



**NORTH SLOPE BOROUGH SCHOOL DISTRICT**  
**M E M O R A N D U M**

**TO:** Nancy Rock, Board President  
Members of the School Board

**THROUGH:** David Vadiveloo, Chief School Administrator

**THROUGH:** Dennis Niedermeyer, Interim Director of Finance

**FROM:** Lori Roth, Director of Student Services LR

**DATE:** August 4, 2022

**SUBJECT:** Contracts over \$10,000  
Franklin Covey: Leader in Me

**Memo No: SB23-016**  
(Action Item)

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**NSBSD Policy Manual:**

BP 3312, Contracts: The Superintendent of designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOA's with a dollar value of \$10,000 or greater must be approved by the School Board.

**Issue Summary:**

In 2014, North Slope Borough School District adopted School-wide Positive Behavior Interventions and Supports as a three-tiered positive school climate intervention. Following the three-tiered model, Hopson Middle School piloted the Leader in Me program, <https://www.leaderinme.org>, during the 2021-2022 school year. During the 22-23 school year, Nuiqsut Trapper School and Nunamiut School began Leader in Me implementation.

The Leader in Me framework provides an evidence-based structure for creating and nurturing leadership among school staff, students, families, and the extended community based on Franklin Covey's 7 Habits for Success. The Student Services Office will work in collaboration with the Inupiaq Education Department to support Nuiqsut Trapper School, Nunamiut School, and Hopson Middle School to nurture high standards for academics focusing on an infusion of culture and leadership. The Leader in Me framework is based on a three-pronged approach: high academic standards, cultural infusion, and leadership. Professional Development training and on-line resources will support staff, students, and families to learn skills and values necessary to empower themselves to become leaders.

**Length of Contract:**

July 1, 2022 through June 30, 2023

**Funding Source and Purchase/Contract Amount:**

This MOA is funded through the Title IV, At Risk Youth Funds, Nuiqsut Trapper School Improvement Grant, and Nunamiut School Improvement Grant. This MOA will fund up to 2 professional development days per site to include training, coaching, and follow-up support for site administration, SAC members, and all building staff (administrator, secretary, ILT, home-school facilitator, M&O staff). Contractor days per site may not exceed 3,500.00 per day per site for a total not to exceed \$17,500.00. All training, coaching, and follow-up supports will be provided via distance. No travel expenses are associated with this MOA. NSBSD will purchase the annual on-line subscription of

Leader and Me resources for each participating school. The on-line subscription will be grant funded and not to exceed \$5,100.00 per school for a total expense of \$15,800.00.

**Available Budget:**

The respective contract and related services are temporarily being encumbered under the School District Main Operating Fund Budget Code 100.200.220.000.410 and 100.200.220.000.450. Such contractual obligations will be encumbered through Grant Funding specifically within fund 272. 200.100.000.410 (Title IV), 265.430. 100.000.450 (AKP SIG), 265.450.100.000.450 & 265.450.100.000.410 (NUI SIG). Currently, there are no Grant Awards and no available budget for the corresponding MOA to be encumbered to such Special Revenue Fund. The Title IV and School Improvement Applications are in process and it is expected that the district will continue to receive a Grant Award for such Program Services for FY22-23, in which at that time the identified encumbrance can be transferred over to the respective Special Revenue Fund and alleviate the encumbrance from the School District Main Operating Fund.

**Budget Line Transfer:**

Not applicable.

**Grant Funding:**

This MOA is funded through Title IV (272), Nuiqsut Trapper School Improvement Grant, (265.450) and Nunamiut School Improvement Grant (265.450).

**Compliance with BP 3311.**

In accordance with Board Policy 3311, this is a sole-source MOA. As per the attached memo, due to copyright and the unique approach based on evidence-based materials that are under sole ownership of Franklin Covey, no other organizations can provide the training or materials required. Please see attached sole-source memo.

In accordance with grant requirements, the funding source, Department of Education & Early Development was contacted during the 2021-2022 school year and approve expenses as described in the application. They could not speak to school district procurement regarding sole-source over 10K MOA purchases.

**Proposed Motion:**

“I move that the NSBSD Board of Education approve the above \$10,000 and greater proposal and related contract for the Franklin Covey, Leader in Me Program, in the amount of \$33,300 as described in this memo and related attachments.”

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Vote \_\_\_\_\_

**Signature:** *Lori Roth*

**Email:** lori.roth@nsbsd.org






# SB23-016 Contract Over 10K - Leader in Me

Final Audit Report

2022-08-07

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