



Canutillo Independent School District

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MEMORANDUM

Date: July 31, 2013

To: Board of Trustees
Martha Aguirre, Executive Director of Financial Services

From: Ron Gatlin, Purchasing Agent

Subject: Information regarding college level textbooks for the Northwest ECHS

Please find the attached information requested by the Board of Trustees on July 23, 2013 in regards to the College Level Textbooks purchase for the Northwest ECHS.

Administration is requesting the approval of the purchase of the college level textbooks from Barnes & Noble in the total amount not to exceed \$27,000.00. The Region 19 Purchasing Cooperative Contract #11-6634 will be utilized for this purchase. Purchases will be made during the school year as needed.

Administration recommends approval of the purchase of the college level textbooks from Barnes & Noble in the total amount not to exceed \$27,000.00 as presented.

Enclosures

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.

El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.