

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 04/04/17



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
-

Date: 04/04/17

To: **John Rouse**
 Superintendent

From: Kimberly Tatsey-McKay
Title: Montana SOARS GMP Director

Subject: **In State Travel- Montana Check and Connect Training in Helena Montana on two Separate occasions.**

Description: I am recommending Matthew Johnson travel in state to attend the Check and Connect Training in Helena, Montana on May 16-18, 2017. The trainings are outlined in our 2017 OPI Montana SOARS grant.

Financial Impact: **\$381.46**

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable.

Attachment(s): Sample Leave Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Comprehensive Implementation Training Agenda

Day One Agenda

- 8:00 Registration
- 8:30 Welcome and Introductions
- 8:50 Check & Connect Overview
- 10:00 *Break*
- 10:15 Preparation Step 1: Determining indicators of disengagement
- 10:30 Preparation Step 2: Identifying the target population
- 10:40 Preparation Step 3: Selecting or hiring mentors
- 11:00 Planning Guide: Goal, Steps 1, 2, & 3
- 11:30 *Lunch*
- 12:30 Preparation Step 4: Organizing existing resources
- 12:55 Implementation Step 5: Building relationships
- 1:45 *Break*
- 2:00 Implementation Step 6: Using “check” procedures and the monitoring form
- 3:00 Review and Reflection: Work Time: Reserved for working together as a team to continue planning (Can complete Program Planning Guide Steps 5 & 6 and/or go back to Goal and Steps 1-3)
- 3:30 End of Day One

Day Two Agenda

- 8:30 Review and Reflection
- 8:45 Implementation Step 7: Implementing “connect” interventions
- 10:00 *Break*
- 10:15 Implementation Step 8: Strengthening the family-school relationship
- 11:00 Program Planning Guide: Steps 5, 6, 7, & 8 (or just 7 & 8 if 5 & 6 were completed end of Day One)
- 11:15 *Lunch*
- 12:15 Implementation Step 9: Monitoring the person-environment fit
- 1:45 *Break*
- 2:00 Implementation Step 10: Providing mentor support and supervision
- 2:15 Implementation Step 11: Evaluating program implementation
- 2:30 Program Planning Guide: Steps 9, 10 & 11
- 2:50 Evidence and Resources
- 3:05 Training Evaluation
- 3:15 Work Time: Reserved for working together as a team to continue planning
- 3:30 End of Day Two

Training Objectives

Participants will learn and understand:

- The core components and elements of Check & Connect
- How Check & Connect was developed, its theoretical underpinnings, and its evidence base
- The eleven steps for Check & Connect preparation, implementation, and evaluation
- How to implement Check & Connect with fidelity
- The role of the Check & Connect coordinator
- The role and expectations of the Check & Connect mentor
- Check & Connect mentor competencies and skills

