All of you are aware of our shortage of substitute teachers. Hopefully, the increase in pay will motivate additional candidates to apply to become a substitute teacher in our District. All other substitute rates for non-certified staff are at the starting wage for that classification. The updated document demonstrates that we are in compliance with the state minimum wage requirement. **This will be done after executive session.**

Action: Motion to increase substitute teacher pay to \$115 per day.

- 3. Consideration of Superintendent Contract** – IASA legal counsel has reviewed (Chad Watkins) the contract. Brandon Wright (school attorney) has been in contact with Doug Kirkbride since our November board meeting and suggested a few minor changes. **This will be done after executive session.**

Action: Motion to approve the Superintendent contract as reviewed and presented from executive session. **This will be done after executive session.**

- 4. 2021 Tax Levy** – One month ago I provided an in-depth analysis of the levy request. Prior to the meeting at the Truth in Taxation Hearing, I provided a synopsis of the levy request. In summary, I am recommending an overall increase of 6.11% from the previous year.

This amounts to a 6.98% (minus Bond + Interest) increase with this year's tax levy and this recommended increase amounts to **\$376,605**. If the projections hold true this would translate into **\$237,687** new dollars for the Education Fund, **\$46,605** new dollars for the Operation and Maintenance (Building) Fund, and **\$18,641** for the Transportation Fund. This would be a total increase of **\$302,933** in the three primary operating funds.

Action: Motion to approve the District's 2021 Tax Levy.

- 5. Resolution abating the taxes heretofore levied for the year 2021 to pay debt service on the General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 8, Christian, Shelby and Montgomery Counties, Illinois** – This will become a regular occurrence until the alternate revenue bond principal and interest is paid off. The abatement resolution is necessary and needs to be passed by the Board and delivered to the County Clerk prior to the end of February 2022 in order to prevent property taxes from being collected during the 2022 calendar year for the bond issue. The 1% sales tax revenue has been pledged to pay for this bond over the next 3 years. This is year 3 of 5.

Action: Motion to approve the resolution abating taxes heretofore levied for the year 2021 to pay debt service on the General Obligation School Bonds (Alternate Revenue Source), Series 2019, of Community Unit School District Number 8, Christian, Shelby and Montgomery Counties, Illinois.

- 6. NPT Special Education Report** – I will provide an overview of our last 2 meetings that took place on November 23rd and December 14th.

Action: Information only.

7. Resolution Giving Notice to Withdraw from PSIC – In order to have the ability to bid out the property/casualty insurance we will need a motion to pass a resolution to withdraw from PSIC. It should be noted that the District will still be covered until the end of the term of the policy. (6-30-22)

Action: Motion to approve the resolution giving notice to withdraw from PSIC.

6 Executive Session (Optional)

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, student concerns, litigation, and collective negotiating matters.
- B. Employment/Compensation/Resignation Recommendations

Action: Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, student concerns, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Action: Motion to return from the executive session to the regular meeting.

Action: Motion to approve executive session minutes as read.

Action: Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

Action: Motion to increase substitute teacher pay to \$115 per day.

Action: Motion to approve the Superintendent contract as reviewed and presented from executive session.

7 Communications

- A. Alliance Legislative Report
- B. Capitol Watch
- C. Other Board Correspondence

8 Board Member Considerations

- A. Future Strategic Planning Session(s)
- B. Joint Annual Conference Review – 2021
 - Craig Deere may wish to provide an overview of his conference experience with the rest of the Board.
- C. Other Board Member Considerations

9 Adjournment

Action: We will need a motion to adjourn the meeting.