

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

April 14, 2014



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Craig T. Collins
 RE: April 14, 2014 Personnel Report
 DATE: April 10, 2014

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

| Start Date | Name | School | Subject/Grade | FTE |
|------------|--------------|--------|--------------------|-----|
| 8/18/14 | Hills, Bryan | HSS | Physical Education | 1.0 |

II. Resignations

| Name | Subject/Grade | School | Effective Date | FTE |
|-----------------|--|--------|----------------|-----|
| Polinsky, Robyn | Kindergarten Booster/ Special Education | HES | 6/5/14 | 1.0 |
| Tusken, Vicky | Language Arts | GMSS | 6/5/14 | 1.0 |

III. Reappointments

None

IV. Reclassifications

| Name | School | Subject/Grade | Current 2013-2014 FTE | New 2013-2014 FTE |
|--------------|---------|--|-----------------------------|-------------------------|
| Miles, Sheri | HSS/WES | Speech Language Pathologist (Tera Goldman 1 day a week) | .75 | .95 |

| Name | School | Effective Date | Position |
|----------------|--------|----------------|--|
| Torrance, Mary | Garage | 7/1/14 | From Bus Driver Supervisor to Director of Transportation |

V. Long-Term Substitutes

| Length of Assignment | Name | School | Subject/Grade | FTE |
|---------------------------------------|----------------------------------|--------|-----------------------------|-----|
| 5/16/14 - 6/5/14 8/18/14 - 9/16/14 | Bob Thomson (Jennifer Arnett) | GHS | Industrial Technology | 1.0 |
| 3/14/14 - 6/5/24 4 days a week | Rollins, Kara (Tera Goldman) | WAS | Speech Language Pathologist | 1.0 |

VI. Family and Medical Leave

| Name | School | Subject/Grade | Approximate Dates | FTE |
|-------------------------|--------|--------------------|--------------------|-----|
| Kontos, Heather | GMSS | Language Arts | 3/25/14 - 4/14/14 | 1.0 |
| Mueller, Julie | GHS | Guidance Counselor | 4/23/14 - 5/8/14 | 1.0 |
| Hiney-Lechelt, Jennifer | GHS | Special Education | 5/23/14 - 6/5/14 | 1.0 |
| Michalek, Sophia | GHS | Physical Education | 8/18/14 - 9/29/14 | 1.0 |
| Rosengarn, Terri | FES | Psychologist | 8/18/14 - 10/14/14 | 1.0 |

VII. Retirement

None

SUPPORT STAFF

I. New Hires

| Start Date | Name | School | Position | School Year |
|------------|-----------------|--------|--|-------------|
| 3/24/14 | Kresler, Sandra | WAS | AM Kindergarten Assistant 2.5 hrs a day-temporary | 9 month |
| TBD | Johnson, Bonnie | CO | Administrative Assistant to the Superintendent | 12 month |

II. Resignations

| Name | School | Position | Effective Date | School Year |
|-----------------|--------|--------------------|----------------|-------------|
| Nelson, Deborah | Garage | On-call bus driver | 3/5/14 | 9 month |

III. Reappointments/Reclassifications

| Name | Position |
|------------------|--|
| Navigato, Sherry | From 10 month Building Administrative Assistant at FES to 12 month Administrative Assistant - Athletics at GHS |

IV. Family and Medical Leave

| Name | School | Subject/Grade | Approximate Dates | FTE |
|-------------|---------------|----------------------|--------------------------|------------|
| Sharp, Gary | GHS | Custodian | 4/7/14 - 5/2/14 | 1.0 |

None

V. Retirement

| Start Date | Retirement Date | Name | School | Position |
|-------------------|------------------------|-------------|---------------|-----------------|
| 11/6/03 | 3/24/14 | Gunn, James | Garage | Bus Driver |