

STUDENT ACTIVITIES:
TRAVEL

FMG
(EXHIBIT 21)

EXTRA-CURRICULAR
STUDENT TRAVEL APPROVAL FORM

Student travel must be approved based on the direct benefits for the students. The trip must have approval of Superintendent or designee before any travel arrangements and reservations are made or students and parents become involved with any facet of the trip. Out-of-state travel must have Board approval.

Name of Group: Permian DECA Campus: Permian HS

Date of trip: 4/24 - 4/28 Grade levels involved: 12 Number of students: 3
Number of instructional days: 3 Location: Louisville, KY
(Please attach an itinerary)

Funding source: ☐ District Budget ☒ Campus Budget ☐ Department Budget ☐ Activity fund ☐ Personal

Instructional days out of the classroom: The sponsors/coaches/directors have checked the accrued number of days for each participant? ☒ Yes ☐ No

Trip function: ☒ Cocurricular ☐ Extracurricular ☐ Non-athletic Competition

Trip profile: ☐ In-state ☒ Out-of-state ☐ Overseas ☐ Tour ☐ Field trip ☐ Invitational
☐ Annual ☐ Biennial ☐ Post-district ☐ Competition associated with a tour or attraction

Transportation mode: ☐ School bus ☐ School suburban ☐ Charter bus ☒ plane

How does the trip relate to and benefit the Campus Improvement Plan, District Improvement Plan and/or the TEKS?

TEKS 127.13.6.B

Does the trip require fund-raisers? ☒ Yes ☐ No

Are deadlines established to guide the sponsors/directors if the trip has to be canceled due to lack of funding?
☒ Yes ☐ No

How many sponsors will accompany the students? 1

What is the ratio of sponsors to students? Sponsors 1 /Students 3 (gender appropriate)

Student orientation - Date: 4/20/2010 Time: 6:00pm Location: PHS

Parent orientation - Date: 4/20/2010 Time: 6:00pm Location: PHS

Sponsor orientation - Date: _____ Time: _____ Location: _____

Sponsor criminal background check - Date: _____

Will any kind of insurance be required? ☐ Yes ☒ No

Will room and baggage searches be required? ☐ Yes ☒ No

Medical and travel releases will be required.

Coach/Sponsor: _____
(Signature)

3/8/2010
(Date)

Field Trips/Excursions
UIL Competition

Principal approval: _____
(Signature)

(Date)

(District Sanctioned Competition)
(K-8 Field Trips/Excursions)

Superintendent or designee
Approval: _____
(Signature)

(Date)

Board
approval: _____
(Signature)

(Date)

(Out-of-state)

DATE ISSUED: 04/21/04
FMG (EXHIBIT 21)

REVIEWED: 04/20/04

1 OF 1

03-10-10AD9:59 CFMD