

# Nicole L. Hunter

**OBJECTIVE:** To apply my interpersonal skills, superior organization skills, and expertise in the field of education to an elementary principal position.

## EDUCATION:

**Masters of Arts in Educational Leadership** May 2010-Aug. 2011  
Marygrove College, Detroit, Michigan  
GPA: 4.0

**Teacher Certification in Secondary Education** July 2005-July 2006  
Saginaw Valley State University, Macomb Campus, Michigan  
Major: **Social Studies (RX)** Minors: **History (CC), Political Science (CD)**  
GPA: 4.0

**Juris Doctor** Aug. 2001-May 2004  
Wayne State University Law School, Detroit, Michigan  
GPA: 3.0

**Bachelor of Arts** Aug. 1997-May 2001  
Albion College, Albion, Michigan  
Majors: History, Political Science  
GPA: 3.5

## ADMINISTRATIVE EXPERIENCE

**Interim Principal** Oct. 2022-Present  
Kennedy Elementary School  
-Provide behavioral and academic support to students developing and implementing interventions plans  
-Communicating and planning district and building-wide initiatives with staff and community  
-Collaborating with support staff, teachers, and families to improve student learning

**Assistant Principal** Jan. 2018-Present  
Churchill High School, Scheduling Office  
-Evaluates staff members using the 5D+ evaluation system collaborating to improve instructional practice  
-Assigned to support one-third of student population academically, emotionally, and behaviorally  
-Builds master schedule in collaboration with staff to ensure students' academic needs are met

**Assistant Principal** Aug. 2015-Jan. 2018  
Churchill High School, Business Office  
-Evaluates staff members using the 5D+ evaluation system collaborating to improve instructional practice  
-Assigned to support one-third of student population academically, emotionally, and behaviorally  
-Oversees building finances, budgeting, and building operations  
-Building lead on two-year bond renovation project

## TEACHING EXPERIENCE

**Teacher** Aug. 2007-June 2015  
World History B, AP U.S. Government, American Government, Economics, Livonia Stevenson High School  
-Created and implemented lessons that incorporated real-world experiences  
-Developed lesson plans giving students hands on, diverse learning experiences

## Nicole L. Hunter

- Teacher** Aug. 2006-June 2007  
9<sup>th</sup> Grade World Studies, Lake Orion High School, Lake Orion, Michigan  
-Created and implemented in-depth lesson plans about a variety of regions of the world  
-Developed lesson plans concerning current problems and promoting cultural awareness
- Long-Term Guest Teacher** Jan. 2006-June 2006  
9<sup>th</sup> Grade Global Issues, Malow Junior High School, Utica, Michigan  
-Created and implemented lesson plans covering current topics and concepts  
-Developed lesson plans including diverse cultures to increase awareness and understanding
- Student Teacher** Sept. 2005-April 2006  
9<sup>th</sup> Grade Global Issues/U.S. History, Malow Junior High School, Utica, Michigan  
-Created and implemented innovative lesson plans using a variety of educational methods
- Guest Teacher** Sept. 2004-May 2005  
Holly Public School District, Holly, Michigan  
-Consistently practiced effective classroom management  
-Facilitated established lesson plans and implemented activities based on those plans
- Student Teacher** Jan. 2003-May 2003  
Pershing High School, Detroit Public Schools, Detroit, Michigan  
-Developed creative lesson plans for a diverse classroom  
-Implemented a variety of hands-on activities for the classroom

### ACTIVITIES/HONORS/AWARDS

- District Representative**, ABC Contract Compliance Team, Livonia Public Schools  
**District Representative**, IBB Contract Negotiation Team, Livonia Public Schools  
**Member**, Secondary Board Policy Review Team, Livonia Public Schools  
**Representative**, District Safety and Security Team, Livonia Public Schools  
**Representative**, District Quality Assurance Review Team, Livonia Public Schools  
**Chair**, AdvancED School Improvement Chair, Livonia Stevenson High School  
**Interim Department Chair**, Social Studies Department, Livonia Stevenson High School  
**Representative**, Crisis Team, Livonia Stevenson High School  
**Representative**, District Student Data Evaluation Development, Livonia Public Schools  
**Chaperone**, 8<sup>th</sup> grade Washington D.C. Trip, Holmes Middle Schools, Livonia, MI  
**Trainer**, CLASS A and Illuminate DNA Building Trainer, Livonia Stevenson High School, Livonia, MI  
**Chair**, NCA Standard Committee, Livonia Stevenson High School, Livonia, MI  
**Representative**, AP U.S. Government and Government Book Selection Committees, Livonia Public Schools  
**Advisor**, Spirit Club, Livonia Stevenson High School, Livonia, MI  
**Representative**, District Formative Assessment Committee, Livonia Public Schools  
**Representative**, District Government and Economics Common Assessment Committee, Livonia Public Schools  
**Representative**, District Government Curriculum Committee, Livonia Public Schools  
**Representative**, Scheduling Research Committee, Lake Orion High School  
**Social Studies Representative**, Curriculum Renewal Team, Lake Orion High School  
**Member**, NCA Writing Committee, Lake Orion High School