

Pana Community School District #8

Pana Educational Foundation Committee Minutes

Date: September 20, 2017

Time: 7:02 AM

Location: Pana Unit 8 School District Office

Call To Order By: Rebecca Carter-Beeson

Roll Call: Members present were Rebecca Carter-Beeson, Anne Dorn, Tom Morrell and Al Stupek.

Members Absent: Sarah Burris, Mike Cothorn and Dennis Ishmael

Superintendent Present: Jason Bauer was present

Visitors: Nancy McLeod

**Approval of Minutes:** Morrell made a motion to approve the minutes from the PEF August 16, 2017 meeting seconded by Dorn. All Yes.

**Treasurer's Report:**

Tom Morrell gave the Treasurers Report.

1. Regular checking account balance as of August 31, 2017 was \$78,707.79.
2. Total fund balance for PEF as of August 31, 2017 was \$213,073.51.
3. Checks previously written not cleared.
  - a. \$15.00 to State of Illinois.
4. Notable Bills to Pay
  - a. \$63.00 to TAP Business Systems for fall fundraiser tickets.
  - b. \$20,383.10 to School District for 1 to 1 Initiative.
  - c. \$138.91 to MD Designs for 8 name plates for the PEF donor board.
5. Donations Recognized
  - a. \$75.00 in memory of Mike Ambrose
  - b. \$25.00 in memory of Betty Dameris
  - c. Superintendent Bauer reported that we received an email from Ameriprise Financial Services, Inc. alerting the PEF that Margaret M Graff was interested in gifting stock to the PEF. Stupek reported that he had checked with an accounting firm and a financial advisor and found that it was fine for the PEF to own stock and that the transfer of the stock needed to be handled by a financial advisor in order to maximize the benefit for the donor. Superintendent Bauer will have Jennifer Holthaus contact Ameriprise to validate the email and find out more about the stock donation.

- d. A motion to approve the Treasurer's report was made by Dorn and seconded by Stupek. All Yes.

## Old Business

### Committee Reports:

1. Scholarship – Nothing to report.
2. Courtyard – Nothing to report
3. Mini-Grant –
  - a. Becky presented Mini-Grant pitch at Teacher's Institute on Thursday, August 17, 2017.
  - b. Deadline for submitting Mini Grant requests is October 2, 2017.
4. Publicity –
  - a. Becky reported that she was happy with the support she was given in representing the PEF in the Pana Labor Day Parade. She complimented Miss Zueck on the students she picked to help out.

## New Business

1. Fall fundraiser.
  - a. Tickets were given out to PEF Board members to sell for the fall fundraiser pork loin dinner drive through pickup meal.
    - i. Date is set for October 18, 2017.
    - ii. Pizza Man/Angelos will cater this again.
      1. Need minimum count by October 4, 2017.
      2. Need final count by October 14, 2017.
      3. Becky will sell tickets at October 2, 2017 girls' varsity volleyball game.
      4. Morrell and Dorn will sell tickets at October 6, 2017 boys' varsity football game. (Senior Night)
2. Corporate Sponsorships.
  - a. Superintendent Bauer reported that he had talked to a few districts as to what they did to recognize larger business sponsorships. He stated that most of his contacts didn't really have a special acknowledgement provision for business sponsors. Mt. Zion reported that they acknowledge their business sponsors at a dinner/entertainment type of event. We will still look for ways to increase acknowledgement of corporate sponsors that make sizeable contributions above the normal \$250 sponsorships. Possible acknowledgement in the high school gym was discussed. Superintendent Bauer will check on the specifics of the banner that is present in the gym currently.
3. Wall of Fame
  - a. Induction ceremony is scheduled for October 22, 2017.
  - b. New Inductees
    - i. Dr. Fehrenbacher

- ii. Michael Budds
- 4. Winter News Letter
  - a. Becky and Superintendent Bauer will prepare letters to be put in the PEF's annual newsletter.

Next PEF Board meeting is set for Wednesday, October 18, 2017 at 7:00 AM at the Pana CUSD #8 office.

Motion to adjourn was made by Morrell and seconded by Dorn. All Yes.  
Meeting adjourned at 7:35AM.