

1. Members of the Public

- a. Members of the Public are invited to attend all open meetings of the Manor ISD School Board and will be admitted to the Board room or other room(s) in which the School Board is meeting, but not to exceed the fire safety capacity of the room(s). All members of the public attending and/or speaking at a School Board Meeting are required to abide by the Rules of Decorum for the meeting.
- b. School Board Meetings are conducted for the official business of the School Board. Members of the public attending School Board meetings shall observe the same rules of civility, decorum and respectful conduct applicable to members of the School Board. To ensure meetings are conducted in a professional and courteous manner, all persons in attendance or who participate in such meetings shall conduct themselves in a manner that does not interfere with the ability of others to observe and, when allowed, to participate without disruption or fear of intimidation, threats or hostility.
- c. All persons shall remove hats and all individuals shall refrain from private conversations in the room while the School Board Meeting is in session.
- d. Members of the public desiring to address the School Board shall be recognized by the Chair and shall state his or her name and address in an audible tone for the record and shall limit his or her remarks as required by BED (Local).
- e. The public has the right to criticize policies, procedure, programs or services of the City or of the actions or omission of the School Board or district staff. A member of the public addressing the School Board shall not engage in any disorderly conduct which disrupts the orderly conduct of any School Board meeting. The Chair may rule a public speaker out of order and in violation of the Board Meeting Rules if: (a) the speaker is speaking beyond the allocated time limit and refuses to yield the floor; (b) the speaker's remarks are not relevant to district business or affairs; (c) the speaker repeatedly interrupts a Board Member; (d) the speaker's remarks are disruptive so as to disturb the peace and good order of the meeting, through use of, without limitation, loud, threatening, hostile, abusive, vulgar or obscene language, racial or ethnic slurs directed toward any person or group of persons, or any other actions that disturb or are calculated to disturb the meeting; (e) the speaker engages in any conduct with the intent to break up the meeting of the School Board or urges other to commit acts or engage in conduct to break up the meeting, including unreasonably loud and prolonged yelling, screaming, clapping or noise creating acts which render it impossible or difficult for the School Board to conduct or continue with the meeting; or (f) the speaker willfully refuses or fails to comply with any Board Meeting Rule of Procedure or with any reasonable order of the Chair; or (g) the speaker makes remarks about confidential student information; (h) or are complaints directed at individual employees.
- f. Reactions from the audience following the recognition and rewarding of citizens and special guests is considered appropriate and encouraged. Reactions from the audience during staff presentations to the Council and during debate between Council Members are not appropriate and not permitted. The presiding officer will ensure that the

decorum of the meeting is maintained and is appropriate.

- g. No placards, banners, signs, demonstrations, or activities which disturb the peace and good order of the meeting will be permitted in the Board Room or in any other room in which the School Board is meeting. Exhibits, displays, and visual aids used in connection with presentations to the School Board, however, are permitted.
- h. Members of the Public attending School Board meetings are not allowed to bring food into the Board Room or into any other room in which the School Board is meeting.

2. Recording of Meetings.

Operation of equipment, such as tape recorders, video cameras, or other mechanism of audio and/or video recording is limited to the area designated for recording equipment that is established by the school administration.

3. Enforcement.

a. Manor ISD Police Officers attending the School Board meetings, shall ensure that a safe environment exists for the School Board to conduct its meetings and shall furnish whatever assistance is needed to enforce the rules of the Board of Trustees.

b. The Chair shall have the authority to preserve order at all School Board meetings and enforce the School Board Rules of Procedure, including the authority to revoke the permission granted to any individual to speak if such individual is disruptive or does not adhere to School Board Rule of Procedure, to remove or cause the removal of any person from any meeting of the School Board for disorderly conduct, and to exclude a person from returning to that same meeting from which the individual was removed per BED (Local)

c. If the Chair determines that the School Board Rules of Procedure are not being followed, one warning will be given to the individual(s). If the Board Rules of Procedure continue to be violated after one warning, the Chair may revoke the individual's speaking privileges and may remove, or cause to be removed by security personnel, the individual from the Board Room. Any individual ordered to be removed from a meeting shall be excluded from returning to that meeting from which the individual was removed and shall be barred from further audience before the Manor ISD School Board for one year from the date of the removal.

4. Seating Arrangement.

In meetings where the Board is seated at the dais, the Superintendent and Board Chair shall be seated at the center of the dais; the Vice President shall be seated adjacent to the Superintendent and the Board Secretary adjacent to the Board President. Other Trustees will be seated according to their desire in any vacant seat as chosen after the election.