

1 **Browning Public Schools**

2  
3 Policy # 3532

4 Policy Name: *Student Activities*

5 Regulation: -----

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7 **Scope**

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9 This policy applies to all school-sponsored student activities of the school district. Student  
10 organizations or groups, which are conducted without the expressed written consent of the Board of  
11 Trustees, as provided herein, are not permitted.

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13 **Definitions**

- 14  
15 1. "Student activities" are those activities conducted outside the instructional curricula involving  
16 students of Browning Public Schools, which are sponsored by and under the direct supervision  
17 and control of Browning Public Schools. Volunteer groups, which may or may not include  
18 students, are not included. Student activities fall into three types: social events or functions,  
19 student organizations or clubs, and extracurricular activities.  
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21 2. "Principal" is (a) a school principal or (b) an administrator or supervising teacher who is  
22 responsible for the education and development of students within his/her area of responsibility.  
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24 **Social Events or Functions**

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26 1. These activities, such as dances, contests, etc., must be approved in advance by the principal of  
27 the school sponsoring the event or function.  
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29 2. Such activities will be conducted in school facilities unless the Superintendent authorizes another  
30 location.  
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32 3. The principal shall determine that such activities will be adequately and effectively chaperoned  
33 at all times and will include security personnel as needed.  
34  
35 4. Attendance at an event or function is limited to the class, group, or building sponsoring it. In  
36 that regard, the host principal must invite or approve, in advance, attendance by others including  
37 students, parents, and the public or they will be prohibited from attending.  
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39 **Student Organizations or Clubs**

- 40  
41 1. All students of Browning Public School are encouraged to join and participate in its student  
42 organizations and clubs. Participation, however, is subject to district policies, school rules, and  
43 organization or club requirements, as applicable.  
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45 2. Following the start of school, each principal will invite proposals for student organizations and  
46 clubs. Such proposals shall include a plan for the school year.  
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48 3. A statement of goals and objectives:  
49 a) the manner in which those goals and objectives are to be met,  
50 b) sources and uses of funds estimated or anticipated, and

- 1 c) the names of proposed sponsors. At least one sponsor will be appointed for each student  
2 organization or club with preference being given to instructional staff. For more than one  
3 sponsor, the stipend will be divided equally between them unless they unanimously agree to  
4 a different apportionment.  
5
- 6 4. At the first Board meeting in ~~October~~ **September** of each school year, the Superintendent will  
7 recommend a list of student organizations or clubs **and sponsors** for approval by the Board of  
8 Trustees for the current school year.  
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- 10 ~~5. At the same meeting described in 3 above, a separate list will be presented indicating the names  
11 of proposed sponsors for the purpose of determining which sponsors, if any, are related to  
12 individual board members and therefore must be advertised in accordance with state law (MCA  
13 2-2-302). If such relationship exists, the board member must advise the Superintendent  
14 accordingly. No action will be taken by the Board as to the names presented at that time. If any  
15 proposed sponsors are related to individual board members, they must be advertised in  
16 accordance with state law (MCA 2-2-302). If such relationship exists, the board member must  
17 advise the Superintendent accordingly.~~
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- 19 ~~6. For expediency during Board meetings, individual names of sponsors will be referred to only by  
20 number as listed. Such lists, however, are public documents available to the public on request.~~
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- 22 7. ~~Following approval by the Board of Trustees of the student organizations or clubs the  
23 Superintendent will, at the next regular Board meeting, submit a list of sponsors to whom  
24 contracts have been offered and signed by each sponsor for Board approval. For those sponsors  
25 who are not contracted:~~
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- 27 a) The principal will issue letters of understanding to BPS staff who volunteer their time and to  
28 those employed in the schools by other agencies. A copy will be directed to the Personnel  
29 Department.  
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- 31 8. Principals will oversee the activities of their respective sponsors to determine that the objectives  
32 of the student organization or club are being met. In the event that a sponsor fails to perform or  
33 resigns, the principal may recommend a replacement sponsor to the Superintendent for approval.  
34
- 35 9. A student organization or club may be terminated in the following manner:
- 36 (a) The principal determines that (1) student participation is too small or too infrequent to  
37 sustain the organization or club or (2) the sponsor withdraws and a suitable replacement  
38 sponsor cannot be recruited.
- 39 (b) The Superintendent recommends termination of the student organization or club and the  
40 Board approves the recommendation.
- 41 (c) Any funds remaining after paying all debts of the terminated student organization or club  
42 shall be transferred in accordance with the Student Activity Fund Accounting manual of  
43 procedures issued by the Montana Association of School Business Officials. For this  
44 purpose, the Board authorizes the principal to perform the transfer subject to written  
45 approval of the Director of Finance.  
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### Extracurricular Activities

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49 These activities consist of sports and activities sanctioned by the Montana High School Association  
50 (MHSA) and all other sports which are sponsored by BPS but not MHSA sanctioned.

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2 New extracurricular activities will be recommended by the Superintendent for approval by the Board  
3 of Trustees. Once approved, the extracurricular activity will continue year to year unless terminated  
4 by action of the Board based upon a recommendation by the Superintendent.  
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6 In order to participate, students must comply with all rules of the MHSА, district policies, school  
7 rules, and sport or activity requirements, as applicable.  
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11 **Cross Reference:** #3002 Student Handbook  
12 #3200 Student Conduct and Discipline  
13 #3205 Sexual Harassment/Intimidation  
14 #3520 Academic Eligibility  
15 #3525 Drug Testing Policy for Student Athletes and Montana High School  
16 Association (MHSА) Approved Participants; Sanctions for Drug Use by  
17 Students Participating in Athletics and Extracurricular Activities  
18 #3530 Student Funds  
19 #3533 Student Fund Raising  
20 #3700 Safety Regulations  
21 #3900 Student Appeal  
22 Student Activity Fund Accounting, Montana Association of School Business  
23 Officials  
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25 **Legal Reference:** § 2-2-302, MCA Appointment of Relative to Office of Trust or Emolument  
26 Unlawful – Exceptions- Publication of Notice  
27 § 20-3-324, MCA Powers and Duties  
28 § 20-9-504, MCA Extracurricular Fund for Pupil Functions  
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31 **Policy History:**

32 Adopted on: 2/13/01

33 Amended on: 2/28/01, 3/11/14, 1/30/19