

Browning Public Schools
Board Agenda Request
Meeting to Be Held: September 29, 2022



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignation	<input type="checkbox"/> Hiring	<input checked="" type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
This action request pertains to	<input type="checkbox"/> Elementary (only)	<input checked="" type="checkbox"/> High School/District Wide	

Date: 9/20/22

To: **Corrina Guardipee-Hall**
Superintendent

From: John Salois
Title: Human Resources Director

Subject: **Contract Service Agreement -Wellness Coach 2022-2023 AY**

Description: The following Wellness coach is being recommended for a contract service agreement to help staff and students with physical, emotional, social, spiritual and cultural aspects of wellness. The wellness coach will also help address the needs of rural schools and other departments within the district.

✚ Melanie Magee, Wellness Coach

Financial Impact: **\$2,000.00** (per Temporary Compensated Agreement)

Funding Source (Budget/grant, etc.): ESSER III 115.90.775.1700.120.632

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-2708

Date: 9/28/2022 **Board Approval:** September 28, 2022
Contractor: Melanie Magee **Phone:** _____
Address: P.O. Box Browning, MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will work in coordination with the district wellness committee, and wellness coaches under the direction of the Wellness Coordinator to evaluate needs in order to plan, and implement wellness activities that address student and staff physical, emotional, spiritual, and cultural aspects of wellness.

Contracted Dates: 9/29/2022 through 6/8/2023
 Rate per hour/per day: \$2,000.00/AY = \$2000.00
 Per Diem/per day: _____ x _____ # of Days = N/A
 Mileage: _____ miles @ _____ per mile = N/A
 Other costs (explain): Not to exceed total amount = N/A
Total Project Cost = \$2,000.00

Contract to be paid from:
115.90.775.1700.120.632

Independent Contractor:
 Submit invoice on completion
 Other _____

Employee:
 Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature Dennis Juneau
Principal/Supervisor

SSN/Federal ID Number/EIN **Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office