

Browning Public Schools
Board Agenda Request
Meeting To Be Held: June 30, 2021



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: June 22, 2021

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: BHS Assistant Cross Country Coach 2021-2022

Description: Everett Armstrong is recommending the following hire for the 2021-2022 sport season:

🏆 Michelle CalfTail, Assistant Cross Country Coach, Exp 0

Financial Impact: \$2,064.00

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position BHS Assistant X-C Coach		Applicant Recommended Michelle CalfTail	
Department/Location BHS		Supervisor Everett Armstrong	
Type of Position Coach	Starting Date 8/12/21	Term Season	

Recruiting.	Date Posted: 5/13/21	Re-advertised:	Closing Date: Until Filled
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Michelle Calf Tail	6/1/21	Yes	6/16/21
	Nathan Stone	5/13/21	Yes	6/16/21

Interview Committee	Title	Name	Title
Everett Armstrong	District Activities Director		
Angela HeavyRunner	BES Assistant Principal		
Ross DeRoche	Teacher-BHS Coach		

Michelle has experience coaching at the elementary and middle school levels.
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Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Negative
State & Federal Criminal background check	On file	Yes	Negative
Tribal Background Check	On file	Yes	Negative

Salary: \$2,064.00	Placement: <u>Exp 0</u>	Contract Days: Season
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Prepared by: John E. Salois Date 6/22/21 Approved by: _____ Date: _____