



**PRELIMINARY BUDGET
EXECUTIVE SUMMARY**

JULY 1, 2019 THROUGH JUNE 30, 2020

**MAHTOMEDI
PUBLIC SCHOOLS**
ISD 832

June 27, 2019

DISTRICT OFFICIALS

School Board

Name	Position	Term
Dr. Lucy Payne	Chairperson	1/4/2021
Julie McGraw	Vice Chairperson/Clerk	1/2/2023
Stacey Stout	Treasurer	1/4/2021
Mike Chevalier	Director	1/2/2023
Kevin Donovan	Director	1/2/2023
Judy Schwartz	Director	1/4/2021

Administrative Staff

Barb Duffrin	Superintendent of Schools
Lynne Viker	Assistant Superintendent of Learning
Bill Menozzi	Director of Business Services
Tony Pierce	Director of Student Support Services
Dr. Cathy Wyland	Director of Community Education
Patrick Crothers	Technology Coordinator
Nicole Flesner	Human Resources Supervisor
Alice Seuffert	Communications Specialist

Building Principals

Scott Briske	Wildwood Elementary
Susie Prather	OH Anderson Elementary
Dr. Mike Neubeck	Mahtomedi Middle School
Kathe Nickleby	Mahtomedi High School

VISION

The vision of Mahtomedi Public Schools is to engage, challenge, and inspire all students to create opportunities for themselves and others.

MISSION STATEMENT

The mission of Mahtomedi Public Schools is to provide a learning community in which all students can learn, thrive, and succeed in a global society.

BELIEF STATEMENTS

Quality public education is a cornerstone of a healthy democracy.

Education is a shared responsibility between students, families, educators, and community members.

Everyone has the right to a safe learning environment.

A learning community must respect, respond to, and celebrate each student's unique needs, interests, and talents.

Educators must continually learn, grow, and innovate to improve student learning.

Integrity, civility, collaboration, and service are essential to responsible citizenship.

The diversity of our students and families enriches our schools and community through the addition of new ideas, perspectives, and cultures.

The school environment will positively influence students and staff health and wellness.

Our schools and community will practice sustainable, responsible, and environmental stewardship of resources.

Note: Our school community has been working through a new mission and objectives. We are excited to share the new mission as part of this document once approved by the School Board.

EXECUTIVE SUMMARY

The decision of where to send your children to school is one of the most important decisions any family will make. We are grateful that families are choosing Mahtomedi Schools to provide an excellent education in a small, caring environment. Our families and community members are proud of the education students receive, and we are grateful for the tradition of community support for our school system.

All enrollment and budgetary decisions at Mahtomedi Schools seek to continue to support the mission of *“Providing a learning community in which all students can learn, thrive, and succeed in a global society.”* Additionally, all enrollment and budgetary decisions are vetted through the lens of keeping expenditures and taxpayer burden to a minimum, while continuing our tradition of academic excellence.

2019 LEGISLATIVE SESSION

The 2019 omnibus E-12 education bill general education formula aid increase is 2 percent for each year of the biennium. The formula allowance for 2019-20 will be \$6,438 per adjusted pupil unit (APU) and \$6,567 per APU in 2020-21. The rate of inflation increase year-over-year was approximately 2.4 percent.

Another goal of the 2019 Legislative session was to increase special education aid by the amount necessary to hold the state average cross subsidy per pupil constant at the 2018-19 level of \$820 per ADM state average. In order to accomplish this, the Legislature created cross subsidy reduction aid as a new component of the special education aid formula. Additionally, the special education cap was increased in 2019-20 and eliminated in 2020-21 and later.

BUDGET OVERVIEW

The annual budget presented includes an analysis of the actual financial condition of the School District at June 30, 2018, and the anticipated positions and June 30, 2019 and June 30, 2020.

The budget was prepared in accordance with generally accepted accounting principles (GAAP) and includes all funds. The preliminary budget includes many estimates in enrollment, staffing data, contract settlements, and other factors that are subject to change between the preliminary and final budgets. Minnesota education laws and 2019 Legislative E-12 Education bill information that is known as of the date of this publication was used as the basis for building the 2019-20 preliminary budget.

Our continued effort to increase financial transparency and accountability to all stakeholders, combined with the increasing complexity of funding public education in Minnesota and our challenge to do more with less makes the district budget publication one of the most useful documents in public school administration. This budget depicts the priorities of the School Board, building and district administration, staff, and the community as a whole.

BUDGET PROCESS

The budget in Mahtomedi Schools is a continuous four-step process:

Each step requires School Board approval and is open for public inspection and comment.

1. Property Tax Levy –

The budget process begins with submission of the final certified property tax levy to the home county auditor and Minnesota Department of Education. The School Board certifies the final levy for the next fiscal year before the end of the calendar year.

2. Preliminary Budget –

The School Board approves a preliminary budget before the start of the school year on July 1. Approval includes analysis and assumptions on staffing needs, enrollment, legislative impact, and other revenue and expenditure estimates.

3. Revised Budget –

The School Board approves a final (revised) budget each year in December or January based on information and estimates not previously known during the preliminary budget process.

4. Annual Financial Report & Fiscal Audit –

The final step includes closing the books and preparing financial statements for review and audit by an independent external CPA firm. The School Board typically reviews the audit report in October or November.

Revenue projections for the revised budget are prepared by the Finance Department based on state statutes, using updated enrollment estimates from the preliminary budget. The general education per pupil funding formula allowance as set by the legislature for 2019-20 is \$6,438. The per pupil formula allowance for 2018-19 was \$6,312.

The district's budget process is based, first, on parameters set forth by the School Board regarding enrollment and open enrollment projections for the budget year. The District recognizes that enrollment projections are both sensitive to the school district community and important to the bottom line of the general fund budget. Estimating and setting enrollment targets and meeting or exceeding the target is crucial in maintaining district fund balance long term.

MAHTOMEDI PUBLIC SCHOOLS
Independent School District 832
Mahtomedi, MN

2019-2020 PRELIMINARY BUDGET
ALL FUNDS COMBINED

	2017-2018		2018-2019		2019-2020
	Actual		Revised		Preliminary
	Amounts		Budget		Budget
Revenues					
General Fund	\$ 38,266,360	\$	39,376,301	\$	41,346,510
Food Service	1,381,222		1,370,815		1,427,215
Community Service	2,235,602		2,238,919		2,275,440
Construction Fund	11,280		-		-
Debt Service	5,215,426		4,773,080		4,827,628
Internal Service Fund	5,160,169		5,397,000		5,573,910
OPEB Trust Fund	37,678		25,000		35,500
OPEB Debt Service Fund	328,695		320,250		322,250
Total Funds Combined	\$ 52,636,432	\$	53,501,365	\$	55,808,453
Expenditures					
General Fund	\$ 39,923,317	\$	40,114,968	\$	41,249,554
Food Service	1,332,914		1,429,770		1,431,769
Community Service	2,247,489		2,368,400		2,232,575
Construction Fund	2,289,276		4,325		-
Debt Service	5,494,755		4,780,050		4,748,940
Internal Service Fund	5,441,197		5,395,000		5,556,550
OPEB Trust Fund	593,691		203,750		220,250
OPEB Debt Service Fund	329,208		323,633		321,633
Total Funds Combined	\$ 57,651,847	\$	54,619,896	\$	55,761,271

MAHTOMEDI PUBLIC SCHOOLS
Independent School District 832
Mahtomedi, MN

FUND BALANCE REPORT

	June 30, 2018	2018-19	2018-19	June 30, 2018	June 30, 2019	2019-20	2019-20	June 30, 2020	June 30, 2020
		Revised	Revised	Change In		Prelim.	Prelim.	Change In	
	Fund Balance	Revenue	Expenditures	Fd Balance	Fund Balance	Revenue	Expenditures	Fd Balance	Fund Balance
	(Audited)			(Estimated)	(Estimated)			(Proposed)	(Proposed)
General Fund	4.3%				2.1%				2.0%
Unassigned Fund Balance	1,727,414	35,634,688	36,523,855	(889,167)	838,247	37,543,134	37,537,173	5,961	844,208
Assigned - Building Donations Fd 25	206,323	340,000	340,000	-	206,323	340,000	340,000	-	206,323
Assigned - Student Activities Fd 50	280,166	420,000	420,000	-	280,166	420,000	420,000	-	280,166
Assigned - Subsequent Year Budget	76,181	-	-	-	76,181	-	-	-	76,181
Assigned - Severance	411,850	-	-	-	411,850	-	-	-	411,850
Subtotal Assigned	974,520	760,000	760,000	-	974,520	760,000	760,000	-	974,520
Restricted - Capital Projects Levy	158,643	634,629	700,863	(66,234)	92,409	675,094	755,796	(80,702)	11,707
Restricted - Operating Capital	251,066	1,131,984	1,076,997	54,987	306,053	1,163,282	1,107,973	55,309	361,362
Restricted - LTFM	(54,277)	1,215,000	1,053,253	161,747	107,470	1,205,000	1,088,612	116,388	223,858
Subtotal Restricted	355,432	2,981,613	2,831,113	150,500	505,932	3,043,376	2,952,381	90,995	596,927
Total General Fund	3,057,366	39,376,301	40,114,968	(738,667)	2,318,699	41,346,510	41,249,554	96,956	2,415,655
Food Service Fund	283,380	1,370,815	1,429,770	(58,955)	224,425	1,427,215	1,431,769	(4,554)	219,871
Community Service Fund	615,413	2,238,919	2,368,400	(129,481)	485,932	2,275,440	2,232,575	42,865	528,797
Building Construction	4,338	-	4,325	(4,325)	13	-	-	-	13
Debt Service Fund	1,005,464	4,773,080	4,780,050	(6,970)	998,494	4,827,628	4,748,940	78,688	1,077,182
Internal Service Fund	113,829	5,397,000	5,395,000	2,000	115,829	5,573,910	5,556,550	17,360	133,189
OPEB Trust Fund	1,353,048	25,000	203,750	(178,750)	1,174,298	35,500	220,250	(184,750)	989,548
OPEB Debt Service Fund	68,363	320,250	323,633	(3,383)	64,980	322,250	321,633	617	65,597
Grand Total All funds	6,501,201	53,501,365	54,619,896	(1,118,531)	5,382,670	55,808,453	55,761,271	47,182	5,429,852

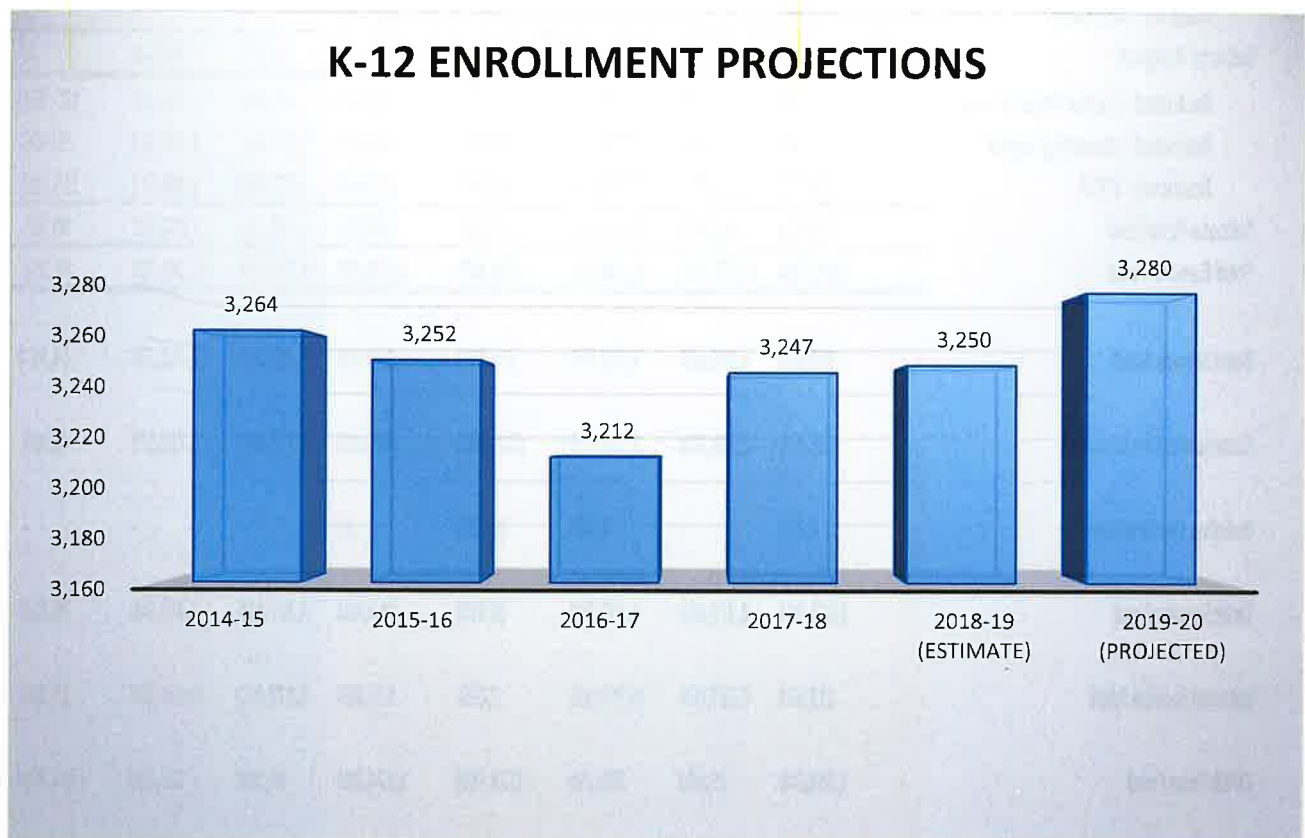
ENROLLMENT HISTORY & PROJECTIONS

Enrollment projections at Mahtomedi Schools are an integral part of adopting a sustainable and accurate general fund budget. Maintaining level enrollment is predicated upon acceptance and attendance of open enrolled students in order to maintain grade levels K-12 with the previous school year.

Mahtomedi Schools generally enrolls approximately 190 – 195 kindergarten students and has approximately 280 – 300 graduating seniors. Monitoring resident grade progression ratios and balancing with open enrollment in order to maintain this enrollment model is an important part of the budgeting process.

Actual enrollment history for the previous four years, 2018-19 estimated final enrollment, and the 2019-20 enrollment target is included below.

Enrollment projections below do not include PSEO and ECSE students.



GENERAL FUND

The General Fund is the primary operating budget for general, day-to-day operations of the school district. It is used to account for all revenues and expenditures for educational activities, district instructional and student support programs, district administration, normal operations and maintenance, pupil transportation, capital expenditures, and other school district expenditures not accounted for in another fund.

The general fund includes expenditures funded with the long-term facilities maintenance, operating capital, and capital projects levy programs. It is important to note that these categorical expenditures can fluctuate considerably from year to year and can impact the overall view of the district's funding picture.

MAHTOMEDI PUBLIC SCHOOLS Independent School District 832 Mahtomedi, MN

REVENUES BY SOURCE AND EXPENDITURES BY ORGANIZATION DIMENSION

	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget	Increase (Decrease)
Revenues				
Local Tax	\$ 8,042,652	\$ 8,418,983	\$ 9,460,334	\$ 1,041,351
State Aid	28,079,081	28,784,063	29,646,419	862,356
Federal Aid	610,161	708,000	823,170	115,170
Other Local Revenue	1,534,466	1,465,255	1,416,587	(48,668)
Total Revenues	\$ 38,266,360	\$ 39,376,301	\$ 41,346,510	\$ 1,970,209
Expenditures				
Salaries & Wages	\$ 22,288,670	\$ 22,465,202	\$ 23,201,102	\$ 735,900
Employee Benefits	8,617,013	8,511,594	8,822,855	311,261
Purchased Services	5,607,758	5,518,742	5,660,204	141,462
Supplies & Materials	909,913	1,061,232	968,874	(92,358)
Capital	1,331,214	1,464,903	1,496,224	31,321
Misc./Other	1,168,748	1,093,295	1,100,295	7,000
Total Expenditures	\$ 39,923,316	\$ 40,114,968	\$ 41,249,554	\$ 1,134,586
Surplus (Deficit)	(1,656,956)	(738,667)	96,956	

FUND BALANCE POLICY

The School Board has adopted policy 714 related to school district fund balances.

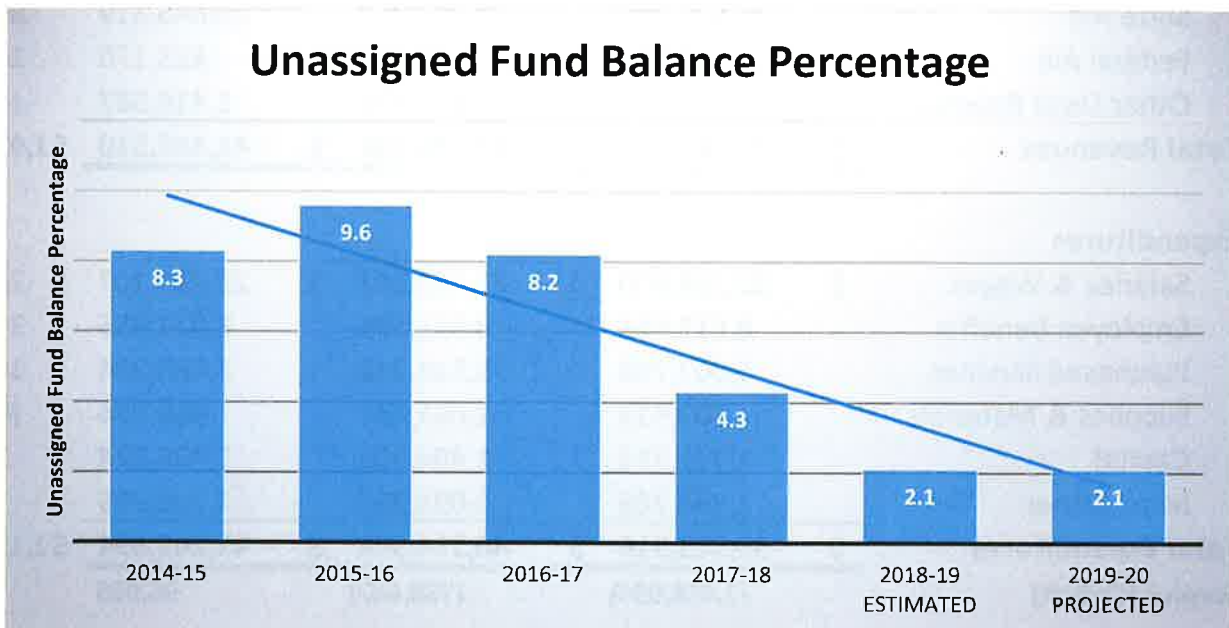
The school board shall strive to maintain a minimum unassigned general fund balance of 8% of the total general fund expenditures. If the fund balance falls below 8%, the school board shall implement a procedure to stabilize the district's financial position. This may involve, but is not limited to:

- A. No new programs will be added at the district level unless matched by a like revenue source.*
- B. Allocations such as textbooks, supplies, etc., shall be frozen; and*
- C. The district will review other measures which will not immediately affect delivery of programs but could have a cost savings. The district may take measures to either generate additional revenues or reduce expenditures through budget cuts or a combination of both.*

As shown on page 7, the general fund unassigned fund balance as of June 30, 2018 was 4.3% and is projected to drop to 2.1% as of June 30, 2019.

As part of the 2019-20 budget process, administration identified and recommended budget adjustments totaling approximately one percent of expenditures in order to staff based on enrollment and balance the general fund budget for 2019-20. As a result, the preliminary 2019-20 unassigned general fund budget is projected to be balanced.

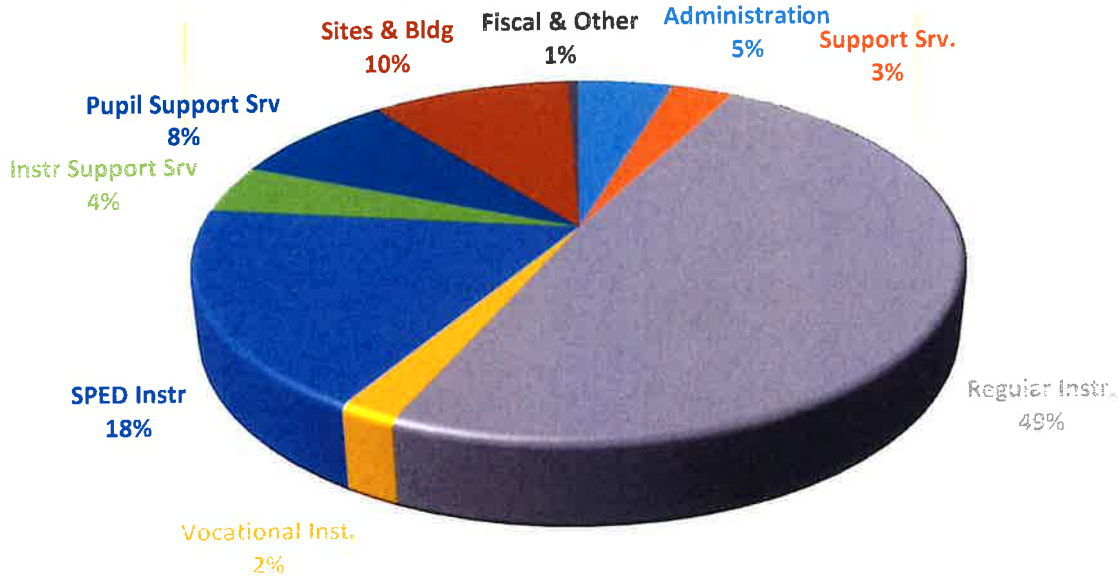
Budget items such as classroom supplies, materials and membership dues have not been increased for the 2019-20 budget. All budget appropriations set forth by the School Board lapse at year end.



MAHTOMEDI PUBLIC SCHOOLS
 Independent School District 832
 Mahtomedi, MN
GENERAL FUND
2019-2020 Expenditures by Program

Program Code	Program Description	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget	Increase (Decrease) Budget
000-099	Administration	\$ 1,905,703	\$ 1,752,765	\$ 1,946,075	\$ 193,310
100-199	District Support Services	1,421,764	1,281,714	1,266,829	\$ (14,885)
200-299	Regular Instruction	20,055,306	19,674,539	20,194,761	\$ 520,222
300-399	Vocational Instruction	910,881	711,432	857,865	\$ 146,433
400-499	Special Education Instruction	7,020,404	7,528,266	7,480,208	\$ (48,058)
600-699	Instructional Support Services	1,647,671	1,649,112	1,755,275	\$ 106,163
700-799	Pupil Support Services	3,170,179	3,322,381	3,436,102	\$ 113,721
800-899	Sites & Buildings	3,667,550	3,958,069	4,087,238	\$ 129,169
900-999	Fiscal & Other Fixed Costs	123,860	236,690	225,000	\$ (11,690)
GRAND TOTAL		\$ 39,923,318	\$ 40,114,968	\$ 41,249,353	\$ 1,134,385

GENERAL FUND USES BY PROGRAM



PERSONNEL

Mahtomedi Schools has five collective bargaining units. Teachers, clerical, paraprofessionals, custodial and maintenance employees, and principals are organized for bargaining purposes. Associate and assistant principals are affiliated with the principals bargaining group. Additionally, some administrative and director level positions, as well as confidential employees are unaffiliated and not in a collective bargaining unit.

The employee positions for 2018-19 and projected employee positions for 2019-20 is as follows:

	<u>2018-2019</u>	<u>2019-2020</u>
Teachers	213.03 FTE	211.30 FTE
Clerical	15.02 FTE	14.92 FTE
Paraprofessionals	55.29 FTE	50.80 FTE
Custodians & Maintenance	20.79 FTE	20.92 FTE
Principals	5.92 FTE	6.92 FTE
Unaffiliated	36.13 FTE	35.87 FTE

Seasonal, casual CE (MAC), and extracurricular FTE not included in calculations.

FOOD SERVICE FUND

Food services is the department that provides meal services in Mahtomedi Schools. In accordance with federal guidelines meal prices increased slightly for 2019-20 and are presented below:

Prices are as follows:

LUNCH	<u>2018-19</u>	<u>2019-20</u>
Elementary	\$2.60	\$2.75
Middle School	\$2.90	\$2.95
High School	\$2.90	\$3.00
Adult	\$4.00	\$4.10
Milk	\$0.50	No Change

BREAKFAST	<u>2018-19</u>	<u>2019-20</u>
Elementary	\$1.30	\$1.40
Middle/High School	\$1.50	No Change
Adult	\$2.00	\$2.10

Mahtomedi Schools contracts with Stillwater Public Schools ISD 834 for food service management and staffing.

2019-2020 Preliminary Budget

Food Service Fund

	2017-2018	2018-2019	2019-2020
	Actual	Revised	Preliminary
	Amounts	Budget	Budget
Revenues			
Lunch Sales	\$ 998,618	\$ 1,005,100	\$ 1,057,000
Federal Aid	326,692	313,000	313,500
State Aid	55,912	52,715	56,715
Total Revenues	\$ 1,381,222	\$ 1,370,815	\$ 1,427,215
Expenditures			
Salaries & Benefits	\$ 59,803	\$ 87,025	\$ 74,640
Contracted Services	629,514	647,250	679,329
Supplies & Materials	632,787	653,960	654,550
Other	10,810	41,535	23,250
Total Expenditures	\$ 1,332,914	\$ 1,429,770	\$ 1,431,769
Surplus (Deficit)	48,308	(58,955)	(4,554)

COMMUNITY SERVICES
Community Education Fund

The Community Services Fund is used to record all financial activities associated with the various academic, recreational, and community involvement programs. The Community Service Fund is comprised of four components, each with its own fund balance: Community Education, Early Childhood Family Education (ECFE), School Readiness, and Adult Basic Education (ABE).

Community Education: The focus of these activities is enrichment programs for any age level that are not part of the K-12 educational program.

Early Childhood Family Education: The focus of these activities is to improve parenting skills of new and expectant parents, and to provide learning experiences for parents and children.

School Readiness: These activities will include social services, a development and learning plan, health referral services, a nutrition component and parental involvement.

Adult Basic Education: Includes all activities related to adult programming.

Community Education also allows district residents the opportunity to use educational facilities and programs during non-school hours. The Community Education Department also schedules the use of the district's facilities outside of school hours, including athletic facilities.

2019-2020 Preliminary Budget
Community Services Fund

	2017-2018	2018-2019	2019-2020
	Actual	Revised	Preliminary
	Amounts	Budget	Budget
Revenues			
Local Tax	\$ 275,845	\$ 275,698	\$ 305,998
Fees and Charges	1,866,817	1,872,656	1,877,759
State Aids and Grants	92,941	90,565	91,683
Total Revenues	\$ 2,235,603	\$ 2,238,919	\$ 2,275,440
Expenditures			
Salaries & Benefits	\$ 1,552,193	\$ 1,592,426	\$ 1,649,895
Non-Employment	695,294	775,974	582,680
Total Expenditures	\$ 2,247,487	\$ 2,368,400	\$ 2,232,575
Surplus (Deficit)	(11,884)	(129,481)	42,865

DEBT SERVICE FUND

The debt service fund is used to record revenues and expenditures for the school district’s voter approved outstanding bonded indebtedness. These bonds were issued to finance the acquisition, improvement, and equipping the district’s buildings. The district’s underlying bond rating by Standard & Poor’s is AA-.

**2019-2020 Preliminary Budget
Debt Service Fund**

	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget
Total Revenues	\$ 5,215,426	\$ 4,773,080	\$ 4,827,628
Total Expenditures	\$ 5,494,755	\$ 4,780,050	\$ 4,748,940
Surplus (Deficit)	(279,329)	(6,970)	78,688

OPEB DEBT SERVICE FUND

The OPEB Debt Service Fund is used to record revenues and expenditures for the school district’s outstanding bonded indebtedness for other post-employment benefits (OPEB). Mahtomedi Schools issued bonds in April 2009 and established an irrevocable trust for the purpose of paying OPEB liabilities post retirement.

**2019-2020 Preliminary Budget
OPEB Debt Service Fund**

	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget
Total Revenues	\$ 328,695	\$ 320,250	\$ 322,250
Total Expenditures	\$ 329,208	\$ 323,633	\$ 321,633
Surplus (Deficit)	(513)	(3,383)	617

INTERNAL SERVICE FUND

The Internal Service Fund is used to record revenues and expenditures for the school district's high deductible medical insurance plan.

**2019-2020 Preliminary Budget
Internal Service Fund**

	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget
Total Revenues	\$ 5,160,169	\$ 5,397,000	\$ 5,573,910
Total Expenditures	\$ 5,441,179	\$ 5,395,000	\$ 5,556,550
Surplus (Deficit)	(281,010)	2,000	17,360

OPEB TRUST FUND

The OPEB trust fund is used to record revenues and expenditures for the school district's irrevocable trust. Mahtomedi Schools issued bonds in April 2009 and established an irrevocable trust in order to fund pre July 1, 1998 employment teacher severance payments. The revenue in the OPEB trust fund consists of interest revenue and the expenditures consist of the expected OPEB liability payout. As such, it is reasonable and expected that the OPEB trust fund is in a deficit position. The net assets (fund balance) remaining in the OPEB trust account as of 6.30.2018 is \$1,353,048. The fund balance is updated annually at the end of each fiscal year.

**2019-2020 Preliminary Budget
OPEB Trust Fund**

	2017-2018 Actual Amounts	2018-2019 Revised Budget	2019-2020 Preliminary Budget
Total Revenues	\$ 37,678	\$ 25,000	\$ 35,500
Total Expenditures	\$ 593,691	\$ 203,750	\$ 220,250
Surplus (Deficit)	(556,013)	(178,750)	(184,750)

MAHTOMEDI PUBLIC SCHOOLS

Independent School District 832
Mahtomedi, MN

2019-2020 All Funds Summary

	June 30, 2019 Fund Balance (Estimated)	2019-2020 Revenue Budget	2019-2020 Expenditure Budget	2019-2020 Surplus (Deficit)	June 30, 2020 Fund Balance (Proposed)
General Fund	2%				2%
Unassigned Fund Balance	838,247	37,543,134	37,537,173	5,961	844,208
Assigned - Building Donations	206,323	340,000	340,000	-	206,323
Assigned - Student Activities	280,166	420,000	420,000	-	280,166
Assigned - Subsequent Year Budget	76,181	-	-	-	76,181
Assigned - Severance	411,850	-	-	-	411,850
Subtotal Assigned	974,520	760,000	760,000	-	974,520
Restricted - Capital Projects Levy	92,409	675,094	755,796	(80,702)	11,707
Restricted - Operating Capital	306,053	1,163,282	1,107,973	55,309	361,362
Restricted - LTFM	107,470	1,205,000	1,088,612	116,388	223,858
Subtotal Restricted	505,932	3,043,376	2,952,381	90,995	596,927
Total General Fund	2,318,699	41,346,510	41,249,554	96,956	2,415,655
Food Service Fund	224,425	1,427,215	1,431,769	(4,554)	219,871
Community Service Fund	485,932	2,275,440	2,232,575	42,865	528,797
Building Construction	13	-	-	-	13
Debt Service Fund	998,494	4,827,628	4,748,940	78,688	1,077,182
Internal Service Fund	115,829	5,573,910	5,556,550	17,360	133,189
OPEB Trust Fund	1,174,298	35,500	220,250	(184,750)	989,548
OPEB Debt Service Fund	64,980	322,250	321,633	617	65,597
Grand Total All Funds	5,382,670	55,808,453	55,761,271	47,182	5,429,839

SUPPLEMENTARY INFORMATION

EXPENDITURES BY OBJECT

Mahtomedi Public School's budget consists of the following types of expenditures:

Salaries: Regular salaries related to personnel positions, extra-curricular assignments, overtime, and substitute costs.

Employee Benefits: Health, dental, life, long-term disability, workers' compensation, retirement plans and recording of post-employment benefits for current employees. The recent renewal rates of the district's health insurance plan is a concern from a long term budgeting standpoint.

Purchased Services: Includes insurance, repair and maintenance services, postage, consultants, transportation contracts, travel and conferences, payments to other school districts and tuition.

Supplies & Materials: Textbooks, instructional supplies, office and custodial supplies, computer software, and related copier costs. Includes fuel for buildings.

Capital: Replacement and additional equipment, facilities repair and maintenance, district vehicles, and computer equipment.

Miscellaneous & Other Expenditures: Includes all expenditures that cannot be classified elsewhere.

EXPENDITURES BY PROGRAM

Administration: Costs for general and instructional administration. This includes the school board, superintendent, principals, assistant/associate principals and director level positions.

District Support Services: Generally administrative support not listed under administration. This includes federal programs, human resources, school elections, and miscellaneous administration not covered elsewhere.

Elementary & Secondary Regular Instruction: All activities dealing directly with the teaching of pupils, the interaction between teachers and students in the classroom and co-curricular activities K-12.

Vocational Instruction: Courses and activities which develop skills, knowledge, attitudes and behavioral characteristics for students seeking career exploration and employability.

Special Education Instruction: Activities promoting learning experiences for pupils with certain characteristics or conditions who need or would benefit from educational programs that are different from those provided to pupils in regular or vocational education.

Instructional Support Services: Activities for assisting the instructional staff with the content and process of providing learning experiences for pupils in kindergarten through twelfth grade.

Pupil Support Services: Includes all services provided to pupils who do not qualify to be classified as instructional services. Counseling, guidance, health, social work, transportation.

Sites & Buildings: Acquisition, operation, maintenance, repair and betterment of physical plant, facilities and grounds of the school district.

Fiscal & Other Fixed Costs: Fiscal and fixed cost activities not recorded elsewhere. Property and workers compensation insurance.

SUMMARY

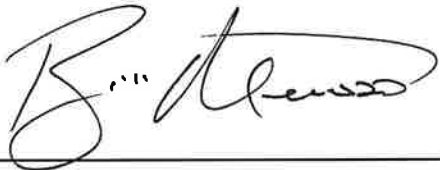
Mahtomedi Schools 2019-2020 budget process started in early January by identifying the K-12 enrollment target for 19-20. The School Board then analyzed budget assumptions related to the 2019 Legislative session and options & scenarios in order to balance the budget for 2019-20. In April, after the general fund options & scenarios were discussed, the School Board was presented information on other governmental funds.

In accordance with Minnesota Statute 123B.77 administration recommends the Executive Summary to the 2019-2020 Preliminary Budget for School Board approval.

The grand total preliminary budget revenues are \$55,808,453 and the grand total preliminary budget expenditures are \$55,761,271.

This budget publication, in conjunction with the supplementary finance documents requires many hours of preparation, review, and deliberation by the School Board, finance committee, building and district administration, and the business office. Thank you to all those involved for their efforts on behalf of our students in preparing and reviewing this important budget document.

Respectfully



Bill Menozzi
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