

DRAFT Minutes

AMPHITHEATER PUBLIC SCHOOLS Tucson, Arizona

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, October 25, 2011, 6:00 p.m.

Board Members Present

Mr. Jeff Grant, President
Mrs. Diana Boros, Vice President
Dr. Kent Paul Barrabee, Member
Dr. Linda Loomis, Member
Mrs. Susan Zibrat, Member

Central Administrators Present

Dr. Vicki McLeod Balentine, Superintendent
Patrick Nelson, Associate Superintendent
Scott Little, Chief Financial Officer

Central Administrators Absent

Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel

OPENING OF MEETING

Call to Order and Signing of Visitors' Register

Mr. Grant called the meeting to order at 6:01 p.m. and invited members of the audience to sign the visitors' register.

Pledge of Allegiance

Dr. Balentine led the Pledge of Allegiance.

Announcement of Date and Place of Next Regular Governing Board Meeting:

Mr. Grant announced the next regular meeting of the Governing Board: Tuesday, November 15, 2011, 7:00 p.m., at the Wetmore Center, 701 W. Wetmore Road.

PUBLIC COMMENT

There were no public comments.

1. CONSENT AGENDA

Mr. Grant asked if there were Board member requests to have any items addressed separately; there were none. A motion was made by Mrs. Boros to approve consent agenda items A-R. The motion was seconded by Mrs. Zibrat and passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

A. Approval of Minutes of Previous Meeting

The minutes of the October 5, 2010, Regular Governing Board were approved, as submitted.

B. Appointment of Personnel

Certified and classified personnel were appointed, as listed in Exhibit 1.

C. Personnel Changes

Certified and classified personnel were appointed, as listed in Exhibit 2.

D. Leave(s) of Absence

Leaves of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

E. Separation(s) and Termination(s)

Certified and classified personnel separations were approved, as listed in Exhibit 4.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$4,209,573.03 (Final Total)

The following vouchers were approved as presented and payment authorized:

Vo. 332	\$ 1,433,293.59	Vo. 333	\$1,792,273.94	Vo. 334	\$ 107,370.83
Vo. 335	\$ 112,895.96	Vo. 336	\$ 39,103.71	Vo. 337	\$ 724,635.00

G. Acceptance of Gifts

Donations were accepted by the Governing Board, as listed in Exhibit 5.

H. Approval of Parent Support Organization(s) for 2011-2012

The Governing Board approved the Annual Application for Governing Board Approval (Parent Support Organizations pursuant to District Policy KBE-R) submitted by the following organization(s): CDO Spirit line Boosters, Mesa Verde PTO, Copper Creek Elementary PTO Inc., Coronado Performing Arts Booster, Cross M.S. Band/Choir Boosters, Cross Middle School PTO, IRHS Girl's Basketball Boosters, Canyon del Oro Project Graduation, Harelson PTO, Coronado K-8 PTO, and Rio Vista PTO.

I. Receipt of Monthly Status Report for the Fiscal Year 2011-2012

A summary of comparative totals as of September 2010 is as follows:

Budget Capacity	\$ 81,808,474.00	Expenditures & Encumbrances	\$ 81,808,474.00
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Totals' Comparisons:

Expenditures as of 9/30/10	\$ 13,654,385.10	M & O Budget Capacity for 2010-2011.....	\$83,466,796.00
Expenditures as of 9/30/11.....	\$ 13,182,236.75	M & O Budget Capacity for 2011-2012.....	\$81,808,474.00

Bond Balance Outstanding: \$95,635,000.00

Tax Rates: Primary – 3.6518; Secondary – 1.3993

J. Receipt of August 2011 Report on School Auxiliary and Club Balances

Board Book information: *Arizona Revised Statutes §15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds, respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board received the Monthly Report on School Auxiliary and Club Balances for month-end August 31, 2011, as submitted (Exhibit 6, pp. 1-8).

K. Out of State Travel

Out of state travel was approved for students and staff (source of funding indicated): from Amphitheater Middle School to take 40 students from the Project Catalina Club to the Catalina Island Marine Institute in Catalina Island, California, March 6-9, 2012 (tax credit donations and auxiliary account funds); from Ironwood Ridge High School to take 35 students from the Encore Show Choir to the Los Alamitos High School Extravaganza Show Choir Competition in Los Alamitos, California, March 22-25, 2012 (tax credit donations and student activity funds); from Cross Middle School to take 57 students from Orchestra and Musical Theater to the Forum Music Festival/Disney Performing Arts in Anaheim, California, May 3-6, 2012 (tax credit donations, student activity funds, and auxiliary account funds).

Out of state travel was approved for staff (source of funding indicated): from the District Offices to attend the 33rd Annual LRP Institute on Legal Issues of Educating Individuals with Disabilities Conference in San Antonio, Texas, May 5-9, 2012 (M & O funds designated for staff development); from the District Offices to attend the National Athletic Directors Conference in Indianapolis, Indiana, December 10-13, 2011 (M & O funds designated for staff development); from Keeling Elementary School to attend the No Excuses University National Convention in Schaumburg, Illinois, November 6-9, 2011 (federal funds designated for staff development).

L. Approval of Grants

The Governing Board approved receipt of an Honorarium grant on behalf of Prince Elementary School from the Arizona Commission on the Arts in the amount of \$2,000.00 and will be used towards the purchase of supplies and guest artist's residency fees.

M. Approval of Career Ladder Reapplication for 2012-2013

Board Book information: *Each year, during the month of November, the State of Arizona requires that all Career Ladder districts submit a re-application for the following school year. In accordance with A.R.S. § 15-918.04 and A.R.S. §15-918.05 the re-application documentation was presented for approval.*

The Governing Board affirmed and approved the 4% District base level and a corresponding qualifying tax rate that is calculated for the Career Ladder Program for fiscal year 2012. By virtue of this action, the following items submitted were also approved: the 2011-2012 Career Ladder Handbook (A Professional Choice) and the Career Ladder Program Application (budget) for the 2012-2013 academic year (Exhibit 7a, pp. 1-43; Exhibit 7b, pp. 1-104; and, Exhibit 7c. pp. 1-8).

N. Approval to Purchase a High Lift Bucket Truck Based on Responses to Request for Bid (RFB) 11-0018

Board Book information: *The Request for Bid (RFB) was mailed to nine vendors providing heavy duty work trucks. The specification requested a new or late-model, 2010 year or newer, high-lift bucket truck to replace a twenty-seven year old 1985 vehicle that is currently in use. Two bid responses were received: Altec Industries, Inc. \$69,995.00 and Tucson Dodge \$86,466.00.*

The Governing Board approved the award of contract for a high-lift bucket truck to *Altec Industries, Inc.*, based upon responses to RFB 11-0018.

O. Award of Contracts for Occupational Therapist Services Based on Responses to Request for Proposal (RFP) 11-0020

Board Book information: *Request for Proposal (RFP) 11-0020 for Occupational Therapist Services was mailed to thirteen vendors; 9 vendors responded. The purpose of this RFP is to evaluate vendors in the market place providing occupational therapist services and to award contracts for service.*

Multiple awards are required due to a shortage of trained professionals in this field and the likelihood any one vendor may not have the staff available to meet a current need. Cathy Eiting, Lois Blowers, Linda Haller and Pete Burgard evaluated the vendor responses.

Of the nine responding vendors 4 did not provide occupational therapist résumés and one vendor offered a priced response 35% higher than the current market rate. Based on the evaluation criteria; individual qualifications, company qualifications and cost of service, four vendors were deemed eligible for an award of contract, Soliant Health, Adjuris Therapy, Ador Health and Kaleidoscope Family Solutions.

The Governing Board make approved the awards of contract for occupational therapy services to *Soliant Health, Adjuris Therapy, Ador Health, and Kaleidoscope Family Solutions* based upon their responses to RFP 11-0020.

P. Approval of Disposal of Surplus Property via PublicSurplus.Com

The Governing Board approved the sale of surplus property via online auction for the following items, as submitted. [next page]

Machinery	#	Vehicles	#	Other Equip.	#
Welders	9	T-41 Truck	1	Bicycles	3
Vehicle Jacks	5	V-8 Van	1	Televisions	10
Vehicle Lifts	2	Cattle Trailer	1	Organ	1
Engine Hoist	1	Bus Rims	10	Pianos	2
Welders	10	Custodial		DVD Players	11
Drill Press	2	Push & Sweep	1	Projectors	13
Iron Worker Press	1	Floor Machine	1	Camcorders	1
Lathe	1	Vacuums	8	Cassette Players	50
Grinders	2	Pressure Washer	1	Radios	10
Sander	1	Food Service		Typewriters	4
Parts Cleaner	1	Freezer	1	Lockers	4
Iron Bender	1	Dryer	1		
Potter Wheels	2	Washer	1		

Q. Approval to Recycle Surplus Electronic Equipment

The Governing Board approved the recycling of surplus electronic equipment through the District's contracted vendor – *Waste Harvesters*, as submitted.

ITEM	QUANTITY	ITEM	QUANTITY
Computers	88	Mice	19
Monitors	125	Cables	5 Boxes
Printers	10	Copiers	2
Scanners	4	Fax Machines	3
Key Boards	114		

R. Approval of Bond-Related Projects:

1. Approval of a Guaranteed Maximum Price (GMP) for Transportation:
 - Renovate approximately 9,000 square feet of old Facility Support Services (FSS) center building to new Transportation offices
 - Renovate approximately 3,000 square feet of old FSS center building for future use
 - New perimeter streetscape fencing
 - New employee parking
 - Realignment of existing bus yard
 - Removal of portables that house current Transportation Offices

The Governing Board approved the GMP for the Transportation Center renovation project (formerly FSS) to *D.L. Withers Construction* in the amount of \$2,020,338.00, as submitted.

2 EXECUTIVE SESSION

A. Motion to Recess Open Meeting and Hold an Executive Session for:

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding a. Student # 30017422; b. Student # 10603404; c. Student # 11004109; d. Student # 30020195; e. Student # 30038722; f. Student # 30029986; g. Student # 10805233; h. Student # 30023685.
2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30027922; b. Student # 30022951; c. Student # 30005825; d. Student # 30019754; e. Student # 30008917; f. Student # 30026476; g. Student # 30035975; h. Student # 30029485; i. Student # 11506677; j. Student # 30014691; k. Student # 30004809; l. Student # 10603033;

- m. Student # 11704433; n. Student # 10703215; o. Student # 30036003; and, p. Student # 11401060.
3. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A); and Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: None at this time.
 4. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15- 843(A); Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15- 843(F)(2), Regarding: a. Student # 30034790.
 5. Consideration and Decision Upon Parental Request to Modify Expulsion Determination, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30032280.
 6. Discussion or Consultation with Legal Counsel to Obtain Legal Advice Regarding Student Discipline, Pursuant to A.R.S. §38- 431.03(A)(3).

A motion was made by Dr. Loomis that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2) A.R.S. §15-843(A)(3), and A.R.S. §38-431.03(A)(3), as presented. Mr. Grant and it passed unanimously, 5-0. Mr. Grant called a recess at 6:07 p.m. for the purpose of holding Executive Session for student disciplinary action and consultation with Board representatives regarding negotiations with employee organizations.

B. Motion to Close Executive Session and Reconvene Open Meeting

Upon return to the Board Room, A motion was made by Dr. Loomis that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2) A.R.S. §15-843(A)(3), and A.R.S. §38-431.03(A)(3), as presented. Mr. Grant and it passed unanimously, 5-0. The time was 8:35 p.m. Mr. Grant declared the meeting in open session.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board Member requests.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

A motion was made by Dr. Barrabee, seconded by Mrs. Boros, and passed unanimously, 5-0 that the meeting be adjourned. Mr. Grant declared the meeting adjourned at 8:36 p.m.

Respectfully submitted,
Margaret Harris

Mr. Jeff Grant, President

Date

Approved: TBD