

**MINUTES OF THE BOARD OF EDUCATION**

Regular Meeting      Administration Building      7:00 p.m. – 9:16 p.m.      September 16, 2015

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Members Present:

Mark Mirabile, Presiding Officer  
 Kim Barker  
 Vipul Dedhia  
 David Negron – arrived at 8:10 p.m.  
 Gina Scaletta-Nelson  
 Michael Rak – arrived at 7:03 p.m.  
 Kristin Violante

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ROLL CALL AND VISITORS

Present were staff members Erika Sawosko, Candy Kramer, Catherine Chang, John Glimco, Karyn Lisowski, Julie Crist, and Andrea Mars; and Kevin Beese, Doings Reporter.

PLEDGE OF ALLEGIANCE

Present were student mentors from grade 1 to 4 who let the pledge of allegiance.

BUDGET HEARING FY16

Board President Mark Mirabile declared the budget hearing open at 7:04 p.m.

The budget for FY16 meets the Board policy financial guidelines of the district. Business Manager Catherine Chang presented an outline of the major components of the budget. The FY16 proposed final budget projects revenues at \$13,249,990 and expenses at \$14,394,508. It is estimated that there will be an \$1,114,518 decrease to the fund balance. Mrs. Chang also reviewed line item changes from the tentative budget provided last month. There were no public comments.

Board President Mirabile declared the budget hearing closed at 7:13 p.m.

ACTION NO. 9

Tentative Budget Amended

Motion by Scaletta-Nelson, seconded by Barker, that the Board of Education approves the amendments to the tentative 2015-16 budget as presented. Motion carried by a roll call of 6 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Rak, Violante) absent - Negron.

ACTION NO. 10

Budget Adopted

Motion by Violante, seconded by Dedhia, that the Board of Education adopts the 2015-16 school district budget as presented. Motion carried by a roll call of 6 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Rak, Violante) absent - Negron.

ACTION NO. 11

Consent Agenda

Motion by Barker, seconded by Violante, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of August 12, 2015; closed session meeting minutes of August 12, 2015; payment of August payroll/September warrants; September 2015 Personnel Report including the resignation of instructional aides Kristin Letrich and Kelsey Cole, hiring of part time (.52 fte) preschool teacher Julia Spencer, hiring Emilly Chorney, Kathleen Kras and Peggy Enochs as full time instructional aides beginning August 26, 2015, Evan Stone, full time instructional aide beginning September 14, 2015, and lunchroom aides Kristin Chesloe and Carrie Manning for 2 hours per day; Curriculum and Instruction (sec. 6) Board policies; and 2015-16 ISBE Application. Motion carried by a roll call of 6 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Rak, Violante) absent - Negron.

REPORTS AND  
DISCUSSION ITEMS

*Beginning of the Year Update*

Superintendent Dave Palzet shared that the beginning of any new school year is always exciting, but there is an extra twinge of excitement in Pleasantdale this year. The year started off with a district kick-off that sought to inspire our staff and focus our work for the year. In addition to a keynote speech, staff worked together in groups to review the district goals and make suggestions and provide feedback. After a delicious lunch provided by the PTA, the staff spent time preparing for students and meeting with teams. Our first days were also exciting as we jumped into instruction right away.

*2015-16 District Goals*

Superintendent Dave Palzet stated at the August Board of Education meeting, a draft of the 2015-16 district goals was presented. The goals fall into six categories, including: Teaching and Learning, Technology, Communication, Culture and Climate, Finance and Facilities, and Board Governance. Since the last Board meeting, the administration and staff had an opportunity to ask questions, make suggestions, and provide feedback on the goals being proposed for approval.

ACTION NO. 12

District Goals FY 16

Motion by Barker, seconded by Rak, that the Board of Education approve the 2015-16 District goals as presented. Motion carried by a roll call of 6 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Rak, Violante) absent - Negron.

*Governance Team Operating Procedures*

Superintendent Dave Palzet stated that on July 23 the Board of Education held a Board/Superintendent workshop. During that time the Board discussed the roles and responsibilities of the governance team that is made up of the Board Members and the Superintendent. The proposed Governance Team Operating Procedures were a result of the workshop and after approval will be posted on the district website.

ACTION NO. 13

Governance Team  
Operating Proced.

Motion by Violante, seconded by Scaletta-Nelson, that the Board of Education approve the Governance Team Operating Procedures as presented. Motion carried by a roll call of 6 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Rak, Violante) absent - Negron.

*Summer Work Update*

Assistant Superintendent Candy Kramer provided the Board with an update of the work completed over the summer. The focus was on a variety of curricular areas as well as new initiatives. While much work was completed over the course of the summer, school curricula is always a work in progress. From the proposal to actual hours worked, the hours came in \$15,595 under budget. A new professional development plan has been created for the 2015-16 school year. This plan will ensure that all curricular work will be completed in an efficient manner.

*Shared Communications Director*

Superintendent Dave Palzet shared that over the course of the past several weeks, he and Kyle Schumacher, Superintendent of LaGrange SD 102, have worked on a shared services agreement for a communications director. The communications director will help us coordinate district communications, ensure that we have accurate information on our website, and assist the Board in communications. The Board was provided the job description for review. Clarification on updating the website would be clearly defined with the Communication Director.

ACTION NO. 14  
Communications  
Director

Motion by Barker, seconded by Violante, that the Board of Education approve the hiring of a Communications Director in which the costs will be equally shared with District 102. Motion carried by a roll call of 6 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Rak, Violante) absent - Negron.

District Website Update

Superintendent Dave Palzet provided an update on the redesign of the district website in which the district has contracted SchoolDesk. The features of the new website are that it will be easy to navigate, includes a new detailed calendar and allows for integrated teacher pages. Board was provided an overview of the new website and it is the administrations’ goal to have the new website launched in the beginning of October.

Review Finance (sec. 4) Board Policies

Superintendent Dave Palzet stated as is our practice the Board of Education regularly reviews Board Policy to ensure that our policies are current and reflect the realities of running a school district. Finance (sec. 4) Board policies were presented to the Board for review. The Board directed the Superintendent to investigate visitor management systems that would scan driver’s licenses upon entry into the buildings during regular school hours.

ACTION NO. 15  
BOE Info Request

Motion by Barker, seconded by Rak, that the Board of Education approve the information request consisting of visitor management systems. Motion carried by a roll call of 6 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Rak, Violante) absent - Negron.

NEXT AGENDA

Items submitted for the October 2015 agenda include:  
Superintendent Advisory Teams; Approve Finance (sec. 4) Board Policies; Class Size Update (written); Elementary/Middle School Improvement Plans; Adopt Proposed Tax Levy; and Extra-curricular Student Activities (written).

ACTION NO. 16  
Closed Session

Motion by Rak, seconded by Barker, that the Board of Education go into closed session at 7:58 p.m. to discuss matters related to collective negotiating matters between the District and its employees or their representatives; and matters relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. Motion carried by a roll call of 6 ayes (Barker, Dedhia, Mirabile, Scaletta-Nelson, Rak, Violante) absent - Negron.

The Board came out of closed session at 9:16 p.m.

ADJOURNMENT

Motion by Violante, seconded by Scaletta-Nelson, that the regular meeting adjourns at 9:16 p.m. Voice vote. Motion carried.

App. \_\_\_ President \_\_\_\_\_ Secretary \_\_\_\_\_