

Monthly Report-January 2019

Family Engagement Coordinator-Pre-k Cree Immersion

Assisted with Classroom duties as a teacher and teacher assistant as there was no teacher hired yet. I don't mind these children are super smart and teaching them how to learn their alphabet, numbers and writing is pretty rewarding.

1/3/2019-Literacy Training

1/23/2019- Parent/Teacher conferences: We had 100% attendance of parents. Activities included letters and phone calls to parents regarding date, time and location of conference.

1/29/2019-Met with Mrs. Darlington state employee regarding introductions and Family Engagement plan information and templates. Made future plans to meet again in February.

1/30/2019 -Staff planned and hosted a family workshop January 30 2019. Turned out really well we had Mrs. Ellison high school science teacher present on a subject on the classroom unit. She demonstrated how the earth rotates around the sun and the different cycles of the moon. We had a very good turn-out of parents. Planning activities included: meetings, finding presenter, letters & phone calls to parents regarding workshop, submitting vendor check requests, purchase orders, payment, paying vendors, presenter, submitting receipts to the finance person. Picked up supplies from vendors for workshop use. For example, valentine gift boxes to children, incentives to parents for attending workshop and parent/teacher conferences.

Parent Contacts: Throughout the month. Students who miss, school; I'll call the parents if need be, I'll drive to the homes and transport to school.

Submitted Parent Partnership agreement to the print shop, once they were complete I handed out the agreements to the parents in various areas of the reservation. Parent contacts. Was good.

Student of the month selection: submitted informational and praise to front office for print. Didn't happen, was not on our Childs' January photo. Submitted it twice.

Class attended the awards ceremony at the elementary school. This is a very good idea for childrens' self-esteem confidence and maybe it will help other children work hard to receive the awards as well.

Communicated to parents regarding 100 days of school objects to send with their child to school.

Had a second employee evaluation.

This concludes my report for January 2019.

Gilberta Belgarde

Family Engagement Coordinator